



**REGULAR MEETING of the  
San Mateo County Bicycle and Pedestrian Advisory Committee (SMCBPAC)  
Thursday, August 19, 2021  
7:00 P.M.**

**\*\*\*BY VIDEOCONFERENCE ONLY\*\*\***

Pursuant to the Shelter in Place Orders issued by the San Mateo County Health Officer and the Governor, the Governor's Executive Order N-29-20, and the CDC's social distancing guidelines which discourage large public gatherings, the regular meeting location of the SMCBPAC is no longer open for public meetings.

Public Participation

- \* Written public comments may be emailed to [jslavit@smcgov.org](mailto:jslavit@smcgov.org) and should include the specific agenda item on which you are commenting, or note that your comment concerns an item that is not on the agenda or is on the consent agenda.
- \* Spoken public comments will also be accepted during the meeting through Zoom.
- \* Please see instructions for written and spoken public comments at the end of this agenda

**1. WELCOME**

**2. ROLL CALL**

**3. PUBLIC COMMENT**

This item is reserved for persons wishing to address the Committee on any SMCBPAC-related matters that are as follows: 1) Not otherwise on this meeting agenda; 2) Staff Report on the Regular Meeting Agenda; or 3) Committee Members' Reports on the Regular Meeting Agenda. Public comments on matters not listed above shall be heard at the time the matter is called.

Speakers are customarily limited to two minutes, but an extension can be provided to you at the discretion of the Committee Chair.

#### **4. ACTION TO SET AGENDA**

This item is to set the final regular agenda.

#### **REGULAR AGENDA**

- 5. Review and Approve June 17, 2020 Meeting Minutes** (Action)
- 6. BPAC Member Announcements and Discussion** (Information)
- 7. Kings Mountain Road Update** (Information)
- 8. Bicycle Safety/Law Enforcement Discussion** (Information)
- 9. Nomination of a BPAC member to serve on a Committee for the Coleman/Ringwood Avenue Study (Menlo Oaks, District 3)** (Action)
- 10. County Updates** (Information)
- 11. Adjournment**

#### Instructions for Public Comment During Videoconference Meetings

During videoconference meetings of the SMCBPAC, members of the public may address the SMCBPAC members as follows:

\*Written Comments:

Written public comments may be emailed in advance of the meeting. Please read the following instructions carefully:

1. Your written comment should be emailed to [jslavit@smcgov.org](mailto:jslavit@smcgov.org).
2. Your email should include the specific agenda item on which you are commenting, or note that your comment concerns an item that is not on the agenda or is on the consent agenda.
3. Members of the public are limited to one comment per agenda item.
4. The length of the emailed comment should be commensurate with the two minutes customarily allowed for verbal comments, which is approximately 250-300 words.
5. If your emailed comment is received at least 24 hours in advance of the meeting, it will be provided to the SMCBPAC members and made publicly available on the SMCBPAC website along with the agenda. We cannot guarantee that e-mails received less than 24 hours in advance of the meeting will be read during the meeting, but such e-mails will still be included in the administrative record of the meeting.

**\*Spoken Comments:**

Spoken public comments will be accepted during the meeting through Zoom. Please read the following instructions carefully:

1. The August 19, 2021 SMCBPAC meeting may be accessed through Zoom online at: <https://smcgov.zoom.us/j/98215054624>.

The meeting ID is: 982 1505 4624. The August 19, 2021 SMCBPAC meeting may also be accessed via telephone by dialing US: +1 669 900 6833 (Local). Enter the meeting ID: 982 1505 4624, then press #.

2. You may download the Zoom client or connect to the meeting using an internet browser. If using your browser, make sure you are using a current, up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer.
3. You will be asked to enter an email address and name. We request that you identify yourself by name as this will be visible online and will be used to notify you that it is your turn to speak.
4. When the SMCBPAC Chair calls on the item you wish to speak, click on “raise hand.” The SMCBPAC Chair will activate and unmute speakers in turn. Speakers will be notified shortly before they are called to speak.
5. When called, please limit your remarks to the time limit allotted.

