



**REGULAR MEETING of the  
San Mateo County Bicycle and Pedestrian Advisory Committee (SMCBPAC)  
Thursday, April 20, 2023  
7:00 P.M.**

455 County Center, Conference Room 101  
Redwood City, CA 94063

**\*\*\* HYBRID MEETING – IN-PERSON AND BY VIDEOCONFERENCE \*\*\***

This meeting of the SMCBPAC will be held in Room 101 at 455 County Center, Redwood City, CA 94063. Members of the public will be able to participate in the meeting remotely via the Zoom platform or in person at Room 101 at 455 County Center, Redwood City, CA 94063. For information regarding how to participate in the meeting, either in person or remotely, please refer to the instructions at the end of the agenda.

**Public Participation:**

The April 20, 2023, SMCBPAC meeting may be accessed through Zoom online at <https://smcgov.zoom.us/j/98215054624>. The webinar ID is: 982 1505 4624. The April 20, 2023, SMCBPAC meeting may also be accessed via telephone by dialing (669) 900-6833. Enter the webinar ID: Webinar ID: 982 1505 4624, then press #. Members of the public can also attend this meeting physically in Room 101 at 455 County Center, Redwood City, CA 94063.

\*Written public comments may be emailed to [vcastro1@smcgov.org](mailto:vcastro1@smcgov.org) and such written comments should indicate the specific agenda item on which you are commenting.

\*Spoken public comments will be accepted during the meeting in person or remotely through Zoom at the option of the speaker. Public comments via Zoom will be taken first, followed by speakers in person.

**\*Please see instructions for written and spoken public comments at the end of this agenda.**

**ADA Requests**

Individuals who require special assistance or a disability related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the meeting, should contact Vanessa Castro, Sustainability Specialist – Active Transportation, as early as possible but no later than 24 hours before the meeting at [vcastro1@smcgov.org](mailto:vcastro1@smcgov.org). Notification in advance of the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting, the materials related to it, and your ability to comment

1. **WELCOME**
2. **ROLL CALL**
3. **PUBLIC COMMENT**

This item is reserved for persons wishing to address the Committee on any SMCBPAC-related matters that are as follows: 1) Not otherwise on this meeting agenda; 2) Staff Report on the Regular Meeting Agenda; or 3) Committee Members' Reports on the Regular Meeting Agenda. Public comments on matters not listed above shall be heard at the time the matter is called.

Speakers are customarily limited to two minutes, but an extension can be provided to you at the discretion of the Committee Chair.

4. **ACTION TO SET AGENDA**

This item is to set the final regular agenda.

### **REGULAR AGENDA**

5. **Review and Approve February 16, 2023 Meeting Minutes** (Action)
6. **BPAC Member Announcements and Discussion** (Information)
7. **County of San Mateo Public Works Road Maintenance Program** (Information)
8. **2023 Work Plan and Update on Additional County of San Mateo Public Works Projects with Bicycle and Pedestrian Components** (Information)
9. **County Updates** (Information)
10. **Adjournment**

#### **\*Instructions for Public Comment During Hybrid Meetings**

During hybrid meetings of the SMCBPAC, members of the public may address the Members of the SMCBPAC as follows:

#### **\*Written Comments:**

Written public comments may be emailed in advance of the meeting. Please read the following instructions carefully:

1. Your written comment should be emailed to [vcastro1@smcgov.org](mailto:vcastro1@smcgov.org).

2. Your email should include the specific agenda item on which you are commenting, or note that your comment concerns an item that is not on the agenda or is on the consent agenda.
3. Members of the public are limited to one comment per agenda item.
4. The length of the emailed comment should be commensurate with the two minutes customarily allowed for verbal comments, which is approximately 250-300 words.
5. If your emailed comment is received at least 24 hours in advance of the meeting, it will be provided to the Members of the SMCBPAC and made publicly available on the agenda website under the specific item to which your comment pertains. If emailed comments are received less than 24 hours before the meeting, the SMCBPAC staff will make every effort to either (i) provide such emailed comments to the SMCBPAC and make such emails publicly available on the agenda website prior to the meeting, or (ii) read such emails during the meeting. Whether such emailed comments are forwarded and posted, or are read during the meeting, they will still be included in the administrative record.

### **\*Spoken Comments**

In person Participation:

1. If you wish to speak to the SMCPAC please fill out a speaker's slip. If you have anything that you wish distributed to the SMCBPAC and included in the official record, please hand it to SMCBPAC staff who will distribute the information to the SMCBPAC members.

