



**REGULAR MEETING of the
San Mateo County Bicycle and Pedestrian Advisory Committee (SMCBPAC)
Thursday, December 16, 2021
7:00 P.M.**

*****BY VIDEOCONFERENCE ONLY*****

On March 17, 2020, the Governor issued Executive Order N-29-20 suspending certain provisions of the Ralph M. Brown Act in order to allow for local bodies to conduct their meetings telephonically or by other means. On June 11, 2021, the Governor issued Executive Order N-08-21 extending the suspension of those provisions to September 2021. On September 16, 2021, the Governor signed AB361, that allows local bodies to continue to conduct meetings through teleconferencing when it has determined by majority vote that as a result of a proclaimed state of emergency, meeting in person would present imminent risks to the health or safety of attendees. No physical location will be available for the SMCBPAC meeting.

Public Participation

- * Written public comments may be emailed to jslavit@smcgov.org and should include the specific agenda item on which you are commenting, or note that your comment concerns an item that is not on the agenda or is on the consent agenda.
- * Spoken public comments will also be accepted during the meeting through Zoom.
- * Please see instructions for written and spoken public comments at the end of this agenda

1. WELCOME

2. ROLL CALL

3. TELECONFERENCE MEETING REQUIREMENTS UNDER THE BROWN ACT (Action)

4. PUBLIC COMMENT

This item is reserved for persons wishing to address the Committee on any SMCBPAC-related matters that are as follows: 1) Not otherwise on this meeting agenda; 2) Staff Report on the Regular Meeting Agenda; or 3) Committee Members' Reports on the Regular Meeting Agenda. Public comments on matters not listed above shall be heard at the time the matter is called.

Speakers are customarily limited to two minutes, but an extension can be provided to you at the discretion of the Committee Chair.

5. ACTION TO SET AGENDA

This item is to set the final regular agenda.

REGULAR AGENDA

- 6. Review and Approve October 21, 2021 Meeting Minutes** (Action)
- 7. BPAC Member Announcements and Discussion** (Information)
- 8. Bay to Sea Trail Update** (Information)
- 9. UC Berkeley SafeTREC Street Story Presentation** (Information)
- 10. Discussion on Draft BPAC 2022 Work Plan** (Information)
- 11. Election of Committee Chair and Vice-Chair for Calendar Year 2022**
(Action)
- 12. County Updates** (Information)
- 13. Adjournment**

Instructions for Public Comment During Videoconference Meetings

During videoconference meetings of the SMCBPAC, members of the public may address the SMCBPAC members as follows:

*Written Comments:

Written public comments may be emailed in advance of the meeting. Please read the following instructions carefully:

1. Your written comment should be emailed to jslavit@smcgov.org.

2. Your email should include the specific agenda item on which you are commenting, or note that your comment concerns an item that is not on the agenda or is on the consent agenda.
3. Members of the public are limited to one comment per agenda item.
4. The length of the emailed comment should be commensurate with the two minutes customarily allowed for verbal comments, which is approximately 250-300 words.
5. If your emailed comment is received at least 24 hours in advance of the meeting, it will be provided to the SMCBPAC members and made publicly available on the SMCBPAC website along with the agenda. We cannot guarantee that e-mails received less than 24 hours in advance of the meeting will be read during the meeting, but such e-mails will still be included in the administrative record of the meeting.

*Spoken Comments:

Spoken public comments will be accepted during the meeting through Zoom. Please read the following instructions carefully:

1. The December 16, 2021 SMCBPAC meeting may be accessed through Zoom online at: <https://smcgov.zoom.us/j/98215054624>.

The meeting ID is: 982 1505 4624. The October 21, 2021 SMCBPAC meeting may also be accessed via telephone by dialing US: +1 (669) 900-6833 (Local). Enter the meeting ID: 982 1505 4624, then press #.

2. You may download the Zoom client or connect to the meeting using an internet browser. If using your browser, make sure you are using a current, up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer.
3. You will be asked to enter an email address and name. We request that you identify yourself by name as this will be visible online and will be used to notify you that it is your turn to speak.
4. When the SMCBPAC Chair calls on the item you wish to speak, click on "raise hand." The SMCBPAC Chair will activate and unmute speakers in turn. Speakers will be notified shortly before they are called to speak.
5. When called, please limit your remarks to the time limit allotted.

Public records that relate to any item on the open session agenda for the Committee meeting are available for public inspection. Those records that are distributed less than 24 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Committee. The SMCBPAC's website has been designated for the purpose of making those public records available for inspection. The website is located at: <http://www.smcsustainability.org/livable-communities/active-transportation/>.

Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to

participate in this meeting, or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Joel Slavit, Senior Sustainability Specialist at least 24 hours before the meeting at jslavit@smcgov.org . Notification in advance of the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it



San Mateo County Bicycle and Pedestrian Advisory Committee (SMCBPAC)

MEETING MINUTES

BY VIDEOCONFERENCE

Thursday, October 21, 2021

7:00 P.M.

