



**REGULAR MEETING of the
San Mateo County Bicycle and Pedestrian Advisory Committee (SMCBPAC)
Thursday, April 18, 2019**

San Mateo City Hall
330 West 20th Street, Conference Room C
City of San Mateo, California 94403
7:00 p.m.

If you wish to speak to the Committee, please fill out a speaker's slip located on the tables as you enter the meeting room. If you have anything that you wish to be distributed to the Committee and included in the official record, please hand it to a member of SMCBPAC staff who will distribute the information to the Committee members and other staff.

- 1. WELCOME**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT**

This item is reserved for persons wishing to address the Committee on any SMCBPAC-related matters that are as follows: 1) Not otherwise on this meeting agenda; 2) Staff Report on the Regular Agenda; or 3) Committee Members' Reports on the Regular Agenda. Public comments on matters not listed above shall be heard at the time the matter is called.

As with all public comment, members of the public who wish to address the Committee are requested to complete a speaker's slip and provide it to SMCBPAC staff. Speakers are customarily limited to two minutes, but an extension can be provided to you at the discretion of the Committee Chair.

- 4. ACTION TO SET AGENDA**

This item is to set the final regular agenda.

REGULAR AGENDA

- 5. Review and Approve February 21, 2019 Meeting Minutes (Action)**

- 6. BPAC Member Announcements and Discussion** (Information)
- 7. Presentation on Unincorporated San Mateo County Bicycle and Pedestrian Master Plan** (Information)
- 8. Discussion on Crystal Springs/Skyline Boulevard** (Information)
 - Consideration of a Comment Letter to San Mateo County Public Works and Parks Departments (Action)
- 9. Update on Bike to Work Day Activities** (Information)
- 10. County Updates** (Information)
- 11. Adjournment**

Public records that relate to any item on the open session agenda for a regular Committee meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Committee. The Office of Sustainability, located at 455 County Center, 4th Floor, Redwood City, CA 94063, has been designated for the purpose of making those public records available for inspection. The documents are also available on the SMCBPAC's website. The website is located at: <http://www.smcsustainability.org/livable-communities/active-transportation/>.

Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Kaley Lyons, Sustainability Coordinator, at least two working days before the meeting at (650) 363-4745 and/or klyons@smcgov.org. Notification in advance of the meeting will enable the SMCBPAC to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. Attendees to this meeting are reminded that other attendees may be sensitive to various chemical based products.



San Mateo County Bicycle and Pedestrian Advisory Committee (SMCBPAC)

MEETING MINUTES

San Mateo City Hall, Conference Room C

City of San Mateo, California

Thursday, February 21, 2019

7:00pm

1. WELCOME

Chair Gore called the meeting to order at 7:00pm.

2. ROLL CALL

Members Present:

Gary Colman
Dianna Butcher
Natalie Gore
Susan Doherty
Elaine Salinger (alternate)
John Langbein (alternate)

Members Absent:

William Kelly

County Staff: Kaley Lyons

Kaley Lyons conducted the roll call. A quorum was present.

3. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Ellie Dallman, Legislative Aide to Supervisor Horsley, introduced herself and extended gratitude on behalf of Supervisor Horsley for the work of the BPAC. She also indicated that the Community Handbook has been updated for 2019 and left some on the table for distribution.

4. ACTION TO SET AGENDA

Chair Gore requested a motion to set the agenda.

Motion: Member Colman moved to approve/Alternate Member Salinger seconded. The motion carried unanimously.

REGULAR AGENDA

5. Review and Approve December 12, 2018 Meeting Minutes

Chair Gore requested a motion to adopt the December 12, 2018 Meeting Minutes.

Motion: Alternate Member Langbein moved to approve/Member Colman seconded. The motion carried unanimously.

6. BPAC Member Announcements and Discussion

Member Doherty represents Safe Routes to School and explained that a lot of activity is happening around equity and infrastructure with the countywide SRTS program. She also announced a movie screening of the Slow Way Home on March 7th in South San Francisco.

Alternate Member Salinger asked about a project on Alameda de las Pulgas near Ralston where there are three schools. A turn lane went in rather than a bike lane and Belmont City Council said there wasn't enough space. Member Doherty said the SRTS program is starting to work more at the city level, it's been grassroots at schools so far, but walk audits are happening.

