



**REGULAR MEETING of the
San Mateo County Bicycle and Pedestrian Advisory Committee (SMCBPAC)
Thursday, April 20, 2017**

San Mateo City Hall
330 West 20th Street, Conference Room C
City of San Mateo, California 94403
7:00 p.m.

If you wish to speak to the Committee, please fill out a speaker's slip located on the tables as you enter the meeting room. If you have anything that you wish to be distributed to the Committee and included in the official record, please hand it to a member of SMCBPAC staff who will distribute the information to the Committee members and other staff.

- 1. WELCOME**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT**

This item is reserved for persons wishing to address the Committee on any SMCBPAC-related matters that are as follows: 1) Not otherwise on this meeting agenda; 2) Staff Report on the Regular Agenda; or 3) Committee Members' Reports on the Regular Agenda. Public comments on matters not listed above shall be heard at the time the matter is called.

As with all public comment, members of the public who wish to address the Committee are requested to complete a speaker's slip and provide it to SMCBPAC staff. Speakers are customarily limited to two minutes, but an extension can be provided to you at the discretion of the Committee Chair.

- 4. ACTION TO SET AGENDA**

This item is to set the final regular agenda.

REGULAR AGENDA

- 5. Review and Approve February 16, 2017 Meeting Minutes (Action)**
- 6. BPAC Member Announcements and Discussion (Information)**

7. Santa Cruz Avenue Sharrows Update (Information)

- Consideration of whether to submit a letter of support for the project (Action)

8. Presentation on San Mateo County Safe Routes to School (Information)

9. Presentation on “Parents for Safe Routes”, a Menlo Park Advocacy Group (Information)

10. County Update (Information)

11. Adjournment

Public records that relate to any item on the open session agenda for a regular Committee meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Committee. The Office of Sustainability, located at 455 County Center, 4th Floor, Redwood City, CA 94063, has been designated for the purpose of making those public records available for inspection. The documents are also available on the SMCBPAC's website. The website is located at: http://green.smcgov.org/active_transportation.

Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Gwen Buckley, Sustainability Coordinator, at least two working days before the meeting at (650) 599-1420 and/or gbuckley@smcgov.org. Notification in advance of the meeting will enable the SMCBPAC to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. Attendees to this meeting are reminded that other attendees may be sensitive to various chemical based products.



San Mateo County Bicycle and Pedestrian Advisory Committee (SMCBPAC)

MEETING MINUTES

San Mateo City Hall, Conference Room C

City of San Mateo, California

Thursday, February 16, 2017

7:00-9:00pm

1. WELCOME

Chairman Colman called the meeting to order at 7:02pm.

2. ROLL CALL

Members Present:

Dianna Butcher
Gary Colman
William Kelly
Susan Doherty
Cristina Prather Persson

Members Absent:

Natalie Gore (alternate)
Carrie Doyle (alternate)

County Staff: Gwen Buckley, Maggie Tides

Gwen Buckley conducted the roll call. A quorum was present.

3. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Jessica Garner provided answers to BPAC members' questions asked at the last BPAC meeting regarding the collision report presentation. A copy of the questions and responses were sent to the BPAC members via email.

John Langbein gave an update on the Santa Cruz Ave parking restrictions. He proposed a two-step solution. First, DPW should implement short-term solution which includes sharrows and signage. Secondly, the BPAC should be aggressive with a long-term solution and include the section of Santa Cruz Ave north of Alameda de las Pulgas.

4. ACTION TO SET AGENDA

Chairman Colman requested a motion to set the agenda.

Motion: Member Kelly moved to approve/Member Prather Persson seconded. The motion carried unanimously.

REGULAR AGENDA

5. Review and Approve January 19, 2017 Meeting Minutes

Chairman Colman requested a motion to adopt the January 19, 2017 Meeting Minutes.

Motion: Member Kelly moved to approve/Member Butcher seconded. The motion carried unanimously.

6. Bike to Work Day Announcement

Bill Bright, Event Coordinator for Commute.org, announced that Bike to Work Day is May 11, 2017. There will be over 40 Energizer Stations throughout the county, where bicyclists can stop for snacks, tote bags, and giveaways. Volunteers can sign up to help out or sponsor a station.

Member Kelly asked how much the County spends on Bike to Work Day. Bill Bright said that Bay Area Bike to Work Day is a grassroots effort. It's up to each energizer station sponsor to determine how much they want to spend on their station.

Chairman Colman asked if there is any data to see how Bike to Work Day affects people's interest in continuing to cycle. Mr. Bright replied that they are trying to match up some of the Bike to Work Day Stations with other bike count locations, in order to make these comparisons.

