



**REGULAR MEETING of the
San Mateo County Bicycle and Pedestrian Advisory Committee (SMCBPAC)
Thursday, February 17, 2022
7:00 P.M.**

*****BY VIDEOCONFERENCE ONLY*****

On March 17, 2020, the Governor issued Executive Order N-29-20 suspending certain provisions of the Ralph M. Brown Act in order to allow for local bodies to conduct their meetings telephonically or by other means. On June 11, 2021, the Governor issued Executive Order N-08-21 extending the suspension of those provisions to September 2021. On September 16, 2021, the Governor signed AB361, that allows local bodies to continue to conduct meetings through teleconferencing when it has determined by majority vote that as a result of a proclaimed state of emergency, meeting in person would present imminent risks to the health or safety of attendees. No physical location will be available for the SMCBPAC meeting.

Public Participation

- * Written public comments may be emailed to jslavit@smcgov.org and should include the specific agenda item on which you are commenting, or note that your comment concerns an item that is not on the agenda or is on the consent agenda.
- * Spoken public comments will also be accepted during the meeting through Zoom.
- * Please see instructions for written and spoken public comments at the end of this agenda

1. WELCOME

2. ROLL CALL

3. TELECONFERENCE MEETING REQUIREMENTS UNDER THE BROWN ACT (Action)

4. PUBLIC COMMENT

This item is reserved for persons wishing to address the Committee on any SMCBPAC-related matters that are as follows: 1) Not otherwise on this meeting agenda; 2) Staff Report on the Regular Meeting Agenda; or 3) Committee Members' Reports on the Regular Meeting Agenda. Public comments on matters not listed above shall be heard at the time the matter is called.

Speakers are customarily limited to two minutes, but an extension can be provided to you at the discretion of the Committee Chair.

5. ACTION TO SET AGENDA

This item is to set the final regular agenda.

REGULAR AGENDA

- 6. Review and Approve December 16, 2021 Meeting Minutes** (Action)
- 7. BPAC Member Announcements and Discussion** (Information)
- 8. Middlefield Road Improvements Project** (Information)
- 9. Nomination of a BPAC member to serve on a Community Advisory Committee for the North Fair Oaks Bicycle and Pedestrian Railroad Crossing and Community Connections Study** (Action)
- 10. BPAC 2022 Work Plan** (Action)
- 11. BPAC Member 2022 Neighborhood Responsibilities** (Action)
- 12. County Updates** (Information)
- 13. Adjournment**

Instructions for Public Comment During Videoconference Meetings

During videoconference meetings of the SMCBPAC, members of the public may address the SMCBPAC members as follows:

*Written Comments:

Written public comments may be emailed in advance of the meeting. Please read the following instructions carefully:

1. Your written comment should be emailed to jslavit@smcgov.org.

2. Your email should include the specific agenda item on which you are commenting, or note that your comment concerns an item that is not on the agenda or is on the consent agenda.
3. Members of the public are limited to one comment per agenda item.
4. The length of the emailed comment should be commensurate with the two minutes customarily allowed for verbal comments, which is approximately 250-300 words.
5. If your emailed comment is received at least 24 hours in advance of the meeting, it will be provided to the SMCBPAC members and made publicly available on the SMCBPAC website along with the agenda. We cannot guarantee that e-mails received less than 24 hours in advance of the meeting will be read during the meeting, but such e-mails will still be included in the administrative record of the meeting.

*Spoken Comments:

Spoken public comments will be accepted during the meeting through Zoom. Please read the following instructions carefully:

1. The February 17, 2022 SMCBPAC meeting may be accessed through Zoom online at: <https://smcgov.zoom.us/j/98215054624>.

The meeting ID is: 982 1505 4624. The February 17, 2022 SMCBPAC meeting may also be accessed via telephone by dialing US: +1 (669) 900-6833 (Local). Enter the meeting ID: 982 1505 4624, then press #.