Alternate Member Langbein discussed the Selby Lane and El Camino Real intersection where students walk to Selby Lane from across El Camino Real. There was a planning effort that began in Atherton but it didn't go anywhere, Langbein would like the BPAC to consider it in the future.

Alternate Member Langbein also said that he rode on the opened dam bridge where there are sharrows, but heading south there are no speed limit signs or markings and the road is narrow. There are two segments, part may be County jurisdiction but the longer segment is Caltrans. He thinks this is part of Crystal Springs Dam presentation from Cecily Harris in the County Parks Dept, but when Ms. Harris presented, there wasn't a plan for this. Member Doherty says there is a bike route you can take but then you get out onto the road near 92/35 and the light doesn't respond to cyclists (Langbein reported to Caltrans). Member Butcher says it should be able to be triggered by cyclists.

Alternate Member Salinger expressed concern at Canada Road toward 92 to Skyline Blvd, the same location as Alternate Member Langbein was discussing. There are three blind curves on Skyline Blvd between 92 and Bunker Hill. Trucks go fast and there is no shoulder. There's a new path from Sawyer Camp Road that brings you to lower Skyline and heading north turning left to get to the trail, it's a blind curve. Also heading north, trucks run the light at 92/35, then on-ramp to 280 crossing and there are no facilities.

Information was provided via email to Alternate Member Salinger and she said that an environmental impact stopped the project to close this gap, but in her opinion an elevated path is needed to not impact the red-legged frog/garter snake.

Ms. Dallman indicated that it would be helpful to have a letter from the BPAC to Supervisor Horsley and the County Department of Public Works, Caltrans, and the Parks Commission.

Alternate Member Langbein said that lowering the speed limit should be part of that effort.

Ms. Lyons indicated that the SFPUC may also be involved and she will place this on the agenda for the April meeting to have a letter regarding this location.

Chair Gore said she is also on the South San Francisco BPAC and they are working on their Bicycle Master Plan now. Data suggests that 60% of people working in SSF come from other parts of the County, so they are also inviting those who travel through SSF to comment on the map (Oyster Point companies make up a lot of the commuters). The website is activesouthcity.com.

7. Discussion on San Mateo County Unincorporated Areas and BPAC Member Roles

Ms. Lyons went over the proposed unincorporated “neighborhoods” and the proposed responsibilities for BPAC members, as discussed at previous meetings. In order to stay connected to community members and bicycle and pedestrian related activities in neighboring jurisdictions, the unincorporated areas have been put into neighborhoods and BPAC members will sign up to cover neighborhoods, meaning that they will stay up-to-date on activities that relate to the BPAC and draft letters of support as needed.

BPAC members did not have any changes to the proposed neighborhood list presented at the meeting. Members signed up for neighborhoods, and assignments will be included in the packet.

Member Butcher and Alternate Member Langbein asked for clarification on coastal areas north and south, and Ms. Lyons said she would provide them with a list of committees. The Midcoast Community Council, Pescadero Municipal Advisory Council, San Mateo County Harbor District, and San Francisquito Creek JPA were mentioned.

8. Update on Unincorporated San Mateo County Bicycle and Pedestrian Master Plan

Presentation and BPAC Member Discussion

Ms. Lyons presented an update on the Unincorporated San Mateo County Bicycle and Pedestrian Master Plan. This is a plan to develop bicycle and pedestrian projects for unincorporated areas, and programs the County should implement related to active transportation. The process will utilize data collection and analysis and extensive public input in order to develop recommendations. Ms. Lyons said that the County has brought on a consultant, Toole Design Group, a national firm with planners, designers, engineers. Consultant staff will likely attend the April meeting and four meetings throughout the planning process.

BPAC members were provided with the project schedule, including tasks. The project will begin with data collection and developing a community engagement plan. There will be pop-up events, workshops, walk/bike tours, a project website, online survey and map, and presentations at this committee as part of the outreach strategy.

As the County develops this engagement strategy, Ms. Lyons said she would like to hear ideas about groups to engage with, contacts BPAC members may have, and how best to disseminate information about the plan.

Member Colman said that Bike to Work Day presents a good opportunity for outreach. Alternate Member Langbein concurs on BTWD, to get commuters and people getting on/off trains and buses to provide input.

Bicycle Sunday and weekdays on Canada Road were also mentioned.

Member Doherty said that movie theatres, high schools, and community college campuses would be good opportunities to reach young people.

