



**REGULAR MEETING of the
San Mateo County Bicycle and Pedestrian Advisory Committee (SMCBPAC)
Thursday, June 15, 2023
7:00 P.M.**

455 County Center, Conference Room 101
Redwood City, CA 94063

***** HYBRID MEETING – IN-PERSON AND BY VIDEOCONFERENCE *****

This meeting of the SMCBPAC will be held in Room 101 at 455 County Center, Redwood City, CA 94063. Members of the public will be able to participate in the meeting remotely via the Zoom platform or in person at Room 101 at 455 County Center, Redwood City, CA 94063. For information regarding how to participate in the meeting, either in person or remotely, please refer to the instructions at the end of the agenda.

Public Participation:

The June 15, 2023, SMCBPAC meeting may be accessed through Zoom online at <https://smcgov.zoom.us/j/98215054624>. The webinar ID is: 982 1505 4624. The June 15, 2023, SMCBPAC meeting may also be accessed via telephone by dialing (669) 900-6833. Enter the webinar ID: Webinar ID: 982 1505 4624, then press #. Members of the public can also attend this meeting physically in Room 101 at 455 County Center, Redwood City, CA 94063.

*Written public comments may be emailed to vcastro1@smcgov.org and such written comments should indicate the specific agenda item on which you are commenting.

*Spoken public comments will be accepted during the meeting in person or remotely through Zoom at the option of the speaker. Public comments via Zoom will be taken first, followed by speakers in person.

***Please see instructions for written and spoken public comments at the end of this agenda.**

ADA Requests

Individuals who require special assistance or a disability related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the meeting, should contact Vanessa Castro, Sustainability Specialist – Active Transportation, as early as possible but no later than 24 hours before the meeting at vcastro1@smcgov.org. Notification in advance of the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting, the materials related to it, and your ability to comment

1. **WELCOME**
2. **ROLL CALL**
3. **PUBLIC COMMENT**

This item is reserved for persons wishing to address the Committee on any SMCBPAC-related matters that are as follows: 1) Not otherwise on this meeting agenda; 2) Staff Report on the Regular Meeting Agenda; or 3) Committee Members' Reports on the Regular Meeting Agenda. Public comments on matters not listed above shall be heard at the time the matter is called.

Speakers are customarily limited to two minutes, but an extension can be provided to you at the discretion of the Committee Chair.

4. **ACTION TO SET AGENDA**

This item is to set the final regular agenda.

REGULAR AGENDA

5. **Review and Approve April 20, 2023 Meeting Minutes** (Action)
6. **BPAC Member Announcements and Discussion** (Information)
7. **Sheriff's Office New Online Incident Reporting System** (Information)
8. **Pilot Cyclist Camera Program** (Information)
9. **North Fair Oaks Bicycle and Pedestrian Railroad Crossing and Community Connections Study Update** (Information)
10. **County Updates** (Information)
11. **Adjournment**

***Instructions for Public Comment During Hybrid Meetings**

During hybrid meetings of the SMCBPAC, members of the public may address the Members of the SMCBPAC as follows:

***Written Comments:**

Written public comments may be emailed in advance of the meeting. Please read the following instructions carefully:

1. Your written comment should be emailed to vcastro1@smcgov.org.
2. Your email should include the specific agenda item on which you are commenting, or note that your comment concerns an item that is not on the agenda or is on the consent agenda.
3. Members of the public are limited to one comment per agenda item.
4. The length of the emailed comment should be commensurate with the two minutes customarily allowed for verbal comments, which is approximately 250-300 words.
5. If your emailed comment is received at least 24 hours in advance of the meeting, it will be provided to the Members of the SMCBPAC and made publicly available on the agenda website under the specific item to which your comment pertains. If emailed comments are received less than 24 hours before the meeting, the SMCBPAC staff will make every effort to either (i) provide such emailed comments to the SMCBPAC and make such emails publicly available on the agenda website prior to the meeting, or (ii) read such emails during the meeting. Whether such emailed comments are forwarded and posted, or are read during the meeting, they will still be included in the administrative record.

***Spoken Comments**

In person Participation:

1. If you wish to speak to the SMCBPAC please fill out a speaker's slip. If you have anything that you wish distributed to the SMCBPAC and included in the official record, please hand it to SMCBPAC staff who will distribute the information to the SMCBPAC members.