2. You may download the Zoom client or connect to the meeting using an internet browser. If using your browser, make sure you are using a current, up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer.
3. You will be asked to enter an email address and name. We request that you identify yourself by name as this will be visible online and will be used to notify you that it is your turn to speak.
4. When the SMCBPAC Chair calls on the item you wish to speak, click on "raise hand." The SMCBPAC Chair will activate and unmute speakers in turn. Speakers will be notified shortly before they are called to speak.
5. When called, please limit your remarks to the time limit allotted.

Public records that relate to any item on the open session agenda for the Committee meeting are available for public inspection. Those records that are distributed less than 24 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Committee. The SMCBPAC's website has been designated for the purpose of making those public records available for inspection. The website is located at: <http://www.smcsustainability.org/livable-communities/active-transportation/>.

Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to

participate in this meeting, or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Joel Slavit, Senior Sustainability Specialist at least 24 hours before the meeting at jslavit@smcgov.org . Notification in advance of the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it



San Mateo County Bicycle and Pedestrian Advisory Committee (SMCBPAC)

MEETING MINUTES

BY VIDEOCONFERENCE

Thursday, December 16, 2021

7:00 P.M.

1. WELCOME

Chair Doherty called the meeting to order at 7:00 P.M. She noted that BPAC members and staff would be connecting to this meeting either by video or audio. Chair Doherty then stated the process for public comment, noted the challenges of holding a BPAC meeting online and thanked everyone for their patience during this time.

2. ROLL CALL

Members Present:

Susan Doherty
Frederick Zyda
John Langbein
Elaine Salinger
William Kelly
Christina Aquino

Members Absent:

Annie Tsai

County Staff: Joel Slavit, Carrie Dallman

Joel Slavit conducted a roll call. A quorum was present.

3. NEW TELECONFERENCE MEETING REQUIREMENTS UNDER THE BROWN ACT (Action)

Chair Doherty provided background on the new teleconference meeting requirements under the Brown Act.

Motion: Chair Doherty moved to approve/Member Kelly seconded. The motion carried 5-0.

4. PUBLIC COMMENT

Before the public comment period proceeded, Mr. Slavitt briefly explained procedural logistics for receiving public comment for virtual Zoom meetings.

No public comments were received.

5. ACTION TO SET AGENDA

Chair Doherty introduced the item, stating the need to move Agenda Item #8, Bay to Sea Trail, before Agenda Item #7 due to a time commitment.

Motion: Chair Doherty moved to approve/Vice Chair Zyda seconded. The motion carried 5-0.

REGULAR AGENDA

6. Review and Approve October 21st, 2021 Meeting Minutes (Action)

Motion: Member Kelly moved to approve/Chair Doherty seconded. The motion carried 5-0.

7. Bay to Sea Trail Update (Information)

Rachael Faye from the Peninsula Open Space Trust (POST) presented on recent efforts with the Bay to Sea Trail. She stated that the POST works to protect land with regional trails and open space in partnership with many organizations and that the 40-mile Bay to Sea Trail connects the Bay through the mountains to the Pacific Ocean near Half Moon Bay. Ms. Faye said that POST is the project manager for this trail project working with several partners, including public agencies that will host and manage the trails. The full list of partners was provided in the presentation slides.

The vision is that the corridor will provide for a multi-use hiking, biking, and equestrian trail. Each partner agency along on the corridor is contributing to different segments, and POST is coordinating the vision. Ms. Faye mentioned many project milestones that were reached in 2020-2021, including the adoption of the County's Unincorporated Active Transportation Plan, which listed the Bay to Sea Trail as a visionary regional priority.

Ms. Faye mentioned that the Dumbarton Rail corridor is part of the urban section of the Bay to Sea Trail. Member Kelly asked what the next key step was for implementation of the trail in the Dumbarton Corridor. Ms. Faye stated that would consist of the release of environmental document as part of the CEQA process. She said that POST has gathered letters of support with specific requests to make sure the environmental review phase includes evaluation of a bicycle pedestrian path on the Dumbarton Corridor. She said that analysis from SamTrans has determined that a bicycle and pedestrian trail is feasible from a design and engineering standpoint although additional work is needed to support implementation.

