REGULAR MEETING of the
San Mateo County Bicycle and Pedestrian Advisory Committee (SMCBPAC)
Thursday, October 19, 2017

San Mateo City Hall
330 West 20th Street, Conference Room C
City of San Mateo, California 94403
7:00 p.m.

If you wish to speak to the Committee, please fill out a speaker's slip located on the tables as you enter the meeting room. If you have anything that you wish to be distributed to the Committee and included in the official record, please hand it to a member of SMCBPAC staff who will distribute the information to the Committee members and other staff.

1. **WELCOME**

2. **ROLL CALL**

3. **PUBLIC COMMENT**

   This item is reserved for persons wishing to address the Committee on any SMCBPAC-related matters that are as follows: 1) Not otherwise on this meeting agenda; 2) Staff Report on the Regular Agenda; or 3) Committee Members' Reports on the Regular Agenda. Public comments on matters not listed above shall be heard at the time the matter is called.

   As with all public comment, members of the public who wish to address the Committee are requested to complete a speaker's slip and provide it to SMCBPAC staff. Speakers are customarily limited to two minutes, but an extension can be provided to you at the discretion of the Committee Chair.

4. **ACTION TO SET AGENDA**

   This item is to set the final regular agenda.

REGULAR AGENDA

5. **Review and Approve August 17, 2017 Meeting Minutes** (Action)

6. **BPAC Member Announcements and Discussion** (Information)

7. **Update from San Mateo County Department of Public Works** (Information)

8. **Presentation on Complete the Gap Trail Planning Project** (Information)

    - Consideration of a Letter of Support for the Complete the Gap Project (Action)

9. **Presentation and Discussion on Draft BPAC Work Plan** (Information)

    - Approve the 2017/2018 Work Plan (Action)

10. **County Update** (Information)

11. **Adjournment**

Public records that relate to any item on the open session agenda for a regular Committee meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Committee. The Office of Sustainability, located at 455 County Center, 4th Floor, Redwood City, CA 94063, has been designated for the purpose of making those public records available for inspection. The documents are also available on the SMCBPAC's website. The website is located at: http://www.smcsustainability.org/livable-communities/active-transportation/.

Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Kaley Lyons, Sustainability Coordinator, at least two working days before the meeting at (650) 363-4745 and/or klyons@smcgov.org. Notification in advance of the meeting will enable the SMCBPAC to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. Attendees to this meeting are reminded that other attendees may be sensitive to various chemical based products.

San Mateo County Bicycle and Pedestrian Advisory Committee (SMCBPAC)

MEETING MINUTES

San Mateo City Hall, Conference Room C
City of San Mateo, California
Thursday, August 17, 2017
7:00pm

1. **WELCOME**

Chair Colman called the meeting to order at 7:00pm.

2. **ROLL CALL**

Members Present:
Dianna Butcher
Gary Colman
Susan Doherty
William Kelly
Natalie Gore (alternate)

Members Absent:
Cristina Prather Persson
Carrie Doyle (alternate)

County Staff: Gwen Buckley, Kaley Lyons, Jessica Stanfill Mullin

Kaley Lyons conducted the roll call. A quorum was present.

3. **PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA**

Ron Snow, resident of Menlo Park speaking on behalf of SAFE Santa Cruz/Alameda for Everyone, discussed a safety push in west Menlo Park on the Santa Cruz/Alameda corridor that includes a committee of cyclists, elders from Menlo commons, and others. The "Y" is dangerous, with blind corners and long crosswalks. There are issues on the Y and along corridor. It is a big student school route, and sidewalks only 18 inches. Mr. Snow provided links to the SAFE committee's website. There is a meeting with the County on 8/28 at Oak Knoll School to look at issues and solutions being suggested. If you have others, you can do comments or send an email. Snow reported that there has been a 5000% increase in accidents, several over a few months.

