



**REGULAR MEETING of the  
San Mateo County Bicycle and Pedestrian Advisory Committee (SMCBPAC)  
Thursday, February 21, 2019**

San Mateo City Hall  
330 West 20<sup>th</sup> Street, Conference Room C  
City of San Mateo, California 94403  
7:00 p.m.

*If you wish to speak to the Committee, please fill out a speaker's slip located on the tables as you enter the meeting room. If you have anything that you wish to be distributed to the Committee and included in the official record, please hand it to a member of SMCBPAC staff who will distribute the information to the Committee members and other staff.*

- 1. WELCOME**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT**

This item is reserved for persons wishing to address the Committee on any SMCBPAC-related matters that are as follows: 1) Not otherwise on this meeting agenda; 2) Staff Report on the Regular Agenda; or 3) Committee Members' Reports on the Regular Agenda. Public comments on matters not listed above shall be heard at the time the matter is called.

As with all public comment, members of the public who wish to address the Committee are requested to complete a speaker's slip and provide it to SMCBPAC staff. Speakers are customarily limited to two minutes, but an extension can be provided to you at the discretion of the Committee Chair.

- 4. ACTION TO SET AGENDA**

This item is to set the final regular agenda.

**REGULAR AGENDA**

- 5. Review and Approve December 12, 2018 Meeting Minutes (Action)**

- 6. BPAC Member Announcements and Discussion** (Information)
- 7. Discussion on San Mateo County Unincorporated Areas and BPAC Member Roles** (Information)
- 8. Update on Unincorporated San Mateo County Bicycle and Pedestrian Master Plan** (Information)
- 9. County Updates** (Information)
- 10. Adjournment**

Public records that relate to any item on the open session agenda for a regular Committee meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Committee. The Office of Sustainability, located at 455 County Center, 4th Floor, Redwood City, CA 94063, has been designated for the purpose of making those public records available for inspection. The documents are also available on the SMCBPAC's website. The website is located at: <http://www.smcsustainability.org/livable-communities/active-transportation/>.

*Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Kaley Lyons, Sustainability Coordinator, at least two working days before the meeting at (650) 363-4745 and/or [klyons@smcgov.org](mailto:klyons@smcgov.org). Notification in advance of the meeting will enable the SMCBPAC to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. Attendees to this meeting are reminded that other attendees may be sensitive to various chemical based products.*



## Meeting Minutes

### Special Meeting of the San Mateo County Bicycle and Pedestrian Advisory Committee (SMCBPAC) Wednesday December 12, 2018

San Mateo City Hall, Conference Room C  
City of San Mateo, California  
7:00pm

#### 1. WELCOME

Chair Kelly called the meeting to order at 7:00pm.

#### 2. ROLL CALL

##### Members Present:

Gary Colman  
William Kelly  
Natalie Gore  
John Langbein (alternate)  
Elaine Salinger (alternate)

##### Members Absent:

Dianna Butcher  
Susan Doherty

**County Staff:** Kaley Lyons

Kaley Lyons conducted the roll call. A quorum was present.

#### 3. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

No public comments.

#### 4. ACTION TO SET AGENDA

Chair Kelly requested a motion to set the agenda.

*Motion: Vice Chair Colman moved to approve/Member Gore seconded. The motion carried unanimously.*

### REGULAR AGENDA

#### 5. Review and Approve October 18, 2018 Meeting Minutes

Chair Kelly requested a motion to adopt the October 18, 2018 Meeting Minutes.

*Motion: Vice Chair Colman moved to approve/Member Gore seconded. The motion carried unanimously.*

#### 6. BPAC Member Announcements and Discussion



Alternate Member Langbein would like to discuss Alpine Road corridor, from Stanford Weekend Acres up through Ladera, at a future meeting. There is a proposal for permanent changes. The Alpine Road report can be found on the Dept of Public Works website: <https://publicworks.smcgov.org/alpine-road-traffic-corridor-study>

## **7. Presentation by California Department of Transportation on Temporary Pedestrian Detour at Interstate 280/Alpine Road Interchange during Bridge Retrofit Project**

### Presentation and BPAC Member Discussion

Marissa Brown and Elliot Goodrich, Caltrans, presented on the temporary pedestrian detour project at the Alpine Road undercrossing at I-280, just north of Ladera and south of the Stanford Dish Trail parking lot. The project will seismically retrofit the bridges and prevent potential bridge collapses during seismic activity. Steel column casings will be installed at all bents (12 columns total) at the undercrossing. The retrofit work will extend into Alpine Trail, temporarily closing it during construction. There will be a temporary path with K-rail protecting pedestrians from construction and bicyclists will walk their bikes on this path until they return to the existing Alpine Trail. Bicyclists and cars would share the 16-ft lane with 5 ft for bicyclists. The Alpine Trail will return to its existing state after construction ends. Construction is anticipated to begin in three years and last two months, so this is very early in the process to get feedback. There will also be an environmental document. They are working with the bicycle and pedestrian groups at Caltrans and have also asked the Silicon Valley Bicycle Coalition (SVBC) for feedback. Ms. Brown and Mr. Goodrich said they had asked about narrowing the lanes to 11' in the area, but the traffic safety branch at Caltrans declined.