1. WELCOME

Chair Doherty called the meeting to order at 7:01 P.M. She noted that BPAC members and staff would be connecting to this meeting either by video or audio. Chair Doherty then stated the process for public comment, noted the challenges of holding a BPAC meeting online and thanked everyone for their patience during this time.

2. ROLL CALL

Members Present:

Susan Doherty
Frederick Zyda
John Langbein
Elaine Salinger
William Kelly

Members Absent:

Cristina Aquino
Annie Tsai

County Staff: Joel Slavit, Julia Malmo-Laycock, Hanieh Houshmandi

Joel Slavit conducted a roll call. A quorum was present.

3. NEW TELECONFERENCE MEETING REQUIREMENTS UNDER THE BROWN ACT (Action)

Chair Doherty provided background on the new teleconference meeting requirements under AB361 and that the BPAC would need to pass a motion, due to the continuing COVID-19 pandemic state of emergency, if it desired to continue its meeting remotely via teleconference, as meeting in person would present imminent risks to the health or safety of attendees.

Motion: Chair Doherty moved to approve/Member Kelly seconded. The motion carried 5-0.

4. PUBLIC COMMENT

Before the public comment period proceeded, Mr. Slavit briefly explained procedural logistics for receiving public comment for virtual Zoom meetings.

No public comments were received.

5. ACTION TO SET AGENDA

Chair Doherty introduced the item.

Motion: Chair Member Kelly moved to approve/Member Zyda seconded. The motion carried 5-0.

REGULAR AGENDA

6. Review and Approve August 19, 2021 Meeting Minutes (Action)

Member Langbein noted correspondence he had with County Deputy District Attorney Marie McLaughlin and that he desired to make an amendment to the meeting minutes. He requested that the meeting minutes clarify that the District Attorney's Office had received a case involving a bicyclist as a victim, specifically a vehicular manslaughter case, but no bicyclist near-miss cases from the Sheriff's Office.

Member Langbein said he had corresponded with Mr. Slavit about this before the meeting and made a motion to approve the minutes with Mr. Slavit's revised version of the minutes.

Motion: Member Langbein moved to approve/Chair Doherty seconded. The motion carried 5-0.

7. BPAC Member Announcements and Discussion (Information)

Member Salinger said she reached out to Supervisor Dave Pine, who set a meeting with Elaine and his chief of staff, David Burruto, and that Mr. Burruto offered to help set a meeting with Elaine, other bicyclists, and the County Sheriff to discuss concerns on bicycle safety and enforcement. She added that she met with Craig Davis and bicyclists he has worked with on near-miss and collision incidents not further pursued by law enforcement. Elaine said she wrote to Supervisor Don Horsley, because she thought his background in law enforcement might provide a helpful perspective to the conversation.

Member Kelly mentioned that in the last meeting there was discussion about not having reliable data with respect to bicycle related matters from the Sheriff's office, for instance the number of issued citations, to get a sense of whether enforcement efforts have been sufficient. Mr. Slavit stated that he had reached out to law enforcement at the Sheriff's Office and California Highway Patrol to follow up on that request, and the one response he received pointed him to the Statewide Integrated Traffic Records System (SWITRS), the online collision database.

Member Kelly mentioned that the BPAC may want to consider a communication to the relevant authorities expressing that this issue can't be resolved without looking at the data.

Member Langbein added that at Atherton BPAC meetings the police regularly provide updates on warnings, citations and collisions, and that he thought they may also provide those numbers for Woodside BPAC meetings.

Mr. Slavitt offered to continue to reach out to law enforcement to obtain the data. Member Kelly suggested that if Mr. Slavitt receives an inadequate response, he would be happy to draft a letter directed to the Board of Supervisors. Vice Chair Zyda expressed agreement in the idea that making decisions using data is a good approach, and Chair Doherty commented that Bill's letters were very effective, and that she would like to see one on this topic.

Member Salinger mentioned that the group that convened to talk about enforcement had developed a list of six proposals they wanted to discuss with the Sheriff, and that two of them have to do with more transparency with collision and near-miss data and metrics. She added that this group believes that to get substantive action on this issue, support from the Board of Supervisors would be needed. Member Salinger agreed to share the list of six proposals for the Sheriff's Office through Mr. Slavitt with BPAC members.

8. C/CAG San Mateo County Shared Micromobility Feasibility Study (Information)

Kim Wever, Transportation Program Specialist, from the City and County Association of Governments of San Mateo County (C/CAG), delivered a presentation on the scope of the C/CAG Shared Micromobility Feasibility Study. Ms. Wever stated that micromobility refers to services such as bike-share and scooter-share where users can rent light weight vehicles for short term use and that micromobility services can help bridge the first-last mile transportation gap between home and work destinations and transit stations. She mentioned that the purpose of the Study is to investigate the viability of a micromobility program, look at micromobility best practices, and develop program guidelines for jurisdictions that desire to pilot micromobility programs.