Cheryl Phan, a resident on the same corridor, said that a group formed called the SAFE group – Santa Cruz/Alameda For Everyone – including parents and elderly residents, with task force and outreach to community. The group has representation of the issues and is here to express gratitude

to the committee for doing walk throughs of the area and working on this. The meeting on August 28th is pivotal time to engage with county and others to tease out the issues. They hope to stay engaged with the BPAC.

Member Kelly announced that the BPAC will likely have a special meeting in September to discuss this issue and is impressed by community efforts.

John Langbein, resident of Redwood City, made comments regarding Santa Cruz Ave corridor. He expressed support for reducing lanes and lane width, to produce real estate for wider sidewalks, maybe buffered bike lanes, and reducing speeds. Part of the 8/28 meeting is a presentation from the consultant. The scope of work orders was limited, addresses some problems between Sand Hill and the 'Y' but does not look north of the 'Y'.

4. ACTION TO SET AGENDA

Chair Colman requested a motion to set the agenda.
Motion: Member Kelly moved to approve/Member Butcher seconded. The motion carried unanimously.

REGULAR AGENDA

5. Review and Approve July 10, 2017 Meeting Minutes

Chair Colman requested a motion to adopt the July 10, 2017 Meeting Minutes.
Motion: Member Doherty moved to approve/Member Kelly seconded. The motion carried unanimously.

6. BPAC Member Announcements

There were no announcements.

7. Presentation on Dumbarton Transportation Corridor Study

Presentation and BPAC Member Discussion

Melissa Reggiardo presented the feasibility analysis on the Dumbarton Corridor, looking at rail bridge, highway bridge, and approaches on both sides of the bay, emphasizing transit. Caltrans owns/operates the highway bridge (92), SamTrans owns rail bridge, and the study is looking at short and long term improvements. There are currently 76,000 trips daily, to San Mateo County in morning and to the East Bay in evening. The project will require phased improvements as there is little dedicated funding and environmental challenges. This study is the beginning of the process and will need to go through more planning efforts and the environmental process.

The presentation described multiple alternatives, in the short and long term, considered by the study. The recommended alternatives are as follows:

- Short-term (2020) – expand Dumbarton Express bus on highway bridge, approach improvements
- Not recommending bike/ped multi-use path due to ROW limitation

- Mid-term (2025) on highway bridge – convert #1 lane to toll lane in each direction, more approach improvements, connect rail ROW to US101 via flyover
- Long-term (2030) on highway bridge – further enhanced Dumbarton Express bus
- Mid-term (2025) on rail bridge – new double-tracked rail service from Redwood City to Newark
- Long-term (2030) on rail bridge – further extend rail to Union City
- Longer-term (2035) on rail bridge – interline with Caltrain, better connect to ACE, Capitol Corridor

In summary, the study recommends increased bus service on highway bridge and rail service on rail bridge to best serve all markets. In the past it had been one or the other.

Member Kelly noted that this is $1 billion to get from Redwood City to Union City, and the rail bridge is about half the cost.

Chair Colman asked how SamTrans is considering affordability of ticket prices. Ms. Reggiardo responded that it is beyond the scope of the study.

Member Gore asked what train type the model is based on. The model is agnostic about what the cars are, but SamTrans has looked at it. It would operate under clean DMU, but with Caltrain, it is assumed EMU.

Member Doherty asked what the benefits are for San Mateo County residents and expressed desire to keep employment in the County. Ms. Reggiardo responded that mobility is what's in it for the County. The study is focused on getting people across the bay, but SMC residents could benefit from enhanced bus services to Stanford, etc. and attempts to get people out of their cars. She indicated that SamTrans is sensitive to the bike/ped issue, but the focus is on moving a lot of people, so rail and bus rise to the top. They have looked where they could improve connectivity, improvements need to be done on the highway bridge as well. Member Doherty asked if that was part of recommendations and it is.

Member Kelly expressed disappointment, bus solutions are good way to move people, but there are ped/bike/transit starved communities on east side of 101, such as Belle Haven, East Palo Alto, East Menlo Park, etc. They have few options to get across highway. There is existing rail ROW here and increasing numbers of people living here, should consider getting people to the foot of bridge, connecting to Redwood City, with ped/bike path as a companion. These are relatively attainable and affordable. The study recommendation is repeating same mistakes from past, failed Dumbarton corridor is getting in the way of connecting east/west of 101 and that should be focus of this effort.