BPAC members indicated that the route isn't often used by bicyclists because there are blind curves, and other dangers and this temporary detour doesn't change much for bicyclists, but gives space for pedestrians. Caltrans said the initial proposal was going to have k-rail to block bikes and pedestrians here, but SVBC suggested changing it because of mixing bikes at high speeds with pedestrians.

Alternate Member Salinger asked about signage indicating the amount of space motorists should give, and Mr. Goodrich said there are standard signs that Caltrans is limited to, including a regulatory sign for the 3 ft law.

Chair Kelly asked if this changes anything that intersects with the interchange, but this is a very short section and does not.

Vice Chair Colman asked if debris is expected inside or outside of the k-rail, and Ms. Brown said no, they do not expect construction debris to interfere.

Member Gore asked about wheelchair access getting down. Caltrans said there will be ADA-compliant curb ramps put down and the temporary path leading down to the existing path will be fully ADA compliant.



Alternate Member Salinger said she would like to see the 3 ft passing distance signage where it narrows. Chair Kelly and Alternate Member Langbein both indicated that they ride this route and are okay with Caltrans plans for the construction detour as long as it is accompanied by appropriate signage.

Joe Lo Coco, San Mateo County Department of Public Works, asked what materials will be used for the temporary striping. Caltrans does not have a final design yet, but they will likely use tape. Mr. Lo Coco said the County would like to understand the plan, as any grinding could leave issues in the future. Mr. Lo Coco also asked about the hours the work will happen, and Ms. Brown said there will be day and night work but the schedule is not yet set.

## **8. Presentation by Department of Public Works on Bicycle Projects on Altschul Avenue and Skyline Boulevard**

### Presentation and BPAC Member Discussion

Joe Lo Coco, Dept of Public Works, presented on bicycle projects on Altschul Avenue and Skyline Boulevard. Altschul Ave is parallel to Alameda de las Pulgas, and one-way on the southern segment toward several schools and two-way on the northern segment. There is bike traffic at the end of the school day, with bicyclists preferring to ride on Altschul Ave even though it's the wrong direction due to the one-way street segment. There is limited space, but DPW is proposing to install a bike lane on the one-way portion, and some spot widening may be required in small spots. The two-way segment will have sharrows installed and will maintain parking. The proposal includes green bike lanes and "except bicycles" signs for the one-way portion. The bike lane will be green the entire segment, with dashes at conflict zones. There will be a lot of markings because it will be important to only have one way bike traffic.

BPAC members asked why the bike lane couldn't be installed further out from the travel lane, but the street slopes downhill, so this will keep the lane relatively flat.

Chair Kelly asked about typical parking situation on the street. Mr. Lo Coco responded that the left side does have parked cars, and the right side is variable as it is mostly dirt and slopes on that side. For the most part, there is space for off-street parking.

Vice Chair Colman expressed concern that drivers at T-intersections will be looking the opposite direction for bikes, and asked if there is opportunity for signage, especially with school children riding. Mr. Lo Coco responded that he has looked for standard sign language for this, and is looking for enhanced signage opportunities. The green striping will also help with visibility and the design will include a lot of bicycle symbols with the arrows showing direction.

Alternate Member Salinger asked about moving parked cars to the other side of road to have a two-way bike lane. Characteristics of the street make this not a feasible option.

Chair Kelly asked if the SAFE Group was involved in the process yet. Mr. Lo Coco said they have not been involved. Alternate Member Langbein indicated that he is active on both committees, and their



conversation is focused on the Alameda de las Pulgas and Santa Cruz Ave corridor. If this project moves forward, he will inform the SAFE group.

Alternate Member Salinger indicated concern that this is not a safe solution and that parking should be moved. Mr. Lo Coco said that it had been considered.

Member Gore mentioned that some cities are moving parking to put bike lanes next to the curb, but there are too many driveways for that to work in this location.

Mr. Lo Coco also presented about a bike lane project on Skyline Blvd in the Burlingame Hills area near Summit Drive. There are currently bike lanes on the south side and north side within city limits, but there is a 2,000 foot section in the middle that is County jurisdiction where there are no bike lanes. Generally there is enough width on the street to install bike lanes, with one curb section that would have to be shaved back.

Alternate Member Langbein asked about space on the street and Chair Kelly asked if the bike lanes would look continuous with the City facilities to riders. The facilities will look similar in the County portion.

