



**REGULAR MEETING of the
San Mateo County Bicycle and Pedestrian Advisory Committee (SMCBPAC)
Thursday, December 21, 2023
7:00 P.M.**

455 County Center, Conference Room 101
Redwood City, CA 94063

***** HYBRID MEETING – IN-PERSON AND BY VIDEOCONFERENCE *****

This meeting of the SMCBPAC will be held in Room 101 at 455 County Center, Redwood City, CA 94063. Members of the public will be able to participate in the meeting remotely via the Zoom platform or in person at Room 101 at 455 County Center, Redwood City, CA 94063. For information regarding how to participate in the meeting, either in person or remotely, please refer to the instructions at the end of the agenda.

Public Participation:

The December 21, 2023, SMCBPAC meeting may be accessed through Zoom online at <https://smcgov.zoom.us/j/98215054624>. The meeting ID is: 982 1505 4624. The December 21, 2023, SMCBPAC meeting may also be accessed via telephone by dialing (669) 900-6833. Enter the meeting ID: 982 1505 4624, then press #. Members of the public can also attend this meeting physically in Room 101 at 455 County Center, Redwood City, CA 94063.

*Written public comments may be emailed to vcastro1@smcgov.org and such written comments should indicate the specific agenda item on which you are commenting.

*Spoken public comments will be accepted during the meeting in person or remotely through Zoom at the option of the speaker. Public comments via Zoom will be taken first, followed by speakers in person.

***Please see instructions for written and spoken public comments at the end of this agenda.**

ADA Requests

Individuals who require special assistance or a disability related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the meeting, should contact Vanessa Castro, Sustainability Specialist – Active Transportation, as early as possible but no later than 24 hours before the meeting at vcastro1@smcgov.org. Notification in advance of the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting, the materials related to it, and your ability to comment

- 1. WELCOME**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT**

This item is reserved for persons wishing to address the Committee on any SMCBPAC-related matters that are as follows: 1) Not otherwise on this meeting agenda; 2) Staff Report on the Regular Meeting Agenda; or 3) Committee Members' Reports on the Regular Meeting Agenda. Public comments on matters not listed above shall be heard at the time the matter is called.

Speakers are customarily limited to two minutes, but an extension can be provided to you at the discretion of the Committee Chair.

- 4. ACTION TO SET AGENDA**

This item is to set the final regular agenda.

REGULAR AGENDA

- 5. Review and Approve October 19, 2023 Meeting Minutes** (Action)
- 6. BPAC Member Announcements and Discussion** (Information)
- 7. Caltrans District 4 Bike Plan Update** (Information)
- 8. Woodside Road Construction Project** (Information)
- 9. 2024 Department of Public Works Work Plan Update** (Information)
- 10. Draft BPAC 2024 Work Plan** (Information)
- 11. 2024 Neighborhood Responsibilities** (Information)
- 12. Election of Committee Chair and Vice-Chair for Calendar Year 2024**
(Action)
- 13. Other County Updates** (Information)
- 14. Adjournment**

***Instructions for Public Comment During Hybrid Meetings**

During hybrid meetings of the SMCBPAC, members of the public may address the Members of the SMCBPAC as follows:

***Written Comments:**

Written public comments may be emailed in advance of the meeting. Please read the following instructions carefully:

1. Your written comment should be emailed to vcastro1@smcgov.org.
2. Your email should include the specific agenda item on which you are commenting, or note that your comment concerns an item that is not on the agenda or is on the consent agenda.
3. Members of the public are limited to one comment per agenda item.
4. The length of the emailed comment should be commensurate with the two minutes customarily allowed for verbal comments, which is approximately 250-300 words.
5. If your emailed comment is received at least 24 hours in advance of the meeting, it will be provided to the Members of the SMCBPAC and made publicly available on the agenda website under the specific item to which your comment pertains. If emailed comments are received less than 24 hours before the meeting, the SMCBPAC staff will make every effort to either (i) provide such emailed comments to the SMCBPAC and make such emails publicly available on the agenda website prior to the meeting, or (ii) read such emails during the meeting. Whether such emailed comments are forwarded and posted, or are read during the meeting, they will still be included in the administrative record.