Via Teleconference (Zoom):

1. The June 15, 2023, SMCBPAC meeting may be accessed through Zoom online at <https://smcgov.zoom.us/j/98215054624>. The webinar ID is: 982 1505 4624. The June 15, 2023, SMCBPAC meeting may also be accessed via telephone by dialing (669) 900-6833. Enter the webinar ID: Webinar ID: 982 1505 4624, then press #. Members of the public can also attend this meeting physically in Room 101 at 455 County Center, Redwood City, CA 94063.
2. You may download the Zoom client or connect to the meeting using an internet browser. If using your browser, make sure you are using a current, up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer.
3. You will be asked to enter an email address and name. We request that you identify yourself by name as this will be visible online and will be used to notify you that it is your turn to speak.
4. When the SMCBPAC Chair or SMCBPAC staff calls for the item on which you wish to speak, click on "raise hand." Speakers will be notified shortly before they are called to speak.

***Additional Information:**

For any questions or concerns regarding Zoom, including troubleshooting, privacy, or security settings, please contact Zoom directly.

Public records that relate to any item on the open session agenda for a regular SMCBPAC meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the SMCBPAC.



San Mateo County Bicycle and Pedestrian Advisory Committee (SMCBPAC)

Meeting Minutes Thursday, April 20, 2023 7:00 P.M.

455 County Center, Conference Room 101
Redwood City, CA 94063

***** HYBRID MEETING – IN-PERSON AND BY VIDEOCONFERENCE *****

1. WELCOME

Chair Salinger called the meeting to order at 7:01 P.M.

2. ROLL CALL

Members Present:

Elaine Salinger
John Langbein
Fred Zyda

Members Absent:

Susan Doherty
Annie Tsai
Cristina Aquino

County Staff: Joel Slavitt, Vanessa Castro, Krzysztof Lisaj, Captain Myers

Mr. Slavitt conducted a roll call. A quorum of voting members was present.

3. PUBLIC COMMENT

Member of the Public, Mr. Andrew Hsu, via zoom, spoke on behalf of the Peninsula Velo Cycling Club and the bicycling community about the fatality of one of their members who was fatally struck by a vehicle on April 10th. Mr. Hsu spoke in favor of lowering the speed limit on Cañada Road from 50 miles per hour to 35 and sought support from the BPAC for his petition to lower the posted speed limit.

Member of the public, Mr. Gregory Faris, via zoom, shared that there were three cyclist fatalities on March 31st on Veterans Boulevard in Redwood City, a cyclist from Santa Clara, and the April 10th Cañada Road fatality.

Member of the public, Mr. Gunter Steffen, via zoom, noted that enforcement is lacking in many places, and speed was possibly a factor in the Cañada Road collision.

Member of the public, Mr. Ron Snow shared his concerns about the Santa Cruz Ave/Alameda de las Pulgas Improvement Project and advocated for the County to include buffered bike lanes where possible when repaving and restriping roads through the County's Pavement Preservation Project. Mr. Snow noted that this could increase cyclist safety and reduce speed.

4. ACTION TO SET AGENDA

Chair Salinger introduce the item.

Motion: Chair Salinger moved to approve, Member Zyda seconded. The motion carried 3-0.

REGULAR AGENDA

5. Review and Approve February 16, 2023 Meeting Minutes (Action)

Member Zyda noted that Item 3 from the February 16, 2023 agenda, needed a minor change to reference Chair Salinger instead of himself.

Chair Salinger motioned to approve with Member Zyda's requested change. Vice Chair Langbein seconded. The motion carried 3-0.

6. BPAC Member Announcements and Discussion

Chair Salinger shared that she was pleased with the new online crime reporting system launched by the Sheriff's Office. She asked if there is a mechanism in place to track repeat offenders and to share the data with multiple law enforcement agencies. Captain Myers, from the Sheriff's Office, responded that there was not. Chair Salinger followed up and asked if this is an eventual goal for the reporting system. Captain Myers noted that all law enforcement agencies are on the same reporting process and stated that he would check in with other agencies to see if there was interest. He said his current primary effort is to ensure a smooth rollout of the new reporting system and he would follow up.