7. Presentation on Sand Hill Road Bike Lane Improvements at 280 Intersection

Public Comment

Bruce Hildenbrand asked the BPAC to recommend upgrades to the signage on the southbound off-ramp of the eastbound Sand Hill Road as part of the proposed improvements.

Dave Gildea said that the Sand Hill Road overpass is popular yet hazardous route for bicyclists. There are three main conflict areas when cars cross over the bike lane to merge on or off of Highway 280. Mr. Gildea asks the BPAC to support the bike lane improvements for westbound Sand Hill Road.

Bill Kirsch requested that the BPAC Members post their emails on the website. He also voiced support for the westbound Sand Hill Road green treatment and recommended improvements to eastbound Sand Hill Road bicycle facilities and roadway design.

John Langbein asked the BPAC to emphasize the need for eastbound improvements on Sand Hill Road in their letter of support. Green paint should be added to the fishhook on eastbound Sand Hill Road, and to the on ramp to 280 northbound.

Presentation and BPAC Member Discussion

Joe LoCoco, Deputy Director of Road Services at San Mateo County Department of Public Works, presented on the 280 Sandhill Road bicycle lane improvements. The proposal is for adding green treatment to the existing westbound bike lane on Sand Hill Road at the Highway 280 on- and off-ramp conflict zones. The Department of Public Works (DPW) has worked with various community bicycling

organizations and local bike advocates to address bicycling safety concerns at this intersection and to determine priority areas for the green treatment. The cost estimate for the proposal is slightly over the allocated funding at \$150,000 but the County could probably find the money to make the changes. DPW needs to further the conversation with Caltrans.

Member Kelly asked if there is an alternative to having the bike lane in the middle of two lanes because biking from the far right lane to the middle is a weird transition. Mr. LoCoco said that the railing isn't tall enough (according to Caltrans guidelines) to put the bike lane next to it.

Chairman Colman asked if the green painted bike lanes at the Menlo Park border have been successful. Is there a downside to adding green paint besides the initial cost? Mr. LoCoco replied that it costs a little more for maintenance.

Chairman Colman asked if there is an option for signage. Mr. LoCoco said that it is possible but DPW hasn't have this conversation with Caltrans yet and DPW doesn't have the authority to make changes without consulting Caltrans. Member Butcher recommended adding signage near the existing pedestrian crosswalk on westbound Sand Hill Road.

Member Doherty recommended reducing the speed limit on Sand Hill Road.

Member Kelly asked about the timeline and whether the budget will age out. Mr. LoCoco replied that the entire process (communication with Caltrans, acquiring a contractor, etc) would take approximately six months. The financial commitment is in the current budget cycle, meaning it could potentially age out but it's unlikely the next budget cycle wouldn't commit a similar amount if this topic is still on the table.

The BPAC decided that County Staff will work with Member Doherty to draft the letter. In addition to supporting the proposal, the letter should recommend signage, eastbound Sand Hill road improvements, speed reduction, and solid green treatment (rather than striped) whenever possible.

Chairman Colman requested a motion to support the proposed green treatment on Sand Hill Road.
Motion: Member Kelly moved to approve/Member Prather Persson seconded. The motion carried unanimously.

8. Discussion on BPAC Progress and Future Topics

County Staff reviewed the Brown Act and public comment guidelines and asked the BPAC to share ideas for future meeting topics.

Member Prather Persson asked if BPAC members are required to answer emails from the public.
Member Butcher asked if BPAC members could have their own County BPAC email address.

Chairman Colman recommended a future topic on metrics comparing the change in the number of bicyclists and pedestrians over time.

Member Kelly suggested an agenda item where members can share updates with each other at the beginning of the meeting. He attended the Santa Cruz Ave community meeting on parking restrictions.

It seems like reducing the number of lanes on Santa Cruz Ave is a favorable option, however there aren't many side streets along Santa Cruz Ave so this approach would adversely affect traffic.

Member Butcher asked if items will come before the BPAC if they aren't categorically a bike or pedestrian issue but would benefit from bicycle and pedestrian insight. Jessica Garner responded by saying that the County adopted a Complete Streets Policy, which states that transportation projects should be reviewed by the BPAC in the early planning and design stage.

9. County Update

There were no County updates.

10. Announcements

Gwen Buckley announced that Caltrans has recently released the Draft California State Bicycle and Pedestrian Plan. Comments and feedback will be received until March 10, 2017. There is also a brief survey for the Caltrans District 4 Bicycle Plan.

11. Adjournment

Chairman Colman requested a motion to adjourn.

Motion: Member Butcher moved to approve/Member Kelly seconded. The motion carried unanimously.

The meeting was adjourned at 8:35 pm.