

San Mateo County
Bicycle and Pedestrian Advisory
Committee

Thursday, July 14, 2016

Committee Administration and Purpose

- The San Mateo County Bicycle and Pedestrian Advisory Committee was established by Resolution 073998, September, 2015
- Purpose: to advise the Board of Supervisors regarding priorities for bicycle and pedestrian projects and programs

Committee functions are guided by:

- Resolution 073998
- Standing Rules for Boards and Commissions
 - Boards and Commissions Handbook

Advisory recommendation topics include:

- Funding priorities for external grants
- Project priorities and lists
- Education and encouragement programs
- Plans and Policies

Goals of Advisory Recommendations:

- Progress toward Shared Vision Goals
<https://performance.smcgov.org/shared-vision>
 - Livable Community
 - Environmentally-conscious Community
- Improve County's competitive standing for grant funds



Examples of projects and programs:

- Policies or standards for County facilities
- Master plan(s) for pedestrian or bicycle transportation
- Support for grant proposals, e.g., for walkways or cycletracks
- Safe Routes to Schools programs
- Enforcement or Vision Zero programs

Primary SMCBPAC duties, per Resolution:


- Review projects for Transportation Development Act Article 3 grant proposals
- Develop and implement an annual work plan
- Make recommendations on annual road resurfacing, maintenance, Safe Routes to Schools, etc.
- Report to the Board of Supervisors annually

Boards and Commissions Handbook provides:

- Guidelines for how meetings are conducted
- Summarizes simplified Parliamentary Procedure
- Outlines the duties of Chair and members
- Summarizes the requirements of the Brown Act
- Ethics and Conflict of Interest Guidelines



Tips for effective meetings:


- Arrive prepared
- Agree and follow clear ground rules
- Start and end on time agreed to
- Work to be accomplished is clearly defined
- All participants contribute



WEBSITES:

- County Manager's Office
 - Roster
 - Meeting dates
 - Agenda
- Office of Sustainability, Active Transportation page
 - Background materials
 - Program descriptions
 - Presentations and reference documents



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