Vice Chair Langbein recommended that the online reporting system include a map with a pin drop for reporting incident location to make the process more user-friendly. Captain Myers responded that the reporting mechanism must be address-specific to ensure the reports are targeting San Mateo County Sheriff's jurisdictions. Vice Chair Langbein noted that finding addresses can be difficult in rural San Mateo County.

Chair Salinger asked if there is a plan for a press release or public relations campaign. Captain Myers responded that the launch will be publicized on social media.

Vice Chair Langbein shared an update regarding the Ralston Bike Path and noted that PG&E was not responsive to his requests to reopen this route, but he would continue to reach out. He also expressed comment regarding signage that the Town of Woodside placed on State Route 84 that read “Bicycles not Advised” and requested that the County of San Mateo consult with the Town of Woodside to reconsider the language and utility of the signage.

7. County of San Mateo Public Works Road Maintenance Program (Information)

Chair Salinger introduced speaker Krzysztof Lisaj, Deputy Director of Public Works, Engineering and Resource Protection, who presented on this item providing a thorough overview of different types of pavement treatments, the pavement condition index (PCI) and County selection criteria for its pavement preservation program, road reconstruction projects and its sign replacement and striping program.

Chair Salinger asked when Cañada Road would be due for resurfacing. Mr. Lisaj responded that he would follow up with that information.

Vice Chair Langbein asked how the Department of Public Works quantifies the conditions of each road with the Pavement Condition Index (PCI) number and shared that County roads have improved in recent years due to the Chip Seal Program led by the Department of Public Works.

Mr. Steffen noted concerns regarding the variability of conditions across Cañada Road and asked if it was possible to modify the width of the road to add bicycle lanes. Mr. Lisaj shared that the County right of way can vary as much as 30 to 80 feet, and the County looks for opportunities to improve roadway safety through various efforts such as lane-width reduction and creative restriping. He also noted that road widening is expensive but can be explored. Mr. Steffen asked if the County incorporates feedback from cyclists, and Mr. Lisaj responded that members of the public can submit comments on the County Department of Public Works website and noted that the BPAC is also a good forum for public comments.

Mr. Snow shared that he would like to see future guidelines on restriping for increased roadway safety, specifically calling attention to the West Menlo Pavement Preservation Project. He said that he would like to see safer traffic flow, particularly near Valparaiso and Santa Cruz Avenues. He expressed that his neighborhood doesn't feel like there was a way to communicate their concerns with the Department of Public Works and would like to have a better way to provide input and feedback, noting that publicly available guidelines would help move projects forward. Mr. Lisaj replied that there is an adopted Road Standard and a priority list for road reconstruction in unincorporated West Menlo Park and that they have been working on the list, three streets at a time. He said the County would survey residents on the last three streets on the County's Road Reconstruction List in unincorporated West Menlo Park, and property owners' feedback will determine the next steps. Mr. Lisaj also shared that in other areas of unincorporated West Menlo Park, property owners chose not to move forward with a project. He also noted that the Department of Public Works considers County plans, such as the Active

Transportation Plan, Safe Routes to School Walk Audit findings, and the Local Roads Safety Plan when planning road maintenance projects.

8. 2023 Work Plan and Update on Additional County of San Mateo Public Works Projects with Bicycle and Pedestrian Components (Information)

Mr. Lisaj continued with an update on the 2023 Department of Public Works Work Plan for pavement preservation projects and updates on projects with bicycle and pedestrian components across the County.

When discussing Department of Public Works projects with bike and pedestrian elements, Mr. Lisaj asked BPAC members if they had an interest in participating in the Hillside Boulevard and Guadalupe Parkway Safety Assessment, tentatively scheduled to take place in May, and what type of information the BPAC would like to see presented by Public Works staff at future meetings.

Chair Salinger shared that she recommended a proactive approach, and that fatalities and serious injuries are cause for increasing priority. She would like to see a plan that includes a policy that calls for the provision of bike lane striping whenever a County road is resurfaced. Mr. Lisaj responded that the Department of Public Works prioritizes higher risk corridors, and works with existing data, such as the Statewide Integrated Traffic Records System (SWITRS) to identify high-priority corridors. He said the Department of Public Works also refers to manuals such as the California Manual on Uniform Traffic Control Devices (CA-MUTCD).

