



San Mateo County Bicycle and Pedestrian Advisory Committee (SMCBPAC)

MEETING MINUTES

San Mateo City Hall, Conference Room A

City of San Mateo, California

Thursday, October 20, 2016

7:00-9:00pm

1. WELCOME

Chairman Colman called the meeting to order at 7:10 pm.

2. ROLL CALL

Present:

Dianna Butcher

Gary Colman

Susan Doherty

William Kelly

Natalie Gore (alternate)

Members of the Public:

Emma Shlaes

Jessica Garner

Theresa Vallez-Kelly

John Hoang

Joe Lo Coco

Absent:

Carrie Doyle (alternate)

Cristina Prather Persson

County Staff:

Gwen Buckley

David Jaeckel

Gwen Buckley conducted the roll call. A quorum was present.

3. PUBLIC COMMENT

No public comment.

4. ACTION TO SET AGENDA

Chairman Colman requested a motion to set the agenda.

Motion: Commissioner Doherty moved to approve/Commissioner Butcher seconded. The motion carried unanimously.

REGULAR AGENDA

5. Review and Approve September 29, 2016 Meeting Minutes

Chairman Colman requested a motion to adopt the September 29, 2016 Meeting Minutes.

Motion: Commissioner Kelly moved to approve/Commissioner Doherty seconded. The motion carried unanimously.

6. Adopt 2016/2017 Work Plan

Gwen Buckley described changes to the Work Plan based on the last meeting's discussion. Safe Routes to School, 2017 Annual Resurfacing program, and the Countywide Transportation Plan were added to the list of topics of discussion.

Chairman Colman requested a motion to adopt the work plan.

Motion: Commissioner Doherty moved to approve/Commissioner Kelly seconded. The motion carried unanimously.

7. Approve Additional Meeting in January

Chairman Colman requested a motion to add a special meeting on January 19th, 2017.

Motion: Commissioner Kelly moved to approve/Chairman Colman seconded. The motion carried unanimously.

8. Countywide Transportation Plan

John Hoang, Transportation Systems Coordinator at C/CAG, presented on the San Mateo Countywide Transportation Plan 2040. The plan is a long-range, comprehensive transportation planning document intended to articulate clear transportation planning goals and objectives. The plan is a high level plan to guide policy, and is not intended to serve as a Capital Improvement Plan. It is broken down into ten program elements, including Bicycle and Pedestrian.

Commissioner Kelly mentioned that the numerical targets are not consistent, and that the Pedestrian section includes quantitative metrics, but not how to get there.

Chairman Colman asked how C/CAG will know if the plan is successful. John Hoang responded by saying that cities can hopefully provide more specificity – this plan is intended to be more broad.

Commissioner Kelly mentioned that the plan doesn't address the challenges of increasing bike ownership in underserved parts of the county.

Commissioner Doherty suggested that the plan include a "cyclist empathy" program to assist countywide law enforcement in accepting cyclists as legitimate roadway users.

Chairman Colman requested a motion to approve the recommendations.

Motion: Commissioner Kelly moved/Commissioner Doherty seconded. The motion carried unanimously.

9. Parking Restrictions on Santa Cruz Ave

Joe Lo Coco, Deputy Director of San Mateo County Public Works, described a parking restriction proposition that will establish a "No Parking During Specified Hours" zone on the east side of Santa Cruz Avenue, Monday through Friday 8AM to 6PM. The purpose of the No Parking Zone would be to provide additional riding space for cyclists who use this corridor during peak hours. The current right of way is able to support the vehicle lanes and sidewalks, but leaves no room for northbound cyclists. Many of the adjacent properties have narrow driveways and single car garages and property owners are concerned about the loss of on-street parking, even if just during the day.

Joe Lo Coco also mentioned that the County purchased road right of way from adjacent property owners so that the road could be widened. On-street parking was specifically included in the design to relieve the impacts on the adjacent properties. Public Works has looked at vehicle lane dimensions and do not see an opportunity to carve out additional space by altering the current lane widths.

Chairman Colman recommended sharrows in addition to the parking restrictions.

Commissioner Kelly said that he often bikes along this route and the limited parking restrictions will be helpful during rush hour, but there are a lot of bicyclists later at night and on the weekend.

Commissioner Butcher asked how many parking spaces will be affected by the restrictions. Joe Lo Coco said about 14.

Chairman Colman requested a motion to support the proposal.

Motion: Commissioner Kelly moved/Commissioner Doherty seconded. The motion carried unanimously.

10. County Update

Gwen Buckley announced that San Mateo County is participating in the National Bicycle and Pedestrian Documentation Project for the second year in a row. The purpose of this project is to count the number of bicyclist and pedestrians traveling through various intersections and measure the changes in these numbers over the years. During mid-September, volunteers conducted the Bike and Pedestrian Count at about thirty different sites throughout San Mateo County. The Office of Sustainability is currently transcribing and analyzing this data.

Dave Jaekel announced that San Mateo County is soliciting proposals for updating the County Bike Map. The map will include updated bicycle facilities as well as basic bicycle traffic skills and educational information.

11. Announcements

There were no announcements.

12. Adjournment

Chairman Colman requested a motion to adjourn.

Motion: Commissioner Kelly moved to approve/Commissioner Doherty seconded. The motion carried unanimously.

The meeting was adjourned at 8:53 pm.