



**Special Meeting of the
San Mateo County Bicycle and Pedestrian Advisory Committee (SMCBPAC)
Wednesday December 13, 2017**

San Mateo County Center
455 County Center, Conference Room 405, 4th Floor
Redwood City, California 94063
6:00 p.m.

If you wish to speak to the Committee, please fill out a speaker's slip located on the tables as you enter the meeting room. If you have anything that you wish to be distributed to the Committee and included in the official record, please hand it to a member of SMCBPAC staff who will distribute the information to the Committee members and other staff.

- 1. WELCOME**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT**

This item is reserved for persons wishing to address the Committee on any SMCBPAC-related matters that are as follows: 1) Not otherwise on this meeting agenda; 2) Staff Report on the Regular Agenda; or 3) Committee Members' Reports on the Regular Agenda. Public comments on matters not listed above shall be heard at the time the matter is called.

As with all public comment, members of the public who wish to address the Committee are requested to complete a speaker's slip and provide it to SMCBPAC staff. Speakers are customarily limited to two minutes, but an extension can be provided to you at the discretion of the Committee Chair.

- 4. ACTION TO SET AGENDA**

This item is to set the final regular agenda.

REGULAR AGENDA

- 5. Review and Approve October 19, 2017 Meeting Minutes (Action)**
- 6. BPAC Member Announcements and Discussion (Information)**

- 7. Update on Progress Summary for BPAC Work Plan 2016-2017**
(Information)
- 8. Election of a Committee Chair and Vice-Chair for Calendar Year 2018**
(Action)
- 9. County Updates** (Information)
- 10. Adjournment**

Public records that relate to any item on the open session agenda for a regular Committee meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Committee. The Office of Sustainability, located at 455 County Center, 4th Floor, Redwood City, CA 94063, has been designated for the purpose of making those public records available for inspection. The documents are also available on the SMCBPAC's website. The website is located at: http://green.smcgov.org/active_transportation.

Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Kaley Lyons, Sustainability Coordinator, at least two working days before the meeting at (650) 363-4745 and/or klyons@smcgov.org. Notification in advance of the meeting will enable the SMCBPAC to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. Attendees to this meeting are reminded that other attendees may be sensitive to various chemical based products.



San Mateo County Bicycle and Pedestrian Advisory Committee (SMCBPAC)

MEETING MINUTES

San Mateo City Hall, Conference Room C

City of San Mateo, California

Thursday, October 19, 2017

7:00pm

1. WELCOME

Chair Colman called the meeting to order at 7:00pm.

2. ROLL CALL

Members Present:

Dianna Butcher
Gary Colman
William Kelly
Cristina Prather Persson
Natalie Gore (alternate)

Members Absent:

Susan Doherty
Carrie Doyle (alternate)

County Staff: Gwen Buckley, Kaley Lyons

Kaley Lyons conducted the roll call. A quorum was present.

3. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Ron Snow, Santa Cruz/Alameda For Everyone (SAFE), would like to solicit support for addressing the issue of the third lane northbound at the Y. Currently, all traffic going to Santa Cruz must change lanes and cross over to the right lane, which is dangerous for cyclists. Also, the crosswalk at this location is at an angle so pedestrians, often kids, have to cross a very long stretch of road. Mr. Snow would like engineering to consider removing a lane and designate one lane to Santa Cruz and one to Alameda, providing extra room used for a buffered bike lane. There are videos on the SAFE website. There is a constant flow of traffic and residents have difficulty getting out of driveways.

Chair Colman asked what would happen to traffic if removed. There is 24k vehicle traffic and a 50/50 split on the road, if light changed and traffic stopped, residents would get break but traffic would get delayed. There would be reduced distance for pedestrians.

Bob Page expressed concern about the Sand Hill Road/280 overpass. Westbound striping for bike lane has recently been removed and there is no guidance for bicyclists. Drivers are not expecting to see bicyclists in middle of bridge. It's been unmarked over a week, presumably due to something going on. County will follow up with Caltrans contact, more information will be discussed during the regular agenda item #7.

4. ACTION TO SET AGENDA

Chair Colman requested a motion to set the agenda.

Motion: Member Kelly moved to approve/Member Prather Persson seconded. The motion carried unanimously.

