



**REGULAR MEETING of the  
San Mateo County Bicycle and Pedestrian Advisory Committee (SMCBPAC)  
Thursday, June 20, 2019**

San Mateo City Hall  
330 West 20<sup>th</sup> Street, Conference Room C  
City of San Mateo, California 94403  
7:00 p.m.

*If you wish to speak to the Committee, please fill out a speaker's slip located on the tables as you enter the meeting room. If you have anything that you wish to be distributed to the Committee and included in the official record, please hand it to a member of SMCBPAC staff who will distribute the information to the Committee members and other staff.*

**1. WELCOME**

**2. ROLL CALL**

**3. PUBLIC COMMENT**

This item is reserved for persons wishing to address the Committee on any SMCBPAC-related matters that are as follows: 1) Not otherwise on this meeting agenda; 2) Staff Report on the Regular Agenda; or 3) Committee Members' Reports on the Regular Agenda. Public comments on matters not listed above shall be heard at the time the matter is called.

As with all public comment, members of the public who wish to address the Committee are requested to complete a speaker's slip and provide it to SMCBPAC staff. Speakers are customarily limited to two minutes, but an extension can be provided to you at the discretion of the Committee Chair.

**4. ACTION TO SET AGENDA**

This item is to set the final regular agenda.

**REGULAR AGENDA**

**5. Review and Approve April 18, 2019 Meeting Minutes (Action)**

- 6. BPAC Member Announcements and Discussion** (Information)
- 7. Presentation on County's Project Submission for C/CAG TDA Article 3 Pedestrian and Bicycle Program**
  - Consideration of a Letter of Support for Midcoast Multimodal Trail Project (Action)
- 8. Update on Unincorporated San Mateo County Active Transportation Plan** (Information)
- 9. County Updates** (Information)
- 10. Adjournment**

Public records that relate to any item on the open session agenda for a regular Committee meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Committee. The Office of Sustainability, located at 455 County Center, 4th Floor, Redwood City, CA 94063, has been designated for the purpose of making those public records available for inspection. The documents are also available on the SMCBPAC's website. The website is located at: <http://www.smcsustainability.org/livable-communities/active-transportation/>.

*Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Kaley Lyons, Sustainability Coordinator, at least two working days before the meeting at (650) 363-4745 and/or [klyons@smcgov.org](mailto:klyons@smcgov.org). Notification in advance of the meeting will enable the SMCBPAC to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. Attendees to this meeting are reminded that other attendees may be sensitive to various chemical based products.*



# San Mateo County Bicycle and Pedestrian Advisory Committee (SMCBPAC)

## MEETING MINUTES

*San Mateo City Hall, Conference Room C*

*City of San Mateo, California*

Thursday, April 18, 2019

7:00pm

### 1. WELCOME

Chair Gore called the meeting to order at 7:00pm.

### 2. ROLL CALL

#### **Members Present:**

Gary Colman  
Dianna Butcher  
Natalie Gore  
William Kelly  
Elaine Salinger (alternate)

#### **Members Absent:**

Susan Doherty  
John Langbein (alternate)

**County Staff:** Kaley Lyons

Kaley Lyons conducted the roll call. A quorum was present.

### 3. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Robert Cronin, member of the public, shared concerns about three locations.

- Alpine Road near SLAC has a right turn only lane with a bike lane to the right, believes this is illegal.
- Alameda de las Pulgas, blocks just north of Jefferson, there are two lanes with parking on both sides. The travel lanes aren't shareable with bikes and vehicles due to parking, so it would be nice to have sharrows on this segment. One side Redwood City and one side is County, so it may be jurisdictional.
- Bay Road between Florence and Fifth Ave is two lanes with parking on both sides and a center left turn lane. The lanes not shareable and it seems that the volume doesn't justify a turn lane. If removed, there is space for a bike lane on each side. Vehicles use center turn lane to overtake bicycles, but this is illegal per the California Vehicle Code. This change may require a traffic study.

#### **4. ACTION TO SET AGENDA**

Chair Gore requested a motion to set the agenda.

*Motion: Member Colman moved to approve/Vice Chair Kelly seconded. The motion carried unanimously.*

#### **REGULAR AGENDA**

#### **5. Review and Approve February 21, 2019 Meeting Minutes**

Chair Gore requested a motion to adopt the February 21, 2019 Meeting Minutes.

*Motion: Vice Chair Kelly moved to approve/Member Colman seconded. The motion carried unanimously.*

#### **6. BPAC Member Announcements and Discussion**

Vice-Chair Kelly would like to follow up on the three locations mentioned during public comment, and suggested referring to the neighborhood responsibilities sheet and possibly writing a letter and reporting back.