***Spoken Comments**

In-person Participation:

1. If you wish to speak to the SMCPAC please fill out a speaker's slip. If you have anything that you wish distributed to the SMCBPAC and included in the official record, please hand it to SMCBPAC staff who will distribute the information to the SMCBPAC members.

Via Teleconference (Zoom):

1. The December 21, 2023, SMCBPAC meeting may be accessed through Zoom online at <https://smcgov.zoom.us/j/98215054624>. The meeting ID is: 982 1505 4624. The December 21, 2023, SMCBPAC meeting may also be accessed via telephone by dialing (669) 900-6833. Enter the meeting ID: 982 1505 4624, then press #. Members of the public can also attend this meeting physically in Room 101 at 455 County Center, Redwood City, CA 94063.
2. You may download the Zoom client or connect to the meeting using an internet browser. If using your browser, make sure you are using a current, up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer.
3. You will be asked to enter an email address and name. We request that you identify yourself by name as this will be visible online and will be used to notify you that it is your turn to speak.

4. When the SMCBPAC Chair or SMCBPAC staff calls for the item on which you wish to speak, click on “raise hand.” Speakers will be notified shortly before they are called to speak.

***Additional Information:**

For any questions or concerns regarding Zoom, including troubleshooting, privacy, or security settings, please contact Zoom directly.

Public records that relate to any item on the open session agenda for a regular SMCBPAC meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the SMCBPAC.



San Mateo County Bicycle and Pedestrian Advisory Committee (SMCBPAC)

Meeting Minutes Thursday, October 19, 2023 7:00 P.M.

455 County Center, Conference Room 101
Redwood City, CA 94063

***** HYBRID MEETING – IN-PERSON AND BY VIDEOCONFERENCE *****

1. WELCOME

Chair Salinger called the meeting to order at 7:04 PM. She introduced Mr. Michael Barnes as the new SMC BPAC member.

2. ROLL CALL

Members Present:

Elaine Salinger
John Langbein
Michael Barnes
Fred Zyda
Susan Doherty

Members Absent:

Cristina Aquino

County Staff: Joel Slavitt, Vanessa Castro, Tim Cheng, Diana Chu, Isabella DeGraca, Ann Stillman, Cassandra Matter, Juda Tolmasoff, Paul Sheng

Mr. Joel Slavitt conducted a roll call. A quorum was present.

3. PUBLIC COMMENT

Member of the public, Mr. Ron Snow, shared that the BPAC should provide more focus on pedestrian issues and concerns.

4. ACTION TO SET AGENDA

Chair Salinger proposed moving the Safe Shared Streets Video Pilot Program from Item 10 to Item 7.

Motion: Chair Salinger motioned to set the agenda with the proposed change. Member Barnes seconded. The motion carried 5-0.

REGULAR AGENDA

5. Review and Approve August 17, 2023 Meeting Minutes (Action)

Vice Chair Langbein motioned to approve. Member Zyda seconded: The motion carried 4-0-1 with Member Barnes abstaining.

6. BPAC Member Announcements and Discussion (Information)

Chair Salinger noted that member of the public, Mr. Mike Swire, wrote a letter to the BPAC, which called for increased coordination with the City/County Association of Governments of San Mateo County (C/CAG) and the San Mateo County Transportation Authority (SMCTA). She suggested appointing a BPAC member who would attend C/CAG BPAC and SMCTA Citizen Advisory Committee meetings and/or review meeting minutes to provide updates at SMC BPAC meetings. Chair Salinger also shared that she and Mr. Steve Lubin have been working directly with the San Mateo County Sheriff's Department and have joined the Community Advisors for Responsible Engagement (CARE) Program. The CARE Program has allowed them to meet with Sheriff's deputies and staff to educate them about cycling safety concerns. Vice Chair Langbein asked for access to the educational video Chair Salinger showed during the CARE program meetings.