Via Teleconference (Zoom):

1. The April 20, 2023, SMCBPAC meeting may be accessed through Zoom online at <https://smcgov.zoom.us/j/98215054624>. The webinar ID is: 982 1505 4624. The April 20, 2023, SMCBPAC meeting may also be accessed via telephone by dialing (669) 900-6833. Enter the webinar ID: Webinar ID: 982 1505 4624, then press #. Members of the public can also attend this meeting physically in Room 101 at 455 County Center, Redwood City, CA 94063.
2. You may download the Zoom client or connect to the meeting using an internet browser. If using your browser, make sure you are using a current, up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer.
3. You will be asked to enter an email address and name. We request that you identify yourself by name as this will be visible online and will be used to notify you that it is your turn to speak.
4. When the SMCBPAC Chair or SMCBPAC staff calls for the item on which you wish to speak, click on "raise hand." Speakers will be notified shortly before they are called to speak.

**\*Additional Information:**

For any questions or concerns regarding Zoom, including troubleshooting, privacy, or security settings, please contact Zoom directly.

Public records that relate to any item on the open session agenda for a regular SMCBPAC meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the SMCBPAC.



## San Mateo County Bicycle and Pedestrian Advisory Committee (SMCBPAC)

### Meeting Minutes

\*\*\*BY VIDEOCONFERENCE\*\*\*

Thursday, February 16, 2023

7:00 P.M.

#### 1. WELCOME

Chair Salinger called the meeting to order at 7:02 P.M.

#### 2. ROLL CALL

**Members Present:**

Elaine Salinger  
John Langbein  
Bill Kelly  
Fred Zyda  
Susan Doherty  
Annie Tsai

**Members Absent:**

Cristina Aquino

**County Staff:** Joel Slavitt, Vanessa Castro, Ann Stillman, Paul Sheng, Captain Myers, Sergeant Taylor, Juda Tolmasoff

Mr. Slavitt conducted a roll call. A quorum was present.

#### 3. TELECONFERENCE MEETING REQUIREMENTS UNDER THE BROWN ACT (Action)

Chair Zyda provided background on teleconference requirements under the Brown Act

*Motion: Salinger moved to approve, Vice Chair Langbein seconded. Motion passed 5-0*

#### 4. PUBLIC COMMENT

Member of the public, Ron Snow, commented on the Santa Cruz/Alameda de las Pulgas Improvement Project. He expressed concern with the Project's 90% plans and requested that they be resolved. Mr.

Snow stated that the County Department of Public Works needs to engage with the community prior to taking the project to County leadership for approval.

Chair Salinger asked whether the concerns were primarily pedestrian access and safety concerns. Mr. Snow responded that the concerns he noted were for both pedestrians and bicyclists and encouraged further review.

## **5. ACTION TO SET AGENDA**

Chair Salinger introduced the item.

*Motion: Member Kelly moved to approve. Chair Salinger seconded. The motion carried 5-0.*

## **REGULAR AGENDA**

### **6. Review and Approve December 15, 2022, Meeting Minutes (Action)**

Mr. Snow shared that the December meeting minutes included comments about the County's pavement preservation project. Mr. Snow encouraged the County Department of Public Works to work with the public to include traffic calming improvements and bike lanes when repaving.

*Motion: Member Kelly moved to approve. Vice Chair Langbein seconded. The motion carried 5-0.*

### **7. BPAC Member Announcements and Discussion (Information)**

Chair Salinger noted that Caltrans hadn't installed a protected bike lane between Cañada Road and Lower Skyline Boulevard. She said she had been sending reminders to Caltrans staff about this and would continue to work with them. Chair Salinger also noted that in recent weeks, motorists were intentionally driving aggressively toward bicyclists endangering their safety in the East Bay. She said Alameda County was developing a pilot program in which 10 bicyclists receive cameras and training on how to use them. Bicyclists then submit any evidence of infractions or 3-foot violations to law enforcement. Chair Salinger suggested adding an agenda item at a future BPAC meeting to recommend a similar pilot program in San Mateo County.

Vice Chair Langbein shared a New York Times article about the Dumbarton Rail Corridor. He also shared that the Ralston bike path closure would have a significant impact on a major cycling route for both leisure and commuting purposes.

Vice Chair Langbein said he submitted comments to the Department of Public Works on the 60% and 90% plans for the Santa Cruz/Alameda de las Pulgas Improvement Project and that he did not receive any feedback. He said that County Department of Public Works Deputy Director, Khoa Vo, mentioned at the December meeting that comments had to be submitted by the end of January 2023. Lastly, Vice Chair Langbein noted that there were road closures west of Skyline Boulevard and inquired about the anticipated schedule for the roads to reopen.

Member Doherty shared a news article about a bicyclist who was hit by a motorist in Laguna Beach near Dana Point and the driver proceeded to attack the bicyclist with a knife.