Mr. Lo Coco said that the Skyline Blvd project can be implemented soon and there is a formal action required for the Board of Supervisors to add it to the bike lane system. This process takes about 8 weeks and the improvements are anticipated for early spring 2019. The Altschul Ave project is more of a process, and will include getting feedback to determine the best project and what is feasible for all stakeholders.

Alternate Member Salinger asked about bike crashes because the proposed designs do not include separation. She would like the mindset that bike lanes should be protected, and if not, there should be "It's the law 3 ft" signs. Mr. Lo Coco said that speeds are 27-28 mph now, and plans include adding striping to define parking along with edge lanes and bike lanes. These markings will make the street feel narrower, so would expect cars to slow with striping.

Chair Kelly asked if the installation could happen by August when the school year begins and Mr. Lo Coco said it is likely. The County's 19/20 budget will also be adopted in this timeframe, so the project could be rolled in.

Chair Kelly called for a motion to endorse the project on Altschul Avenue.

*Alternate Member Langbein made a motion that the BPAC is in principal support of the project, and encourages County staff to work with neighbors on the design to determine willingness/feasibility of moving parking on the west side to accommodate a bike lane. If this is not feasible, the BPAC supports the project as presented. Member Gore seconded. The motion carried unanimously with Alternate Member Salinger abstaining.*



## **9. Discussion on San Mateo County Unincorporated Areas and BPAC Member Roles**

Chair Kelly led a discussion about BPAC member roles and unincorporated areas of the County. The goal is to have committee members become familiar with neighborhoods and to keep track of BPAC initiatives in surrounding towns. BPAC members would also help draft letters of support in the neighborhood(s) they cover.

Alternate Member Salinger asked about San Mateo Highlands, which is not on the list of neighborhoods provided. Vice Chair Colman would like a map with designated areas and a sign-up sheet of interest. Chair Kelly said that West Menlo is a project intensive area and may require a few members to lead there.

Ms. Lyons announced that there is an opportunity to use Fiscal Note, a service used by the County to skim meeting agendas of local jurisdictions and identify policies/programs being discussed. This could be used to track active transportation on local BPACs, etc. Ms. Lyons could send reports to committee members regularly to help with tracking.

## **10. Discussion BPAC Work Plan**

Kaley Lyons, San Mateo County BPAC Liaison, presented the work plan and said that it was previously discussed at August meeting. All changes suggested at that meeting have been incorporated into the current draft. The BPAC work plan now includes participation in the development of the Unincorporated San Mateo County Bicycle and Pedestrian Master Plan, monitoring C/CAG's Bicycle and Pedestrian Plan which will kick off soon, and exploring multimodal opportunities.

Ms. Lyons will also add Measure W to the BPAC work plan. Measure W will provide local transportation funding through a sales tax in San Mateo County. Funds will be in installments, some competitive and some distributed by other methods. It was requested for the February meeting to have follow up information on the Measure and how much will be allocated to bicycle and pedestrian projects.

Chair Kelly requested a motion to approve the BPAC Work Plan for 2019.

Motion: Member Gore moved to approve/Vice Chair Colman seconded. The motion carried unanimously.

## **11. Election of a Committee Chair and Vice-Chair for Calendar Year 2019**

Ms. Lyons discussed the process for electing a Committee Chair and Vice Chair. The Resolution creating the BPAC states that the Committee shall annually select, by majority vote, a Chair and a Vice Chair. Committee members may nominate any of the Committee members for the Chair and Vice Chair positions. A nominee may decline the nomination. The Chair and Vice Chair are elected by a majority vote of the members present. The term of office for the Chair and Vice Chair shall start January 1 and terminate December 31, 2019.

Chair Kelly nominated Member Gore for the position of Committee Chair. Member Gore accepted the nomination. Vice Chair Colman seconded the nomination and the vote was unanimous.



Member Gore nominated Chair Kelly for the position of Vice Chair. Chair Kelly accepted the nomination. Vice Chair Colman seconded the nomination and the vote was unanimous.

### **12. County Updates**

Ms. Lyons provided an update on the Unincorporated San Mateo County Bicycle and Pedestrian Master Plan. An RFP to bring on a consultant was released in October, interviews were held the first week of December, and an approved contract with the selected consultant is anticipated for January 29, 2019. Once the contract is approved, a Technical Advisory Committee will be developed and analysis of existing conditions will begin.

Ms. Lyons also announced that the Office of Sustainability, in partnership with the Peninsula Open Space Trust, submitted a grant to Caltrans for a feasibility study for the California Coastal Trail within San Mateo County. Award announcements will be made in Spring 2019.

### **13. Adjournment**

Chair Kelly requested a motion to adjourn.

Motion: Vice Chair Colman moved to approve/Member Gore seconded. The motion carried unanimously.

The meeting was adjourned at 8:20pm.