7. Safe Shared Streets Video Pilot Program (Action)

Chair Salinger introduced the item and shared that the proposed letter in support of the pilot program was re-written to address concerns raised during the August 17, 2023, BPAC meeting.

Vice Chair Langbein asked how the pilot proposes to identify and select 10 participants. He also asked how the cost-burden of running the pilot program would be assessed and what the County and participants would gain from the pilot program. Chair Salinger responded that she hoped that the pilot would expand to other jurisdictions and cycling communities. She shared that the pilot would include coaching, follow-up and follow-through to encourage more cycling. In a similar program that took place in the East Bay, the program served to highlight key areas of safety concerns. Vice Chair Langbein noted that the data collected would be self-reported and shared that there may not be any need for video evidence. He also noted that the UC Berkeley SafeTREC Street Story database also collects self-reported near-miss and crash data. Vice Chair Langbein stated that utilizing existing data sources could increase participation and interest. Chair Salinger shared that video evidence is physical evidence, which is a key feature of the pilot. Vice Chair Langbein noted that the San Mateo County Sheriff's Department has an incident reporting system, and asked how the pilot would differ from the existing program. Chair Salinger responded that the proposed pilot may support cyclists across the peninsula, would provide

coaching to help cyclist use the technology, and work with law enforcement throughout the process.

Member Doherty shared that selecting 10 participants would be a great start and once the pilot program is running, it may generate more interest and provide better data. She noted that the pilot can be retrofitted for pedestrian use, as well. Member Zyda shared that he was concerned that it might not generate traction and be effective, except for the most egregious cases. Chair Salinger responded that law enforcement officers could post locations of incidents and can use this information to determine the distance of the width and violations. She said that currently, the Sheriff's Department sends out 3-foot violation letters and that this pilot would be different in the sense that if there is criminal activity or something that would result in a fine or investigation, there would be more done to support cyclists. She also noted that during meetings with the Sheriff's Department, staff were receptive to the concept of the pilot program.

Member Barnes asked how jurisdictional boundaries might impact the pilot. He also noted that he liked the idea of a pilot that focuses on video evidence, and although he recognized that video evidence may not always be conclusive, it is still evidence. Member Barnes also shared that the data generated could be turned into heat maps. Chair Salinger responded that the pilot program can be made applicable to other jurisdictions in San Mateo County and could create a shift in reporting dangerous driver behavior.

County Counsel, Mr. Paul Sheng, shared that the purview of the BPAC is relatively broad. He stated that if the pilot program is recommended to the Board of Supervisors, the County would need to begin a competitive procurement process, which requires strict transparency rules. He shared that the County of San Mateo Administrative Memo B1 notes that prospective vendors that have made public comment and or have participated in the development of programmatic documents, plans and or specifications, present potential liability concerns for County of San Mateo that would need to be explored. He also noted that any new program may have associated costs, including staff time, materials, and data storage that would need to be considered.

Member of the public, Mr. George Burkhard shared that people are unaware that recording video evidence is an option, and the pilot program provides an opportunity to educate drivers. Member of the public, Mr. Glenn Kirby spoke in support of this item to increase safety and to increase prioritization of cyclists' concerns. Mr. Kirby also shared that there should be no expectation of privacy when on public right of way. Member of the public, Mr. Giuliano Carlini spoke in support of this proposal. Mr. Carlini shared that the program highlights segments of roadway that can be the most dangerous for cyclists and that drivers should have no expectation of privacy when driving on public roadways. Member of the public, Mr. Tony Stieber, spoke in support of the proposal. Member of the public, Ms. Grace Puffin, spoke in support of the item, and shared that she had experienced near misses when riding on Kings Mountain Road. Member of the public, Mr. Craig Davis, shared that positive identification is not required in video evidence. Member of the public, Mr. Bruce Dughi, spoke in support of it. He noted that capturing license plate information is key, and that video evidence provides objective data. Member of the public, Mr. Steve Lubin, said that he recognized the difficulty to share data

between jurisdictions and thought that the proposed pilot could be better than the Statewide Integrated Traffic Records System (SWITRS). Mr. Ron Snow, shared his support of the proposed program.

