

BPAC Meeting 4/15/21

# Bicycle and Pedestrian Committee Meeting Process and Roles

# Origin and purpose of BPAC

## RESOLUTION NO. 073998

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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### RESOLUTION AUTHORIZING THE ESTABLISHMENT OF THE SAN MATEO COUNTY BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE

**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, on January 27, 2015, this Board authorized the designation of the San Mateo County Parks and Recreation Commission as the Bicycle Advisory Committee (BAC) pursuant to Metropolitan Transportation Commission Resolution No. 4108; and

**WHEREAS**, the Board continues to seek ways to improve community health and bicycling and walking for daily transportation results in improved individual and community health, reduced incidence of chronic disease, and reduced emissions of greenhouse gases; and

**WHEREAS**, the advisory role for bicycling and pedestrian mobility extends beyond recreation to include the needs of school children through Safe Routes to Schools, business districts, seniors, people with disabilities, and disadvantaged communities; and

**WHEREAS**, despite recent advances in construction of bike lanes and sidewalks, more can be done to increase rates of active transportation and to improve

# Preamble to resolution (“Wherases”)

## Health and environment

WHEREAS, the Board continues to seek ways to improve community health and bicycling and walking for daily transportation results in **improved individual and community health, reduced incidence of chronic disease, and reduced emissions of greenhouse gases**; and

## Not just recreation

WHEREAS, the advisory role for bicycling and pedestrian mobility extends **beyond recreation** to include the needs of school children through Safe Routes to Schools, business districts, seniors, people with disabilities, and disadvantaged communities; and

## Improve facilities

WHEREAS, despite recent advances in construction of bike lanes and sidewalks, **more can be done to increase rates of active transportation and to improve the quality of facilities** that serve people making daily trips by walking and bicycling;

# Help County reach its goals

WHEREAS, establishment of a stand-alone County Bicycle and Pedestrian Advisory Committee (CBPAC) complying with the duties of a BAC will **increase the expertise and capacity** of the County to fulfill its collaborative, livable, and environmentally conscious community goals;



# Nine enumerated purposes of BPAC

# Funding Priorities

a. Advise the Board of Supervisors regarding funding priorities for bicycle and pedestrian projects and programs in the County.



# Project priorities

b. Advise the Board of Supervisors regarding project priorities for funding programs including the Transportation Development Act Article 3 grant program.



# Priority for capital improvement

c. Make recommendations to the Board of Supervisors regarding the County's annual priority list of bicycle and pedestrian projects for the capital improvement program.





# Road resurfacing

d. Make recommendations to the Board of Supervisors regarding the County's annual road resurfacing, maintenance, and operations program.



# Education programs

e. Make recommendations to the Board of Supervisors regarding encouragement and education programs to increase walking and bicycling for transportation.



# Coordination

f. Coordinate with jurisdictions, partners, and bicycle and pedestrian advisory committees of other agencies on multi-jurisdictional issues.



# Recommend on issues

Provide recommendations to committees, commissions, and departments on issues related to bicycling, walking, and complete streets.

A person in a dark shirt is standing in front of a chalkboard, holding a piece of chalk. The chalkboard has the word "Recommendation" written at the top. Below it is a list of numbers 1 through 8, each followed by a horizontal line for writing.

## Recommendation

- 1 \_\_\_\_\_
- 2 \_\_\_\_\_
- 3 \_\_\_\_\_
- 4 \_\_\_\_\_
- 5 \_\_\_\_\_
- 6 \_\_\_\_\_
- 7 \_\_\_\_\_
- 8 \_\_\_\_\_



# Review County policies

h. Review and provide recommendations to County staff regarding plans, policies, routes, Safe Routes to Schools, transit, traffic enforcement, and guidelines related to walking and bicycling.



# Report to Board of Supervisors

- i. Report and make recommendations to the Board of Supervisors no less than once in every twelve (12) month period.