Public records that relate to any item on the open session agenda for the Committee meeting are available for public inspection. Those records that are distributed less than 24 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Committee. The SMCBPAC’s website has been designated for the purpose of making those public records available for inspection. The website is located at: <http://www.smcsustainability.org/livable-communities/active-transportation/>.

*Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Joel Slavit, Senior Sustainability Specialist at least 24 hours before the meeting at [jslavit@smcgov.org](mailto:jslavit@smcgov.org). Notification in advance of the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it*



# San Mateo County Bicycle and Pedestrian Advisory Committee (SMCBPAC)

## MEETING MINUTES

\*\*\*BY VIDEOCONFERENCE\*\*\*

Thursday, June 17, 2021

7:00 P.M.

### 1. WELCOME

Chair Doherty called the meeting to order at 7:01 P.M. She noted that BPAC members and staff would be connecting to this meeting either by video or audio. Chair Doherty then stated the process for public comment, noted the challenges of holding a BPAC meeting online and thanked everyone for their patience during this time.

### 2. ROLL CALL

**Members Present:**

Susan Doherty  
William Kelly  
John Langbein  
Elaine Salinger  
Christina Aquino  
Annie Tsai

**Members Absent:**

Frederick Zyda

**County Staff:** Joel Slavitt, Julia Malmo-Laycock, Harry Yip

Joel Slavitt conducted a roll call. A quorum was present.

### 3. PUBLIC COMMENT

Before the public comment period proceeded, Mr. Slavitt briefly explained procedural logistics for receiving public comment for virtual Zoom meetings.

#### **4. ACTION TO SET AGENDA**

Chair Doherty introduced the item.

*Motion: Member Kelly moved to approve/Chair Doherty seconded. The motion carried 5-0.*

#### **REGULAR AGENDA**

#### **5. Review and Approve April 15, 2021 Meeting Minutes (Action)**

*Motion: Member Langbein moved to approve/Member Salinger seconded. The motion carried 5-0.*

#### **6. BPAC Member Announcements and Discussion (Information)**

Member Salinger mentioned that she was almost hit by a car backing out of a parking zone south of the existing pedestrian path on the Crystal Springs Trail. She also provided an update on State Assembly Bill 122 from the April 15<sup>th</sup> BPAC meeting, which would change the vehicle code to require cyclists approaching a stop sign to slow, yield to other traffic, and not come to a complete stop. She said it passed the State Assembly, and is now in the Senate Committee on Transportation. Chair Doherty noted that Craig Davis, member of the public, has been supporting bill.

Member Langbein mentioned that Mr. Slavitt and Chair Doherty had a conference call earlier in the afternoon with County Parks Director Nicholas Calderon regarding a draft informational flyer he prepared. He said that he planned to circulate the informational flyer to the bicycle community to let them know of an alternative to lower Kings Mountain Road through Huddart County Park. Member Langbein said Mr. Calderon provided comments and that he will make the recommended changes and circulate it to the bicycling community. Member Langbein also noted that conversations were progressing on a panel with the District Attorney's Office and the Sheriff's Office, which will be informative and educational regarding motorist and bicyclist conflicts.

Member Aquino said that she desires to become involved in the community to advocate for safety for all. She said she is heavily involved with Rotary International, and will be President of their local club on July 1st.

#### **7. Kings Mountain Road Update (Information)**

Harry Yip, Associate Civil Engineer from the County Public Works Department, provided an update on the Kings Mountain Road project. He said the project was a little delayed as the Woodside contract was moving forward first but that beginning next Monday through Tuesday, roads would be closed for striping. He said some message boards and signs are already up.

Chair Doherty asked that information be sent to the bicycling community. Mr. Yip said he would share the project link on the County Public Works website. Mr. Langbein mentioned that he saw a sign and sent information to various bicycle groups. He asked about the bicycle pullouts. Mr. Yip said the County is finding spots that have extra width and is striping those areas for pullouts, rather than widening the road. He said the County would look into spaces for additional pullouts but that would be part of a different project when Kings Mountain Road is slated to be repaved within the next 10 years. Member Langbein noted that there was some back and forth on the placement of sharrows and said it sounded

like the consensus was to place a few sharrows on the uphill. Mr. Yip confirmed that more sharrows will be provided on the uphill than the downhill side of the road.