Chair Salinger motioned to approve. Vice Chair Langbein seconded. The motion carried 4-1 with Member Zyda opposed.

8. Proposal to Change December BPAC Meeting Date (Action)

Chair Salinger introduced the item and proposed moving the BPAC's regularly scheduled meeting on Thursday, December 21, 2023 to an earlier date, due to timing with the winter holidays. BPAC members were not able to reach consensus on another date that worked better.

Chair Salinger motioned to keep the existing regularly scheduled meeting date. Member Doherty seconded. Motion carried 5-0.

9. Canada Road Pavement Preservation Project (Information)

Mr. Tim Cheng, Associate Civil Engineer with the County of San Mateo Department of Public Works, provided an update on the Cañada Road Pavement Preservation Project, which can include striping and signing improvements within the existing pavement footprint to improve safety for all road users. He noted that civil infrastructure improvements were not part of this project but could be considered in a future project with additional funding and coordination with other public agencies.

Vice Chair Langbein shared that the Silicon Valley Bicycle Coalition (SVBC) drafted a letter addressing the project. He also expressed concerns regarding pedestrian safety during winter due to driver U-turns into parking areas. He appreciated the proposed pedestrian considerations and trailhead improvements but suggested a re-evaluation of the proposed pedestrian improvements on Sheep Camp Trail, since cyclists are the primary users. Vice Chair Langbein recommended reducing lane widths to 10 feet. He suggested closing Cañada Road to vehicular traffic, except for the areas approaching the Filoli Historic House and Garden, as this requires vehicle access. Vice Chair Langbein also suggested that the north-bound dedicated left turn at the Canada Road and Edgewood Road intersection may not be needed, and the right lane could be reconfigured into a slip lane. He recommended removing the right slip lane from Edgewood Road onto Cañada Road.

Chair Salinger shared that drivers will often use the bike lanes for parking, and Vice Chair Langbein added that the County should consider greater parking restrictions on Cañada Road, since current parking restrictions are only in-effect at night. Vice Chair Langbein also commented on the parking restrictions near the Pulgas Water Temple. He noted that there is no parking near the Water Temple for about one mile on Cañada Road and recommended working with the SFPUC to open gates on weekends to allow for off-street parking.

Member Doherty expressed interest in adding a dedicated two-way cycle track and shared her support for limiting vehicular access as a possible extension of Bicycle Sundays. She also recommended adding crosswalks on all four legs of the Cañada/Edgewood Road intersection.

Mr. Cheng responded that there is limited pedestrian activity at this intersection, and he emphasized that extending the crosswalk across all legs of the intersection may provide a false sense of security. He shared that the proposed enhancements would direct pedestrians to the safest crossing location. Member Doherty suggested that the County consider a signalized intersection for pedestrians in certain areas.

Member of the public, Mike Swire summarized a letter from the Silicon Valley Bicycle Coalition (SVBC) and shared that the SVBC recommended reducing lane widths to 10 feet, noted concerns about speed limits, and that Bicycle Sunday is often cancelled on holidays and consideration should be given to extending it to entire weekends. The letter also questioned the merit of retaining right turns on Edgewood and Cañada Roads. Chair Salinger noted that the SVBC represents 2,000 cyclists.