Chair Salinger responded by encouraging the law enforcement officers attending the meeting to cooperate in efforts to deter these kinds of behaviors and attacks. Chair Salinger stated that she would like to agendize writing a letter to the Board of Supervisors to pilot a bicyclist camera project, publicize it, and add a statement that cameras are crucial for bicyclists.

## **8. Bay to Sea Trail Feasibility Study (Information)**

Rachael Faye, Public Access Program Manager, and Bryanna Whitney, Public Access Project Manager from the Peninsula Open Space Trust (POST), and Jesse Jones, Landscape Architect with PlaceWorks, were present to provide an informational update on the Bay to Sea Trail Feasibility Study, which included the Study goals, intended use of the Trail, accessibility, connections, implementation, and discussion regarding next steps. They also solicited feedback from the BPAC.

Following the presentation, Member Zyda shared that he would like to see a focus on North Fair Oaks and the Dumbarton Rail Corridor, as it could be transformative for that neighborhood and will make use of Corridor.

Ms. Jones responded that there are coordination efforts with other agencies in the area, and the long-term goal and vision for the Dumbarton Rail Corridor is still in place. Ms. Faye added that POST agrees that it would be a beneficial route, but there are other factors that are out of POST's control. She added that it is important to hear from the community and to advocate for this route.

Chair Salinger shared her thoughts regarding the Dumbarton Rail Corridor, stating that it would be a missed opportunity if a trail is not built there. She noted that development in urban areas can be more difficult due to constraints and asked if POST would consider beginning construction in other areas that are less developed. Ms. Jones responded that POST is not going to construct the Trail but will work with jurisdictions to encourage them to build it and noted that other projects being constructed in the Study area could incorporate segments of the Bay to Sea Trail.

Member Kelly encouraged POST to build out the Trail as part of existing street projects to offset how long projects typically take to be completed. He also noted that people have different visions of what the infrastructure could look like on the Dumbarton Corridor, and his preference is to make progress as opposed to waiting for a perfect option, which prolongs implementation.

Chair Salinger asked what the BPAC can do to support POST in their efforts to build out the Trail. Ms. Jones responded that public support will be necessary, particularly in later phases of the Study, and that they will follow up with the BPAC at that point. She also encouraged sharing information with the public. Chair Salinger inquired about writing letters to the editor, noting that there are many restrictions and opposition. Member Doherty commented that the Bay to Sea Trail is a good way to extend a natural trail and noted that cars learn to look out for bicyclists. Ms. Jones noted that they weren't sure if there was public support for building segments of the Trail on the street in urban areas and noted that this feedback was helpful. Lastly, Ms. Jones added that the Study is focusing on protected, separated trails and low volume streets.

Member of Public, Mark B., shared his support for the Study, and recommended focusing on Cañada Road and the Coastside segments first. He added that this segment could drum up interest among the public, and possibly encourage more progress across jurisdictions. He shared a case study in New Zealand that reduced costs by building packed trails in the countryside and using asphalt in urban areas.

He also stated that he supports the BPAC in advocating for this project to the County Board of Supervisors.

#### **9. BPAC Member Process and Roles (Information)**

Paul Sheng, County of San Mateo Deputy Counsel, provided an informational presentation and refresher for BPAC members on their role and responsibilities, the County's Legislative Program, and the Brown Act.

Chair Salinger raised concern regarding the reliance of safety related collision data solely based on reports from the Statewide Integrated Traffic Record System (SWITRS), which doesn't include near misses. She noted that near misses are the main reason why people stop bicycling and that this data is needed for the planning and design of roads and to better understand risk. She also noted that she understood that collection of near miss data needs to be a statewide effort. Chair Salinger asked if it was possible to work with County legislative staff on these efforts. Mr. Sheng responded that the best way to proceed would be to work directly with Mr. Slavitt as a first step, as he is the staff liaison to the BPAC, and he can coordinate directly with County legislative staff.

Member Tsai asked about local advocacy work occurring in support of broadening the scope of the Brown Act. Mr. Sheng responded that it was in the process of happening but that was not familiar with the details of it.

Member Doherty inquired about advocacy and noted that going through the appropriate channels often slows down the process. Mr. Sheng answered that if anything is going to be advocated for on a county-wide level, the County would need to consider the possible impact across all County departments. He agreed that it is an uphill battle, but the process is not meant to discourage any advocacy efforts. Mr. Sheng also noted that infrastructure is a huge topic at federal level.

#### **10. Unincorporated County Bicycle and Pedestrian Collision Report (Information)**

Captain Mark Myers and Sergeant Patrick Taylor, from the San Mateo County Sheriff's Department, and Captain Jason Cavett from the California Highway Patrol, provided collision reports covering calendar years 2021 and 2022 and were available to respond to inquiries from the BPAC.

