Terms of Use

<u>Purpose:</u> The County of San Mateo Office of Sustainability has decided to use this site/service for the purpose of sharing news, announcements, events and updates highlighting the Office of Sustainability's work, progress and accomplishments. The Office of Sustainability's use of this site/service is being done as deemed advisable by that office, which may decide to change or eliminate its use of this site/service.

<u>Limitations on Use:</u> It is the intent of the Office of Sustainability to create a limited public forum with its use of this site/service. The purpose of the office's use of this site/service is to raise awareness about the Office of Sustainability and related programs on the topics of energy and water, climate change, waste reduction, and livable communities. The Office will use the site/service to celebrate San Mateo County community sustainability, inspire community volunteers, recognize Office of Sustainability employees, and share information related to sustainability initiatives on a local, regional, national and international scale. This information may include news, reports, announcements, events, photos and videos. As part of the office's efforts to further these purposes, the comments section of this site/service is being offered as a limited public forum intended to serve as a mechanism for communication between the public and the office with respect to local and regional sustainability topics (energy and water, climate change, waste reduction, and livable communities), innovative sustainability projects and programs, models, toolkits and best practices, and the current state of our environment in San Mateo County and the State of California.

With respect to such comments, the office reserves the right to remove inappropriate comments, including those that have obscene language or sexual content, involve ad hominem personal attacks on another user, threaten or defame any person or organization, violate the legal ownership interest of another party, promote illegal activity, promote or solicit commercial services or products, or are not topically related to the particular posting/permitted subject matters. The office believes these restrictions to be reasonably necessary to encourage public participation and foster discussion of the issues for which the forum was created by maintaining a civil discourse and permitting all differing viewpoints on the approved topics.

The Office of Sustainability will routinely monitor the comments posted by other users of this site/service, and any comments that are not in line with these restrictions will be removed. To the extent that any user believes the comments of another user are not in line with these purposes and restrictions, they are welcome to notify the Office of Sustainability via direct message through Twitter or by emailing Tj Cater at tjcarter@smcgov.org. The Office of Sustainability will make a determination about the appropriateness of such comments based on its application of these purposes and restrictions, and that determination is final and not subject to outside review. The Office of Sustainability intends its application of these purposes and restrictions to be made in a manner that is viewpoint neutral and is consistent over time. The Office of Sustainability does not intend for this forum to become a fully-open avenue for public discourse but rather is using this site/service for discussion of a limited nature. Please note as well that any terms of service that this site/service places on user participation still apply to comments made by any user, and this site/service may enforce its own terms of service. To the extent that any user believes a comment has been made in violation of the terms of service of this site/service, that person should contact the site/service rather than contacting the Office of Sustainability, as the Office of Sustainability has no obligation to enforce the terms of service of this site/service.

<u>Statement Regarding Terms of Use and Privacy:</u> Use of this site/service is subject to the terms of use of the site/service, including the privacy policies of the site/service, which can be found here: <u>Twitter</u>

Terms of Service. Anyone posting comments or submitting information to the Office of Sustainability on this site/service should keep this in mind. In addition, the poster of comments or information to this site/service agrees that his or her comments may be treated by the County of San Mateo as a public record subject to disclosure pursuant to Cal. Gov't Code Section 6250 et seq., regardless of whether such comments actually constitute a public record. Posters are urged to protect their privacy and should consider refraining from posting personally identifying information, including but not limited to: last name, address, age, and phone number. To the extent this site/service is open to the public, the public has access to its content and can access that content without the assistance of the office or the County of San Mateo.

Responsibility for Content: Except for information disseminated by the owner/manager of this Twitter page, any information posted or submitted by others expresses the views of the person submitting such information and not necessarily the views of the County or the office, and neither the County nor the office is responsible for the opinions and information shared by others.

<u>Disclaimer of Notice:</u> Communications made through this site/service shall in no way be deemed to constitute legal notice to the County of San Mateo or any of its agencies, officers, employees, agents, or representatives with respect to any existing or potential claim or cause of action against the County or any of its agencies, officers, employees, agents, or representatives where notice to the County is required by any federal, state or local law, rule or regulation.

Advertising: Users of this site/service should understand that contextual advertising as appears on this site/service is byproduct of use of the site/service. The Office of Sustainability does not control the site or service's placement or use of such advertising, and in no way does the use by the Office of Sustainability of this site or service constitute any endorsement or support of any such advertisements. Reference in such advertisements or in any user-generated content herein to any specific commercial products, process, or service by trade name, trademark, manufacturer, or otherwise does not constitute or imply endorsement, recommendation, or favoring by the County of San Mateo and shall not be used for advertising or product endorsement purposes.

<u>Contact Person:</u> You may contact the Office of Sustainability via emailing Tj Carter at tjcarter@smcgov.org. In addition, the Office of Sustainability may be contacted by telephone at 888-442-2666.

In addition, if the office plans to collect contact information by way of the site/service allowing users to opt-in to announcements, it must draft and include in the Statement of Department Policy a section titled "Dissemination of Information."

<u>Dissemination of Information:</u> The Office of Sustainability will allow users/subscribers to opt-in to receiving information or notifications in relation to the office's use of this site. The Office will only use the list for dissemination of the following kinds of information for the following purposes: to share news, announcements, events and updates highlighting the Office of Sustainability's work, progress and accomplishments. Users/subscribers that are interested in receiving information or announcements on a periodic basis must opt-in to receiving such information, and subscribers are permitted to remove themselves from the announcement list at any time by contacting the listed representative of the office. The office will not release the list of subscribers except as authorized by law, and the office will not use the list except as outlined in the office's posted policy regarding use of the list.