REGULAR AGENDA

5. Review and Approve August 17, 2017 Meeting Minutes

Chair Colman requested a motion to adopt the August 17, 2017 Meeting Minutes.

Motion: Member Kelly moved to approve/Member Butcher seconded. The motion carried unanimously.

6. BPAC Member Announcements

Member Kelly has been coordinating with Cheryl Phan, and two positive developments have come so far: 1) BOS has agreed to reduce the speed limit from 35mph to 25mph on Santa Cruz Ave and 2) the Task Force is meeting next Thursday to discuss Santa Cruz Ave. The Board has agreed to reduce speed limit within the immediate corridor from 35 to 25, due to a senior community. The task force includes all relevant constituents, city, county, pedestrians and bicyclists, police, etc. Broader solutions are being discussed and the BPAC should keep supporting that effort.

Joe Lo Coco, County Department of Public Works (DPW), spoke to speed limit reduction. The 85th percentile speed was 38mph, but the County was able to get a 25mph speed limit established because of the senior center. County does expect speeds to come down. He met with MPPD, CHP and others to work together on enforcement and have a plan to have a presence there to help bring speeds down in that area.

7. Update from San Mateo County Department of Public Works

Presentation and BPAC Member Discussion

Joe Lo Coco provided an update on recent bicycle projects in unincorporated San Mateo County, including Sand Hill Road and Santa Cruz Avenue/Alameda.

Sand Hill Road – County worked with bicycle constituents around the improvements. The bike lane was narrow and between two travel lanes. DPW got a commitment from Supervisor Horsley for funding some improvements, and also applied for some funding for a more expensive fix, but that funding was unsuccessful. Caltrans manages the bridge but the County maintains it under an agreement. When Caltrans put treatment on it recently, the County took the opportunity to discuss green striping within the existing bike lane and widening it a bit. Caltrans is going to put in green striping and the County will fund the differential, but the cost is unknown at this time. The County should have more information by

early next week. Mr. Lo Coco also asked Caltrans about opportunities on eastbound side, since it's wider, but there are other limitations. Nevertheless, some green striping should be able to be accommodated.

The green treatment will be solid and some striping, based on Caltrans' definition of transition zone – dashed in transition and solid when not in transition. Mr. Lo Coco will report back with projected dates when the work will occur, liking striping within three weeks so there is a gap where no markings are on the road. He will ask Caltrans to expedite once an agreement is in place.

Member Gore asked if there were signs that could be put up in the meantime, but Mr. Lo Coco responded they cannot put anything in Caltrans ROW, would need to submit permits, etc. He expects costs and agreement early next week.

Chair Colman asked if the committee can help move things along, Mr. Lo Coco said he will work on determining a schedule next week and will report back to staff.

The Committee Members discussed writing a letter to Caltrans, urging them to put temporary markings down immediately, but decided to wait until Mr. Lo Coco followed up with Caltrans and reported back.

Santa Cruz Ave/Alameda – Mr. Lo Coco provided an update on the speed limit change on Santa Cruz Ave. The Board approved the change but it needs a second reading at end of October. The County is talking to enforcement agencies to time implementation of 25mph zone with police presence and also discussing speed feedback signs. It may take some time to order and locate them, possibly 2-3 months. Looked at Santa Cruz Ave on other branch of Y, but Menlo Park and beyond is already 30mph.

Chair Colman asked if there was a speed limit/lane width distinction to allow narrowing of lanes. Mr. Lo Coco said there is no nexus but we know wider lanes are higher speeds.

Regarding sharrows on Santa Cruz Ave and Alameda, County met with advocates as pre-work was done and they asked to lengthen the zone of sharrows. County staff approved and 29 sharrows are down, with 10 additional sharrows forthcoming.

8. Presentation on Complete the Gap Trail Planning Project

Presentation and BPAC Member Discussion

Cecily Harris, Parks Department, presented on the Complete the Gap trail planning project. When complete, the multi-use trail will go from San Bruno to Woodside. The current gap is 750-800 feet along Skyline Blvd, with a 7% slope, and cyclists have no shoulder on Skyline. The Dam Bridge is being worked on currently. The Parks Department has done a lot of data collection and background work and this is the first public meeting presenting the alternatives.