Chair Colman asked about timeline. Ms. Reggiardo responded that it is still very early and the timeline on decisions is unknown as they need to reach some level of consensus.

Member Kelly said that most people won't ride their bike across the Dumbarton corridor, so this shouldn't be focus, but the connection from that area to downtown Redwood City is the value.

Member Butcher said that bus users become pedestrians and bicyclists when they step off the bus, so need improvements here too.

Ms. Reggiardo said that SamTrans is accepting comments through September 29th.

Public Comment

Adam Cozzette, resident of San Bruno, expressed concern over the expense of some of the projects and would like to see a bike and pedestrian trail on the corridor. He also said it's a housing problem, and we're trying to treat it as a transportation problem. This is a bandaid, taxing more on infrastructure to get people back and forth between SMC and the east bay, while keeping expensive housing here. Projects look expensive and not worth it for the increase in ridership that is anticipated, it comes to $77,000 for each rider increase. With a bike trail, the estimated cost is $60m, which seems like a better return on investment.

Adrian Brandt, resident of Redwood City, expressed disappointment in the study reserving ROW for bus/rail only, indicating it is 3 feet short to fit a bike/ped trail within existing ROW. Caltrain stations are narrower than these numbers and there was a lot of support for a path at the Board meeting as well. There is more building going on downtown, it seems like Facebook is getting dedicated lanes for their employees, should be low hanging fruit for now. Adrian urged SamTrans to go back to the drawing board and push harder for this path.

Mark Roest, resident of San Mateo, said the cost estimate is $60m for a path, but for a fraction of the cost, pedestrian bridges could be put in with 35 ft for rail, 24 ft for buses, and could get more space with options like a double bikeway, electric bikes, 2 track rail, columns for bidirectional monorail, and space for two way bike/ped path. It is possible and creates new industry here as well. There are a lot of ways to do things that are feasible.

BPAC Member Discussion and Action

The motion is to draft a letter to SamTrans as a committee, or members could write letters individually.

Member Kelly expressed disappointment that the study is not looking at active transportation needs of those east of 101, and no path being considered.

Chair Colman said there could be some decoupling of requirements, a phased approach of delivering resources for the San Mateo County community, then incremental improvements to transbay, to get idea of own community investment.

- Consideration of providing a Letter to SamTrans for Dumbarton Transportation Corridor Study (Action)

Chair Colman requested a motion to support providing a letter to SamTrans regarding the Dumbarton Transportation Corridor Study.
Motion: Member Doherty moved to approve/Member Kelly seconded. The motion carried unanimously.

8. **Presentation and Discussion on Draft San Mateo County Bike Map** (Information)

Presentation and BPAC Member Discussion

Gwen Buckley presented on the updated San Mateo County bike map, which is meant to be educational. The map was updated using TDA3 funds, and there will be a digital version with GIS files to update regularly. C/CAG is responsible for official countywide bike map, this version is meant for outreach.

Member Gore commented that the map stops in Millbrae and does not include the coast. Buckley confirmed that the extent is what was in the scope, and the map does not serve as the countywide bike map showing the entire county.

Public Comment

John Langbein said that he worked on the first county bike map and that it's been revised, with many versions of current map. Mr. Langbein expressed confusion about the purpose of this map vs the C/CAG map and said the current one should be digital and able to be manipulated. If it can't be used for navigation, there is no point. A better vision about purpose of the map is needed.

BPAC Member Discussion

Chair Colman indicated that the C/CAG map is more comprehensive, but with older data, and this map includes newer data regarding facilities, etc.

Member Gore indicated that the name should be changed from 'county map' as cities are not included. Perhaps it could be named the "east peninsula" bike map.

Ms. Buckley said that the map initiative started in 2015, and it predates existence of this committee. There was consensus that the county shouldn't be printing paper maps, but rather focusing on digital versions.