Ms. Faye mentioned that POST is also initiating a connectivity analysis that is being performed by the Rails to Trails Conservancy to determine, if there is a bicycle and pedestrian path on the Dumbarton corridor, how much connectivity will improve for local residents. She stated that the target completion for the connectivity analysis is early 2022.

Ms. Faye described the 2022 project outlook for the Bay to Sea Trail and noted several ongoing and planned projects. She noted that planned efforts for a feasibility study of the Bay to Sea Trail will include trail routing, community engagement, branding, priority setting, project phasing, and cost estimates.

Member Salinger asked about the continuation of this trail on the Dumbarton rail bridge over the Bay. Ms. Faye stated that the working area for POST and its partners does not extend east over the Bay but there are other groups advocating for that. Member Salinger asked if Ms. Faye had heard if a path on the rail bridge was still a possibility. Ms. Faye said it was included as an option in the SamTrans feasibility study last spring. She thought it may not be the highest priority as there is a path on the existing Dumbarton Bridge. Chair Doherty asked about buses running across the rail corridor and that there was a concern expressed that there may be no room for bikes or pedestrians. Ms. Faye responded that she heard this and multiple transit options were being explored.

Member Salinger expressed excitement for this work and that there has been real progress on the Bay to Sea Trail efforts. Ms. Faye noted there have been some delays due to the pandemic and fires but that the trail team is back at full capacity and she is looking forward to their future work efforts. Chair Doherty asked how the BPAC can help with this effort. Ms. Faye noted that invitations to speak at BPAC helps and that she can provide updates when the feasibility study is underway.

Member Langbein acknowledged that it would be helpful to be connected with the Redwood City Transportation Committee. Ms. Faye said she has attended some of their meetings. Member Langbein also commented that San Mateo County Parks has been resistant in the past to allowing bicycles on trails with a reference to Huddart Park. Rachel Faye responded that this may be changing and San Mateo County Parks is engaged as a partner on this project.

Member Salinger suggested that it would be good to have the County Supervisor involved representing the District with the Dumbarton Corridor. Ms. Faye said that POST has met with Supervisor Warren Slocum to provide regular updates. Chair Doherty asked who the main stakeholders are for the Bay to Sea Trail. Ms. Faye responded these include SamTrans, San Mateo County Parks, and political leaders at the regional and state level. Chair Doherty asked if there are any graphics that show what the completed trail would look like. Ms. Faye stated that they have thought about it but currently don't have that. Member Kelly suggested that this could be an item to consider for the Bay to Sea Trail work plan in 2022.

Steve Lubin, member of the public, stated he was pleased to hear of the Bay to Sea Trail work efforts. He said this was one of the routes that was recognized by the Blue-Ribbon Committee that was formed under San Mateo County Parks. Mr. Lubin said he would love to participate with Bay to Sea Trail work efforts.

8. BPAC Member Announcements and Discussion (Information)

Member Langbein noted that a colleague of his witnessed a car crash at the Interstate 280/Sand Hill Road Interchange on the deck of the Sand Hill Road overcrossing heading eastbound. He said this is a challenging merge for bicyclists. He referenced an article published in 2018 with comments on the challenging merge. He stated that the proposed County green bike lane project didn't address this and that the County should urge Caltrans to better address conflict concerns on the bridge deck heading in both the east and westbound directions.

Member Salinger provided an update about students she works with on Climate Change. She said they had a meeting with Supervisor Horsley. She said while he wasn't able to provide insight regarding bicycle safety concerns with the Sheriff's Office, Supervisor Horsley did suggest reaching out the DMV to see if the 3-foot rule and the rule for people not to park in or drive in bike lanes be included as questions on the written driving exam.

9. UC Berkeley SafeTREC Street Story Presentation (Information)

Jarah Crowner and Ana Lopez, Policy and Program Analysts with UC Berkeley SafeTREC, presented on the Street Story transportation safety community engagement tool. Ms. Crowner said that Street Story helps community groups and agencies collect and understand information that is important for transportation safety but that is otherwise difficult to gather and analyze. She said this software platform is free and accessible for public use, stating that this tool allows for feedback from community members that might otherwise not be accessible. She noted that members of the public can visit streetstory.berkeley.edu to provide information or see data.