#### **8. San Mateo County Local Road Safety Plan (Information)**

Mr. Yip delivered a presentation on the County's Local Road Safety Plan effort. He noted the goal is to reduce collisions resulting in severe injuries and fatalities. He stated that this is an initiative of the Federal Highway Administration (FHWA) and it is also now a requirement for agencies to receive funding from future Highway Safety Improvement Program (HSIP) funding cycles.

Member Kelly asked about the planned safety partners and noted bicycle coalition and other groups weren't included. Mr. Yip said that the Silicon Valley Bicycle Coalition (SVBC) has been invited. Mr. Kelly asked if we should be thinking more broadly about organizations that have roots in the community, as opposed to government organizations. Member Langbein mentioned the North Fair Oaks Community Council and that community organizations on the Coastside should be included. Member Kelly also noted Safe Routes to School groups. Mr. Yip mentioned that if there were additional groups BPAC members wanted to suggest that they could e-mail him or Mr. Slavit. Chair Doherty mentioned the Coleman Ave group. Member Salinger mentioned San Carlos Bikes.

Member Kelly said he read that pedestrian and bicycling safety concerns have increased during the pandemic and asked if there was data to support that. Mr. Yip said that data is only available through 2020 and he has yet to do a comparison between 2019 and 2020. Member Kelly mentioned that it is important to know if we are in an up or down trend. He said if we are on an upward trend, we may have a crisis.

Chair Doherty said that Mr Yip was welcome to come to future BPAC meetings to provide updates and to brainstorm ideas. She asked about the origin for this project. Mr. Yip mentioned that the County received a grant from Caltrans and that they are encouraging local agencies to develop Local Road Safety Plans. Mr. Yip reiterated that in order to be eligible for future HSIP grant cycles, local agencies will need to have completed Local Road Safety Plans.

Mr. Yip requested that a BPAC member volunteer to serve on the Local Road Safety Plan stakeholder group and he anticipated that these meetings would occur monthly online. Member Salinger and Member Aquino volunteered to serve on the stakeholder group.

Sonia Elkes, member of the public with San Carlos Bikes, mentioned a big neglected safety opportunity is rearview mirrors. Shae said they can make an enormous difference for bicyclists and motor vehicles to communicate.

#### **9. Safe Routes to School Presentation (Information)**

Vanessa Castro, Safe Routes to School (SRTS) Project Specialist with the County Office of Education, delivered a presentation on the County Office of Education's SRTS Program. Topics covered included the 6 "E's", the County Office of Education's grant funding structure, teacher fellowship opportunities, the results of parent and caretaker surveys during the past year, safe routes to school program adaptations during the pandemic, and lessons learned from emerging street strategies to support safe spaces for walking and bicycling to schools.

Member Kelly asked how success is measured with the SRTS Program. Ms. Castro stated that there are both quantitative and qualitative measures and the quantitative measures don't always tell the full story. She said they take travel tallies and look at mode shift, although they haven't been able to do travel tallies during the past year due to the pandemic but that they look forward to restarting that this fall. She noted the importance of qualitative measures and noted that many schools have created a culture of walking and bicycling to school. Ms. Castro cited Woodrow Wilson School as an example of creating this culture as they close their parking lot every morning and parents feel it's now easier to either walk and bicycle from home or parents park a few blocks away and have their kids walk the rest of the distance to school. Member Kelly noted that more quantitative data is good and that due to the diversity of our communities, school by school targets are really important.

Chair Doherty noted that the County Office of Education convenes meetings where schools share best practices regarding safe routes to schools. She suggested the idea of using grant funds to provide a reward for schools that meet their targets.