Four alternatives were presented and Ms. Harris indicated it cannot be a Class I facility because there is not enough space between road and trail, but it is separated with 6" curb. Alternatives 1 and 2 are the same except Alternative 2 does not have a rub rail. From a maintenance perspective the rail is an issue, and Ms. Harris reported that the preference so far is split 50/50. Not including a rub rail would give

equestrians more room. Alternatives 3 and 4 have varying buffers and materials, including permeable gravel.

Ms. Harris described the timeline: CEQA was done in spring, plans done over the summer, with trail construction targeted to begin in spring 2019, and trail opening targeted for fall 2019.

Member Kelly asked about the anticipated bike and pedestrian volumes. The trail counters on Sawyer Camp show 400,000/year. Ms. Harris said it's hard to predict what is expected, but likely less than Sawyer Camp. It was also noted that a constraint for Sawyer Camp is parking and none is being added as part of this gap trail project.

Chair Colman asked if the gravel shown is used in other places to give a good idea about how it works. Ms. Harris said no, but it is packed and shouldn't drift too much and rangers can do maintenance. There is a permeability requirement, so some is necessary.

John Langbein, member of the public, asked if there could just be a bike lane going south (up) and nothing north (down), but there is significant pedestrian use and some cyclists won't ride unless they're on a trail.

Member Butcher said one type of gravel in 4ft space makes more sense in that space, Mr. Lo Coco said the permeable material is not easy for cycling, so that's why the other type is there.

Member Kelly said there are a lot of kids in Sawyer Camp and the rub rail could provide perceived and real protection, which would encourage more riders to use the trail.

Member Gore asked if it was possible to raise this path. Currently there is a 6" curb now to control water/debris, and it would look better without the rub rail but it doesn't feel as safe, so raising it could be another option.

Ms. Harris explained that this phase is being funded by the SMCTA Bike/Pedestrian project grant, and the Parks Department would now like to pursue a construction grant, coupled with some County funds. A BPAC letter of support for the project would help future grant applications. The Department is going after the SMCTA grant again, released in November with a December deadline, so the BPAC could write a general letter of support now.

Chair Colman requested a motion to provide a letter of support for the Complete the Gap Project.

Motion: Member Kelly moved to approve/Member Butcher seconded. The motion carried unanimously.

9. Presentation and Discussion on Draft BPAC Work Plan

Kaley Lyons, Office of Sustainability, presented the draft BPAC work plan and meeting schedule. The committee indicated that four months is too long without a meeting, so a December special meeting will be scheduled using a doodle poll. The committee determined that meetings should be scheduled for every even numbered month during the year.

Ms. Lyons also mentioned that there will be progress updates at each meeting, which will help to answer questions about the impact of the BPAC's recommendations and letters of support throughout the year.

Member Kelly commented that the work plan is flexible and useful for specific issues and the funding and projects are most impactful for the committee.

Ms. Lyons also asked for BPAC priority projects. They could come from a list of what they've heard at committee meetings, projects to represent the whole county, the C/CAG bike plan, or projects they know about within their own community. The BPAC will consider priorities for the upcoming year.

Chair Colman asked about funding opportunities for projects, to have a better understanding of available sources. At the next meeting, OOS staff will provide an overview of the funding measures that are potential grant opportunities for projects the BPAC could weigh in on.

Chair Colman requested a motion to approve the 2017/2018 Work Plan.

Motion: Member Kelly moved to approve/Member Butcher seconded. The motion carried unanimously.

10. Announcements

Gwen Buckley, Office of Sustainability, announced that there were more volunteers for the bicycle and pedestrian count than the previous year and a digital map of locations and counts will be available on the OOS website.

Ms. Buckley also provided an announcement about the bike map update, which had been discussed at the previous meeting. OOS staff amended the contract for a digital map instead of paper, and have developed a safety brochure to be used at events and displayed in public places. Ms. Buckley will send the brochure to the BPAC via email for review before finalizing and printing.

11. Adjournment

Chair Colman requested a motion to adjourn.

Motion: Member Kelly moved to approve/Member Prather Persson seconded. The motion carried unanimously.

The meeting was adjourned at 8:35pm.