Alternate Member Salinger said the entrance to Sawyer Camp trail has large numbers of bicyclists entering there. The San Mateo Farmers Market is another good place.

Chair Gore recommended getting information from other plans currently underway to share information and sync up with other planning efforts in the County. Also reaching out to existing city BPACs who have unincorporated areas in their borders would help to connect these, South San Francisco is a good example.

Member Butcher said to talk to employers because they are motivated and interested in the health and comfort of their employees. SSF BPAC has a business representative and others may as well.

Member Doherty brought up the option of using Strava's heat maps with data, and possibly putting ads in banners to push the online survey to people riding in unincorporated areas. Member Colman said he knows someone at Strava and could possibly coordinate.

Ms. Lyons also asked BPAC members about their priorities and broad vision for the Bicycle and Pedestrian Master Plan.

Member Colman said that getting more people out biking and walking is a catalyst to getting even more people out biking and walking, so it's a bit of a chicken and egg scenario, but we should be thinking about what to do to get more people out to be a catalyst.

Alternate Member Langbein indicated that freeway interchanges are major barriers for bicyclists and intersections can change someone's mind on bicycling for a trip. Member Colman added narrow roads without speed limits can also act as a deterrent.

Member Doherty said the plan should integrate with complete streets. Separated bike and pedestrian access allows people to feel safe. If you build it they will come, Canada Road is an example, even near downtown Woodside, shows demand for multimodal paths.

Alternate Member Salinger said that her vision includes north/south dedicated bike lanes on El Camino Real, and two east/west dedicated bike paths for each city. Note that South San Francisco and Redwood City are looking at bike lanes on El Camino Real. Also note that El Camino Real is Caltrans jurisdiction and many cities are currently updating their bicycle and pedestrian plans, this plan will focus on unincorporated areas.

Alternate Member Salinger would also like regular signage about the 3 ft passing law, every on/off ramp at every freeways should have safe path for bicyclists and pedestrians, and every new development should dedicate a portion of funds to separated bike paths from that development to major transportation hubs.

It was also suggested that someone from the County and each city do outreach to companies to cover the cost of these dedicated bikeways, as they are in the interest of all. There are many incentives for employers to construct, but there should be regular outreach with companies.

Alternate Member Langbein would like the plan to address design guidelines, such as the width a bike lane should be if there is also parking, etc, and to do a survey of existing bike lanes and see which have door zone issues and could benefit from eliminating parking. Also updating what is written into standards for new bike lanes would be helpful.

Alternate Member Salinger would like to look for people who have connections to large employers in the County that have transportation depts./facilities/TDM managers and reach out to them.

Ms. Lyons said that there are several ongoing bicycle and pedestrian master plan updates in the County right now, including San Mateo, San Carlos, Daly City, South San Francisco, and Pacifica. She plans to coordinate with jurisdictions that share boundaries with unincorporated areas in the County.

9. County Updates

Ms. Lyons provided an update on Measure W, the sales tax measure for transportation that passed November 2018. SamTrans is leading a strategic plan effort for the new measure in conjunction with updating the strategic plan for Measure K. This will feed into the priorities for funds. SamTrans is beginning a stakeholder advisory group to provide input on the framework and implementation for both measures for 2020-2024, and Ms. Lyons will be participating.

Alternate Member Langbein indicated there may be some conflicts between the Measure A funds and Measure W funds, bike projects at interchanges is one example, and he'd like to know how they will resolve that.

Ms. Lyons also provided an update about the Dumbarton Rail. There is a unified coalition of advocacy groups that has formed with over 20 people representing community based organizations. They are working on shared values and meeting regularly to discuss. The Dumbarton Rail consultants are starting outreach meetings on the peninsula and the east bay and EIR scoping meetings. The flyer for public meetings will be forwarded to the BPAC.

Ms. Lyons also mentioned the recent move by Lime to pull their bikes from peninsula cities and their desire to replace them with scooters. Lime says there is more use of scooters than bikes in other cities and they would like to implement that here. BPAC members had a discussion about why bikes would be pulled, including their low usage rates compared to scooters. There is pushback on scooters because of concerns about safety, liability, road conditions, and no oversight over who is actually using them, including age and helmet use.

10. Adjournment

Chair Gore requested a motion to adjourn.

Motion: Member Colman moved to approve/Member Doherty seconded. The motion carried unanimously.

The meeting was adjourned at 8:10pm.