Member Kelly raised concern about a collision near the intersection of Whiskey Hill and Sand Hill Roads that could have resulted in a fatality. He noted that law enforcement officers were on the scene and the collision occurred November 7<sup>th</sup>, 2022. He wanted to know why that wasn't included in the reports that were provided. Captain Myers noted the reports provided from the Sheriff's Office were those that the Sheriff's Office responded to and that he could look into whether a report was taken at that location.

Chair Salinger asked Captain Cavett and Captain Myers to clarify their jurisdictional boundaries, as it is often confusing to know who to call.

Captain Myers responded that in emergencies, the California Highway Patrol (CHP) typically responds to vehicle collisions and traffic complaints. He said the California Highway Patrol often determines whether there is intentional or unintentional damage. Chair Salinger reiterated her question and Captain Myers said unless you know it was an intentional act, the CHP should be called. If it was an intentional act, then the Sheriff's Office would be involved. Captain Cavett added that it also depends on the area but in

general one should dial 9-1-1, or any non-emergency dispatch number, and that the dispatchers will know the agency to be contacted.

Chair Salinger asked which agency to inform when drivers violate the 3-foot rule in the unincorporated County. Captain Myers responded that a violation of the 3-foot rule is typically treated as an infraction, and law enforcement agencies do not investigate these infractions, unless there is evidence such as a video showing it was clearly an intentional act. He noted that if a bicyclist were to call the Sheriff's Office, they can take the report and investigate it. He also said the County Sheriff's website will have an online reporting tool launched soon and that he will inform members of the BPAC when it goes live.

Vice Chair Langbein asked clarifying questions on how to read the CHP reports and Captain Cavett responded. He also asked whether all the data in the report was submitted to SWITRS. Captain Cavett responded that they were SWITRS entries but that near miss data was not included.

Member of the public, Ron Snow, shared that the County Department of Public Works uses SWITRS, and stated that for every reported collision on SWITRS, there are many more that go unreported. Mr. Snow shared his concerns about solely relying on SWITRS. He agreed with the idea of allowing bicyclists to self-report incidents with videos.

Captain Cavett clarified that reports from their internal database, when approved, are input into SWITRS. Mr. Snow stated that he will share his West Menlo Park incident report with the BPAC and Captain Cavett.

Member Doherty asked if the County Sheriff's report for calendar year 2022 report included the Town of Woodside. Captain Myers responded that there is a separate report for Woodside.

#### **11. Draft BPAC 2023 Work Plan (Action)**

Mr. Slavitt presented this item for action. He walked through the revisions that were made based on BPAC member recommendations received from the December meeting.

Vice Chair Langbein stated that he would like to add the following language in italics to the existing item to, "Consider alternatives to obtain quality bicycle and pedestrian data for use by law enforcement (e.g., near miss information and 3-foot violations) *and for planning future bicycle and pedestrian projects.*"

Chair Salinger added that she would like to add an item advocating for a camera-focused bicycle safety pilot on the work plan.

Mr. Snow noted that he would like to see feedback from County staff and acknowledgement of public comments.

Mr. Slavitt restated the BPAC member recommended additions to the work plan.

*Motion: Chair Salinger motioned to approve with the recommended additions: Member Kelly seconded. The motion carried 5-0.*

## **12. 2023 BPAC Neighborhood Responsibilities (Action)**

Mr. Slavik presented this item. He noted that the BPAC neighborhood responsibility areas consist of different neighborhood in Unincorporated San Mateo County and that BPAC members volunteer to monitor and report on bicycle and pedestrian related projects and concerns during BPAC meetings.

Chair Salinger suggested Member Tsai take over Burlingame Hills. Member Tsai accepted the suggestion.

*Motion: Chair Salinger moved to approve with the suggested change. Member Kelly seconded. The motion carried 5-0.*

## **13. Future BPAC In-Person Meeting Location (Action)**

Mr Slavik and Ms. Castro presented on this item. County staff shared information on five potential locations for in-person meetings.

*Motion: Chair Salinger motioned in support of moving the in-person meetings to Room 101 at 455 County Center in Redwood City. Member Zyda seconded. The motion carried 5-0.*

## **14. County Updates (Information)**

Mr. Slavik shared that the North Fair Oaks Railroad Crossing and Community Connections Study would soon enter a second phase of public outreach. He stated that potential crossing alternatives of the Caltrain tracks and traffic calming improvements on local streets would be shared with the public for consideration. He stated that outreach was anticipated to take place from mid-March to mid-April. Ms. Castro shared that the Coleman and Ringwood Avenues Transportation Study recently held its third round of Technical and Community Advisory Committee meetings, and that the Study will enter its second round of public outreach in the spring.

## **15. Adjournment**

*Motion: Member Kelly motioned to adjourn. Chair Salinger seconded: Motion carried 5-0. The meeting adjourned at 9:17 pm.*