Chair Colman asked about when the county's data will be merged with C/CAG map and steps moving forward. Rather than using the printing budget to print these, more investment should be made for a digital version.

The BPAC prefers the suggested routes in the C/CAG version of the map, and Member Doherty said that a wayfinding component would be nice. She also suggested to make the language more welcoming to new bike riders.

Member Butcher suggested to add reference in this map to the C/CAG bike map, and indicate that this map is meant to be educational. Moving forward, an educational bike rack card will be made and printed, rather than printing the maps.

Member Kelly asked if the files would be publicly available. Ms. Buckley said that is the goal, the county would like people to be able to contribute additional information.

9. Announcements

Kaley Lyons announced the following opportunities for engagement: public meeting for the Santa Cruz Ave project on Monday, August 28th at Oak Knoll School; Menlo Park Safe Routes presentation on September 19th at 6:30pm at Hillview Middle School; C/CAG BPAC meeting on September 28th at 7pm at San Mateo City Hall.

Ms. Buckley provided an update from the Department of Public Works (DPW) on Sand Hill Road. An encroachment permit application to Caltrans is expected to be mailed out this week. The work is in Caltrans jurisdiction and therefore requires their approval. Once approved, DPW will look to schedule the work with an on-call contractor. The timing is dependent upon Caltrans' approval timeline and contractor availability.

Ms. Buckley also announced the annual bicycle and pedestrian count, taking place from September 12-17, 2017. The County is seeking volunteers to count at locations throughout the county and will provide two trainings at the end of August and early September. The county provided volunteer registration information via email.

10. Adjournment

Chair Colman requested a motion to adjourn.
Motion: Member Kelly moved to approve/Member Butcher seconded. The motion carried unanimously.

The meeting was adjourned at 8:35pm.

San Mateo County Bicycle and Pedestrian Advisory Committee (BPAC)

DRAFT Work Plan 2017-2018

***Mission Statement**: The Bicycle and Pedestrian Advisory Committee advises the Board of Supervisors on funding, projects, programs and policies related to improving and increasing bicycling and walking transportation.*

Committee Meetings: Meetings of the BPAC are held regularly on the third Thursday of the even numbered months (excluding December and August). The 2018 schedule is as follows: February 15, April 19, June 21, and October 18.

Topics (in no particular order)	**Projects**	**Actions/Responsibilities**	**Status**
Community Outreach and Engagement	• Education, Encouragement, and Enforcement Activities • Safe Routes to School program • Annual Countywide Bicycle and Pedestrian Count • County Bicycle Map Update	• Receive input from the public during BPAC meetings related to bicycle and pedestrian transportation, recreation, and education issues • Invite Sheriff's Office representative to BPAC meeting for discussion on roadway safety • Provide recommendations to the Board of Supervisors for action	
Planning for Bicycling and Walking	• San Mateo Countywide Transportation Plan 2040 (C/CAG)	• Monitor and advise on the implementation of the County's 2040 Transportation Plan • Provide recommendations to committees, commissions, and departments on issues related to bicycling and walking	
Capital Projects and Priorities	• County's capital improvement project list • County's annual road resurfacing program • Coordinate on multijurisdictional projects	• Review proposed bicycle and pedestrian infrastructure projects from the County's capital improvement program • Review the County's annual road resurfacing, maintenance, and operations program	

Topics (in no particular order)	**Projects**	**Actions/Responsibilities**	**Status**
Funding Bicycle and Pedestrian Projects and Programs	• Transportation Development Act Article 3 grant program • Pedestrian and bicycle projects and programs from federal, state, and regional sources, as well as private foundations and other organizations	• Make project recommendations for potential funding opportunities • Provide letters of support for grant applications, as appropriate	
Ongoing Projects/ Activities/ Updates	• Santa Cruz Avenue Corridor Study • Sand Hill Road Bike Lane Improvements • Others	• Receive input from the public during BPAC meetings, as needed • Provide letters of support, as requested	