#### **7. Presentation on Unincorporated San Mateo County Bicycle and Pedestrian Master Plan**

Lucas Woodward, Toole Design Group, presented on the Unincorporated San Mateo County Bicycle and Pedestrian Master Plan (also known as the Active Transportation Plan). He provided a project overview, went over the timeline and BPAC roles, and discussed community engagement opportunities. The presentation was followed by a discussion about what the Plan should achieve, locations to emphasize, and outreach opportunities.

Chair Gore asked how to address both urban and rural needs in one plan. Woodward said the types of recommendations will vary, but the process is the same. Some areas will focus on sidewalk gaps and protected bike lanes and others will be more focused on making streets feel calmer and less on types of separation. The County will also keep funding in mind as grants will be needed for implementation.

Alternate Member Salinger asked about the prioritization process for recommendations and if it will be based on surrounding projects, such as closing gaps in a protected bike lane. Woodward said the project team will come back to the BPAC for feedback. It will depend what the recommendations focus on, schools, equity, etc. The team will also think about goals and funding sources when prioritizing projects.

Member Colman would like some validation of the trip chart shown during the presentation, and said school involvement is important for getting people started earlier walking and biking for a variety of trip types.

A member of the public asked if the team was aware of the old plan (C/CAG's countywide plan) and Woodward said that he was involved in its development. The project team will be coordinating with C/CAG's countywide plan, but it evaluates projects at a different level than this plan. This plan focuses on unincorporated areas, similar to a city's bicycle and pedestrian plan.

Vice-Chair Kelly indicated the importance of including an ongoing means for ideas to surface, a way to provide input beyond this for unincorporated areas such as email, website, etc.

Member Butcher said that waiting 5 years to reassess the Plan may be too long and that it should be revisited semi-annually to see what's feasible for implementation and what's been done. Lyons will try to work a semi-annual review into the outcomes of the Plan.

A member of the public asked how this effort will connect with others, particularly with SFPUC, County, cities, etc and in rural areas. There was also a comment that this should be more than bicyclists and pedestrians, it should include all small mobility devices such as scooters, skateboards, etc. Woodward said that transportation devices are changing rapidly and we don't know how they will change in the future, but the concepts are the same, providing separation and safe facilities for all users. With respect to transportation advancements and new devices, Vice-Chair Kelly said that government should help facilitate innovation, not squelch it.

## **8. Discussion on Crystal Springs/Skyline Boulevard**

### Presentation and BPAC Member Discussion

John Langbein, Alternate BPAC Member, was not present at the meeting but submitted materials beforehand asking the BPAC to provide a comment letter to the Parks Dept and Dept of Public Works regarding Crystal Springs/Skyline Boulevard. He is requesting additional signage, including speed limit signs, trail crossing sign, and clarifying signage for Ralston bike path, along with a request to lower the speed limit. A draft of the letter was provided to BPAC members and is available online.

Alternate Member Salinger said that the trail leaves bicyclists where the road is narrow, traffic is fast, and there is a narrow shoulder traveling south toward Canada Road. She indicated a need for a safe path between Canada Road and the southern end of Crystal Springs path.

Chair Gore agrees that this gap should be added to the letter. Member Colman also agrees with the letter and indicated that it's important to have separation for bicyclists.

Chair Gore requested a motion to write a modified comment letter calling for consistency in signage and speed limits, to San Mateo County Parks and Public Works Departments regarding Crystal Springs/Skyline Boulevard.

*Member Colman moved to approve/Vice Chair Kelly seconded. The motion carried unanimously.*

## **9. Updates on Bike to Work Day Activities**

Ms. Lyons provided an update on Bike to Work Day activities in the County. The Office of Sustainability is hosting three Energizer Stations, including on Alameda de las Pulgas, near Gordon Ave, to get input on the Active Transportation Plan.

Vice-Chair Kelly announced SVBC's Fourth Annual Bike Ride on Bike to Work Day, in south San Mateo County. Exact route and meeting location TBD. The general plan is to meet at 7:45am at a Caltrain station, do a mellow bike ride with 1-4 stops, and wrap up by 10am. Anybody interested in joining can email Emma Shlaes at emma@bikesiliconvalley.org.

## **10. County Updates**

Ms. Lyons provided an update on Measure W, the transportation sales tax passed by voters in November 2018. SamTrans has started a strategic planning effort, combined with Measure A and is getting input from a technical advisory group and a stakeholder advisory group. Lyons is participating on the stakeholder advisory group and will provide updates to the BPAC regarding the process and outcomes.

#### **11. Adjournment**

Chair Gore requested a motion to adjourn.

*Motion: Vice Chair Kelly moved to approve/Member Butcher seconded. The motion carried unanimously.*

The meeting was adjourned at 8:10pm.