Vice Chair Langbein stated that in the past, the County produced a publicly available GIS database that projected future resurfacing projects and that he supports the suggestion of adding a list of streets due for resurfacing and providing them to the BPAC for comment/input. He also made comment pertaining to a potential policy for providing 10-foot wide motor vehicle travel lanes. He noted that he did not recall whether the County's Unincorporated Active Transportation Plan and the Local Road Safety Plan specify 10-foot wide travel lanes. Mr. Lisaj noted Vice Chair Langbein's comments and said he would follow up with him.

Vice Chair Langbein commented on the Alpine Road resurfacing project. He shared his concerns with the parking area along Alpine Road near the Stanford Dish Hiking Trail. Vice Chair Langbein noted that the existing bike lane is to the right of the right turn lane and suggested that the bike lane should be between the travel lane and right turn lane. Mr. Lisaj responded that Department of Public Works staff have been working on these improvements, and he stated that he will follow up about Vice Chair Langbein's concerns. Vice Chair Langbein said that cars are allowed to park in the bike lane on Alpine Road, but bike lane width is variable. Vice Chair Langbein said the County Department of Public Works should re-examine bike lane widths and parking where lanes are less the 14-feet. He said the standard width for parking and a bike lane is 13-feet but he recommended 14-feet due to the traffic volume in that area. When striping for parking, Vice Chair Langbein said he would like to see a delineated parking zone that separates the parking area from the bike lane. He also noted that the north end of Alpine Road north near Menlo Park has an existing asphalt curb that he recommends be removed in order to add more

asphalt to widen the road so that the bike lane can be expanded to 4-feet in width. Mr. Lisaj replied that he would work with Department of Public Works staff regarding his concerns.

Member of the public, Stuart Wilks, called in about the Santa Cruz Avenue/Alameda de las Pulgas Improvement Project and encouraged the BPAC to revisit this Study. He said there is a lot of community concern and pushback about the project design, and that the BPAC should investigate bike elements to see what kinds of tradeoffs and compromises can be made between cyclists and residents. He said the design effort was difficult and there still was a long way to go but he wanted the BPAC to be aware of these concerns to ensure widespread support.

Mr. Snow agreed with Mr. Wilks and shared that the community was excluded in the last three years, and within that time, substantial changes that affect bike ped safety have occurred. He said crosswalks should be shorter and angled. He said the proposed changes at the Alameda de las Pulgas and Santa Cruz Avenue intersection impeded safety and visibility, particularly for school-aged children. He said the plan has traffic lanes pushed right next to the sidewalk, and in West Menlo Park, many homeowners have steep driveways, and the parking area that acts as a buffer for drivers backing out of driveways. He said the bike lane or sidewalk would be blocked, and the current plan is too narrow for utility vehicles. Mr. Snow stated that BPAC and Department of Public Works involvement is crucial, and these changes should be re-examined. Vicechair Langbein found that at the end of the community meeting it was useful to talk to the lead designer from the consultant, Kimley-Horn and Associates, who had other ideas about that project. He said it would be good to work with the Department of Public Works, Mr. Lisaj and the Kimley-Horn and Associates design team.

9. County Updates (Information)

Joel Slavit and Vanessa Castro presented this item.

Mr Slavit noted that at the conclusion of the February BPAC meeting, Bill Kelly sent notice that he was resigning from the BPAC. He said the County was in the process of determining next steps to fill his position and that he would keep the BPAC updated.

Mr. Slavit also provided an update on the North Fair Oaks Bicycle and Pedestrian Railroad Crossing and Community Connections Study. He said the County recently completed its second round of community engagement seeking input on the railroad crossing & community connection options. He noted that over 500 completed paper surveys were received. He also said there were numerous pop-up tabling events, presentations with different community groups and that door to door canvassing of residences took place in the immediate vicinity of the proposed rail crossing locations. Mr. Slavit said he looked forward to sharing more information on the Study at a future BPAC meeting.

Ms. Castro presented an update on the Coleman and Ringwood Avenues Transportation Study, and shared information about a public workshop happening on May 4, 2023. She said the

purpose of the workshop was to receive input on potential roadway improvements in the Study area.

10. Adjournment

Chair Salinger introduced the item.

Motion: Member Zyda moved to approve and Vice Chair Langbein seconded. The motion carried 3-0.

The meeting adjourned at 9:06 P.M.