# Powers and Duties of Committee

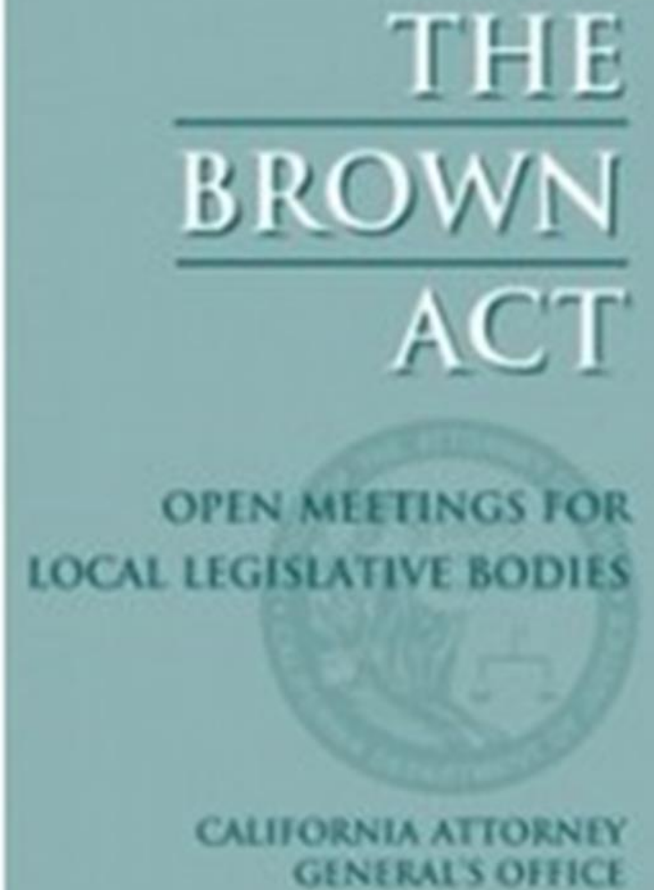
- a. To advise and make recommendations to the Board of Supervisors;
- b. Develop and implement a yearly work plan;
- c. Provide a public forum for input from members of the public and to identify unmet needs;
- d. To act as an advocate for people walking and bicycling;
- e. Other duties and activities as directed by the Board of Supervisors.

# Rules applicable to Committee



# Brown Act

Gov. Code sec. 54950 *et seq.*



# California Public Records Act

Gov. Code sec. 6500 *et seq.*



# County Standing Rules

Board of Supervisors Resolution No.  
069276

RESOLUTION NO. 069276

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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RESOLUTION SPECIFYING STANDING RULES FOR COUNTY BOARDS,  
COMMISSIONS, AND ADVISORY COMMITTEES

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that

WHEREAS, the governance of the County of San Mateo depends on many boards, commissions, and advisory committees to conduct the public business and to comply with applicable statutory mandates; and

WHEREAS, in March 1999, this Board adopted Resolution No. 62607, which set forth standing rules for those boards, commissions, and advisory committees, and the members of those bodies; and

WHEREAS, in February 2002, this Board adopted Resolution No. 65019, which restated and amended these standing rules; and

WHEREAS, this Board wishes to restate and amend the standing rules for county boards, commissions and advisory committees;

NOW THEREFORE, IT IS HEREBY DETERMINED AND ORDERED as follows:

1. Boards, commissions, and advisory committees which are responsible for conducting public business for the County of San Mateo are subject to all provisions of the Ralph M. Brown Act, California Government Code §54950 et seq., which Act mandates open meetings for local legislative bodies.
2. Boards, commissions, and advisory committees which are responsible for conducting public business for the County of San Mateo are subject to all applicable county policies regarding non-discrimination.
3. Members of boards, commissions, and advisory committees that are listed as "designated employees" on the County of San Mateo's Conflict of Interest code shall comply with the filing requirements as set forth in the Political Reform Act and the regulations promulgated thereunder.

069276