Member of the public, Alex Fernandez, Chief Operations Officer at the Filoli Historic House and Garden, expressed interest in road closures that would encourage more visitors. Mr. Fernandez shared concerns about vehicular speeds on Cañada Road and wasn't optimistic that the proposed measures would help reduce automobile speed. Member of the public, Mr. Tony Stieber, suggested that a roundabout at the Cañada/Edgewood Road intersection be considered. He also shared that trail gates are often too narrow for cyclists, especially cargo bikes, and that may cause cyclists to focus their attention on getting through the trail gates instead of paying attention to automobile traffic, raising safety concerns. Mr. Stieber also suggested a four-way stop be considered at the Cañada/Edgewood Road intersection. Member of the public, Mr. Peter Daly, expressed support for reducing vehicular speeds on Cañada Road. Member of the public, Mr. Bruce Dughi proposed a three-way stop at the Edgewood/Cañada Road intersection that would allow south-bound cyclists to continue without stopping. He also shared his support for back-in parking. Member of the public, Mr. Ron Snow supported a bike buffer and encouraged the County BPAC to write a letter to the Board of Supervisors in support of a speed limit change. Mr. Snow also suggested rumble strips for rural roads.

Member of the public, Mr. Steve Lubin recommended eliminating slip lanes at the Cañada/Edgewood Road intersection and shared his support for a roundabout at this location and for back-in angle parking with accompanying signage. He also wanted to see a crosswalk added at the Cañada/Palm Circle intersection.

10. Proposal to Lower Speed Limits on County Roads Near Schools (Action)

Chair Salinger introduced speaker Mike Swire who presented the item.

Vice Chair Langbein asked if current speed limits are variable across school zones, and asked if there is a specific requirement. Ms. Diana Shu, Road Operations Manager with the Department

of Public Works, responded that the standard speed limit is 25 miles per hour. Mr. Swire responded that the Department of Public Works typically follows the 85th percentile speed. Vice Chair Langbein asked if the reduction would be a percentage. Mr. Swire replied that the requirements are very specific. In areas where the speed limit is 30 miles per hour or below, that would allow the governing authority to lower it as low as 15 miles per hour.

Chair Salinger commented that along Coleman and Ringwood Avenues, school-related congestion was an issue. She said if students felt safe enough to walk or ride, these traffic issues could be mitigated. Mr. Swire responded that although he did not have statistics for unincorporated areas, there have been recent incidents in the City of San Mateo in which two students walking and biking to school were hit by vehicles and required treatment. He also said there were likely more near-misses that went unreported.

Chair Salinger motioned to approve. Member Barnes seconded with the suggested edit to include Brisbane in the list of San Mateo County jurisdictions that have already reduced speed limits near schools. The motion carried 5-0.

11. 2023 Department of Public Works, Work Plan Update (Information)

Chair Salinger introduced Krzysztof Lisaj, Deputy Director of Engineering and Resource Protection with the County Department of Public Works, who provided an update on the Department's 2023 Work Plan, as well as an update on select projects.

Chair Salinger thanked the Department of Public Works for their work. Vice Chair Langbein asked if Higgins Canyon and Stage Roads will reopen in November. Mr. Lisaj replied that Stage Road is most likely to open in December. He shared that one of the Higgins Road sites, such as Site 2665, may open mid-late November. He said that Site 2180 and other sites will take longer due to more significant damage. The primary goal is to provide access to residents. Member Doherty also thanked Mr. Lisaj for the Department of Public Works' efforts.

12. Other County Updates (Information)

Mr. Joel Slavit shared that Member Annie Tsai submitted her resignation, and a new alternate would be selected from the recent recruitment. He said that the goal is to have the new member on-board by the December 2023 meeting. Mr. Slavit also shared that Caltrans will begin a pavement resurfacing project on Woodside Road between Highways 280 and 101 in early 2024 that would include traffic safety enhancements, such as high visibility crosswalks and bikeways. He noted that outreach would be taking place late October through November 2023 and include a public survey. Mr. Slavit also shared that Caltrans was in the process of updating their District 4 Bike Plan, and that a public survey was open at least till November.

13. Adjournment

Chair Salinger motioned to adjourn and Vice Chair Langbein seconded. The motion carried 5-0. Meeting adjourned at 9:20 PM.