Ms. Wever stated the Study will include an Ad Hoc Advisory Group, and that if BPAC members desire to serve on this group they could send an e-mail to her directly or the BPAC could take an action and designate a member at a future meeting.

Member Kelly asked about the current state of micromobility, given that there had been extensive discussion on it roughly three years ago. He wondered why micromobility companies that previously operated in the County, left. Ms. Wever responded that she was unsure why companies left in the past, noting there may have been feasibility issues, but that Redwood City has started developing a micromobility ordinance, and the City of South San Francisco is potentially contracting with Bird. Member Langbein stated the market will probably determine whether micromobility companies can be viable or not and mentioned that it may make more sense in dense urban areas where use could be higher.

Member Salinger and Chair Doherty noted Ms. Wever's request for BPAC interest in serving in the Ad Hoc Advisory Group. While there were no volunteers from BPAC members in attendance, Chair Doherty said that if any BPAC members wanted to participate or knew of someone who might be a good candidate, they could e-mail Ms. Wever.

9. Consideration to Provide a Letter of Support for the Sand Hill Road/Interstate 280 Interchange Green Bike Lane Project (Action)

Hanieh Houshmandi, Traffic Engineer with the County Public Works Department, provided a presentation on the Sand Hill Road/Interstate 280 Interchange Green Bike Lane Project, which proposes to extend existing green bike lanes on the Sand Hill Road bridge deck past conflict points with highway

on and off ramps. The presentation covered existing conditions and needs, history, and a current project overview that included goals, cost, schedule, status, and next steps. Ms. Houshmandi stated that the County would be submitting a TDA Article 3 grant application to C/CAG to help complete construction of the project and that the application was due November 15th. She also mentioned that the announcement of grant awards was anticipated in March 2002 and if the County is awarded funding, construction could take place between August and December 2022.

Ms. Houshmandi stated that a draft letter of support was prepared for the grant application and requested that the BPAC pass a motion to approve it.

Member Kelly thanked Ms. Houshmandi for the presentation, stating it was one of the best he had seen in his five years serving on the BPAC and that he fully supported the grant application.

Member Langbein indicated he had had some discussion offline with Ms. Houshmandi. He asked why the project cost was \$400,000. Ms. Houshmandi responded that it includes skid-resistant thermoplastic, which is costly, and that the project cost doubled over the course of years of ongoing dialog with Caltrans. Member Langbein also had questions about the transition zone, where bicyclists face conflicts with motor vehicles entering and existing the highway, and he referenced an alternative type of treatment with a Santa Clara Valley Transportation Authority (VTA) project at Foothill Expressway and El Monte Avenue to make the green painted transition zone extend across the entire vehicle lane. He suggested when the Sand Hill Road bridge deck is repaved, the County could consider doing something similar. Ms. Houshmandi said that County staff will keep an eye on the VTA is project, which is a pilot, and that before and after studies will be conducted to assess it performance (the VTA pilot project will be reviewed to determine whether it can be incorporated as an approved treatment option on a permanent basis in the Manual of Uniform Traffic Control Devices).

Member Salinger expressed support for the project but was concerned that a proposed protected bike lane project to complete the southern terminus of the Sawyer Camp Trail from Lower Skyline Boulevard to Canada Road isn't being prioritized. She was informed that this other project didn't fit environmental justice concerns connecting low-income neighborhoods with employment centers and was wondering how the Sand Hill Road Green Bike Lane project was able to get past this issue. Ms. Houshmandi explained that Streetlight data can show bicycle demand with many commute destinations in the near vicinity of the Sand Hill Road Green Bike Lane project. She also noted that the Sand Hill Road project is shovel ready, and that could make it more competitive for grant funding.

Chair Doherty asked Ms. Houshmandi how staff in her office could become more proactive with work to complete the Sawyer Camp Trail extension to Canada Road. Ms. Houshmandi said she could communicate this but that she is not able to provide a guarantee on what might happen. Chair Doherty and Member Salinger and Chair Doherty agreed to work together on preparing a written request.

Chair Doherty moved to support the letter/Vice Chair Zyda seconded. The motion carried 5-0.

10. County Updates (Information)

Mr. Slavik provided a status update on the Coleman/Ringwood Avenue Study, which will explore options to improve bicycle access and safety in the unincorporated community of Menlo Oaks. He noted the County was in the process of negotiating the Study scope with a consultant and he was hopeful that Study work could begin by early winter.

Mr. Slavit also provided a status update on the North Fair Oaks Bicycle and Pedestrian Railroad Crossing and Community Connections Study, which is being made possible through funding from a Caltrans grant. He said the County released a request for proposals on October 7th and that proposals from consultant teams were due by November 2nd. He said he anticipated the award of a contract to bring the selected consultant team on board winter 2022 with the Study starting in March or April 2022.

11. Adjournment

Motion to adjourn: Chair Doherty moved to approve/Member Langbein seconded. The motion carried 5-0.

The meeting adjourned at 7:55 P.M.

DRAFT