Member Salinger stated there was an Alameda de Las Pulgas/San Carlos Avenue street redesign a few years ago and there are a few schools along these streets, including a high school. She spoke to staff at the City of Belmont and was informed that more room was needed for cars and she was concerned about the lack of focus on priorities for bicycle infrastructure. She said if parents aren't driving, there will be fewer cars on the road. She asked Ms. Castro if there is a ruling that can be made that requires city street designs near schools to include protected bike lanes. Ms. Castro said they engage with cities as much as possible and it's a continuous effort. She said some cities are more receptive to working with the County Office of Education than others. Member Salinger said if the bicycle infrastructure isn't in place and it's not safe to ride, kids won't ride their bikes to school. She asked if Ms. Castro is informed when streets are redesigned on the Peninsula. She said the County Office of Education is consulted by cities that have partnerships with them but they aren't any requirements for cities to consultant with her agency.

Member Tsai said she spent a lot of time bicycling with her son to school in 2019 and that they had to traverse the 101 overpass in San Mateo to get to school and that she understands the challenges. She said she is the incoming Board president for San Mateo Education Foundation for Foster City and is interested in partnering to leverage funding to improve bicycling conditions. Ms. Castro noted that the San Mateo Foster City School District is the largest district in the County. She said school coordinators may focus on schools that express interest in SRTS programs but that there is an opportunity to reach out to schools that may not have had as much exposure to their programs in the past. Member Tsai noted that lower socioeconomic populations represent approximately 35 percent of her community and they tend to be impacted with higher rates of fatalities and collisions. Ms. Castro said that her office is working with a consultant on a high-injury network analysis for the County and that the updated data can help them focus their efforts. She said much of their efforts have been focused on the north part of the county and Redwood City but that there are other communities that need support.

Member Aquino said she is member of the South San Francisco Rotary Club and they do a lot of outreach to Martin and Sunshine Garden Schools. She said that she would like to collaborate with Ms. Castro.

Ms. Elkes, member of the public, said she likes the idea of quantifying the feedback on the numbers of those walking and bicycling to school. She would also like to see a mobile modular pump track as an incentive to get children to walk or bike to school.

## **10. County Updates (Information)**

Mr. Slavit noted that Executive Order N-29-20, which provided flexibility to state & local agencies & boards to conduct business through virtual public meetings during the Covid 19 pandemic, was still in effect until further orders are issued. He said for the time being, BPAC meetings would continue virtually and that notice would be made of any changes.

Mr. Slavit also said that during the April BPAC mtg, County counsel provided an overview of the BPAC's roles and activities and that a concern was noted regarding the difficulty to implement projects. He acknowledged the concern and noted there are many challenges faced w/ the implementation of projects.

Mr. Slavit and Ms. Malmo-Laycock proceeded to share a few PowerPoint slides pointing out recent active transportation infrastructure grant proposals the County had prepared. They noted that several had been funded in multiple unincorporated locations, including: the design for bicycle and pedestrian improvements that are part of a planned road diet on the Santa Cruz Avenue/Alameda de las Pulgas Corridor in West Menlo Park, and the design and construction for pedestrian crossing improvements at schools in Broadmoor, the San Mateo Highlands and El Granada. It was also noted that the County was waiting to hear back on the status of grant proposals in North Fair Oaks. In addition, Ms. Malmo-Laycock said coordination was taking place with the County Public Works department to include bike lanes as part of a street resurfacing project in North Fair Oaks on 5th Avenue and that the County had allocated funding for a study of street design alternatives to improve safety and mobility on Coleman Avenue in unincorporated Menlo Oaks. She said staff was in the process of developing the project scope for the study and would keep the BPAC informed.

Member Kelly inquired about the status of the Middlefield Road Improvements Project. Ms. Malmo-Laycock said the project started and that more information could be found on the project website: <https://publicworks.smcgov.org/projects/middlefield-road-improvement-project>. She said community meetings are scheduled June 24th and June 30<sup>th</sup> to provide information to Middlefield Road businesses about the construction project and answer questions.

## **11. Adjournment**

*Motion to adjourn: Chair Doherty moved to approve/Member Kelly seconded. The motion carried 5-0.*

The meeting adjourned at 8:27 P.M.