Ms. Crowner said there is a paper version of Street Story in English and Spanish for members of the public who do not have access to internet or who feel comfortable using computers. She noted new features include questions on infrastructure improvements and the ability to create custom boundaries to report on incidents and conditions in a specific area. She said Street Story has a starter kit that can be downloaded from the website. They also have flyer templates for use at trainings and events and tutorial videos available in English and Spanish.

Member Salinger asked for confirmation whether personal information is removed from reported incidents. Ms. Crowner responded that names and other personal identifying information are removed from the reports. Member Salinger followed up by asking how this information can be used by the police to run reports and verify. Ms. Lopez stated that the tool asks people not to provide personal information and they comb through reports to make sure that information is removed. She said the intent is to identify an area of concern, but not to use for enforcement. She also said the team can verify if the same person is reporting a single incident multiple times to skew the data. Member Salinger expressed concern about this information not being useful to the police for help with enforcement. Member Salinger said she also searched on Google for cyclist safety incidents and was not able to find the Street Story Safety Tool. Ms. Crowner responded that the tool is relatively new and was developed in 2018. She said the team is still working on outreach and connecting to different communities.

Chair Doherty commented that this is a tool to highlight hot spots and show organizations, like Caltrans, where design solutions are needed.

Member Langbein commented that this may be a useful tool for planners to justify various projects by using safety data to identify areas to work on. He also noted that planners use collision data that is incomplete and with the Street Story self-reporting tool, it can provide additional information such as near misses. He noted that having complete data can help with implementing safety measures in the future.

Mr. Lubin commented that if data from Street Story were combined with information from police reports, there would be more complete data. Mr. Lubin asked if SafeTREC works with the law enforcement. Ms. Crowner responded that SafeTREC has not worked with law enforcement on this project. Ms. Lopez responded that law enforcement at some agencies have helped to promote the use of this tool.

10. Discussion on Draft BPAC 2022 Work Plan (Information)

Mr. Slavitt shared the Draft BPAC 2022 Work Plan, noting a few proposed updates, and he provided an overview on BPAC activity for the past year.

Member Kelly recommended adding alternatives to improve the quality of bicycle and pedestrian data for use by law enforcement. Member Salinger suggested that the County start collecting data about the 3-foot rule and near misses. Member Kelly mentioned that his request should be broad enough to include that.

Member Langbein recommended the addition of the Sand Hill Road /Interstate 280 Interchange and Alpine Road Corridor improvements in the vicinity of Interstate 280. Mr. Slavitt noted that BPAC members could send requests additional changes or revisions prior to the February BPAC meeting.

11. Election of Committee Chair and Vice-Chair for Calendar Year 2022 (Action)

Mr. Slavitt introduced the item and briefly explained the process for nominating the BPAC Chair and Vice Chair and their respective roles.

Motion: Chair Doherty moved to nominate Member Zyda to be the Chair/Member Langbein seconded. The motion carried 5-0.

Motion: Member Zyda moved to nominate Member Salinger to be the Vice Chair/Member Kelly seconded. The motion carried 5-0.

12. County Updates

Mr. Slavitt noted that the County's TDA Article 3 grant application for the Sand Hill Road Green Bike Lane project was submitted to C/CAG and that funding awards are anticipated to be announced in March 2022.

Mr. Slavitt also mentioned that the State Route 1 Congestion and Safety Improvements project in Moss Beach was awarded grant funding from the San Mateo County Transportation Authority's Highway Call for Projects and that the project builds on efforts from the County's Connect the Coastside Plan, including consideration for bicycle and pedestrian safety and access improvements such as the extension of the Multi-Modal Parallel Trail.

Mr. Slavitt concluded with updates on the status of the Coleman/Ringwood Ave Study and the North Fair Oaks Bicycle and Pedestrian Railroad Crossing and Community Connections Study.

13. Adjournment

Motion to adjourn: Chair Doherty moved to approve/Member Zyda seconded. The motion carried 5-0.

The meeting adjourned at 8:52 P.M.