



**REGULAR MEETING of the
San Mateo County Bicycle and Pedestrian Advisory Committee (SMCBPAC)
Thursday, June 18, 2020
7:00 p.m.**

*****BY VIDEOCONFERENCE ONLY*****

Pursuant to the Shelter in Place Orders issued by the San Mateo County Health Officer and the Governor, the Governor's Executive Order N-29-20, and the CDC's social distancing guidelines which discourage large public gatherings, the regular meeting location of the SMCBPAC is no longer open for public meetings.

Public Participation

- * Written public comments may be emailed to islavit@smcgov.org and should include the specific agenda item on which you are commenting, or note that your comment concerns an item that is not on the agenda or is on the consent agenda.
- * Spoken public comments will also be accepted during the meeting through Zoom.
- * Please see instructions for written and spoken public comments at the end of this agenda

1. WELCOME

2. ROLL CALL

3. PUBLIC COMMENT

This item is reserved for persons wishing to address the Committee on any SMCBPAC-related matters that are as follows: 1) Not otherwise on this meeting agenda; 2) Staff Report on the Special Meeting Agenda; or 3) Committee Members' Reports on the Special Meeting Agenda. Public comments on matters not listed above shall be heard at the time the matter is called.

Speakers are customarily limited to two minutes, but an extension can be provided to you at the discretion of the Committee Chair.

4. ACTION TO SET AGENDA

This item is to set the final regular agenda.

REGULAR AGENDA

- 5. Review and Approve May 21, 2020 Meeting Minutes** (Action)
- 6. BPAC Member Announcements and Discussion** (Information)
- 7. Presentation on the Bay to Sea Trail** (Information)
- 8. Parks Department Crystal Springs Trail Gap Work on SFPUC Lands** (Information)
- 9. County Updates** (Information)
- 10. Adjournment**

Instructions for Public Comment During Videoconference Meetings

During videoconference meetings of the SMCBPAC, members of the public may address the SMCBPAC members as follows:

*Written Comments:

Written public comments may be emailed in advance of the meeting. Please read the following instructions carefully:

1. Your written comment should be emailed to jslavit@smcgov.org.
2. Your email should include the specific agenda item on which you are commenting, or note that your comment concerns an item that is not on the agenda or is on the consent agenda.
3. Members of the public are limited to one comment per agenda item.
4. The length of the emailed comment should be commensurate with the two minutes customarily allowed for verbal comments, which is approximately 250-300 words.
5. If your emailed comment is received at least 24 hours in advance of the meeting, it will be provided to the SMCBPAC members and made publicly available on the SMCPAC website along with the agenda. We cannot guarantee that e-mails received less than 24 hours in advance of the meeting will be read during the meeting but such emails will still be included in the administrative record of the meeting.

*Spoken Comments:

Spoken public comments will be accepted during the meeting through Zoom. Please read the following instructions carefully:

1. The June 18, 2020 SMCBPAC meeting may be accessed through Zoom online at <https://smcgov.zoom.us/j/91228931484>

The meeting ID is: 912 2893 1484. The June 18, 2020 SMCBPAC meeting may also be accessed via telephone by dialing US: +1 669 900 6833 (Local). Enter the meeting ID: 912 2893 1484, then press #.

2. You may download the Zoom client or connect to the meeting using an internet browser. If using your browser, make sure you are using a current, up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer.
3. You will be asked to enter an email address and name. We request that you identify yourself by name as this will be visible online and will be used to notify you that it is your turn to speak.
4. When the SMCBPAC Chair calls on the item you wish to speak, click on “raise hand.” The SMCBPAC Chair will activate and unmute speakers in turn. Speakers will be notified shortly before they are called to speak.
5. When called, please limit your remarks to the time limit allotted.

Public records that relate to any item on the open session agenda for the Committee meeting are available for public inspection. Those records that are distributed less than 24 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Committee. The SMCBPAC’s website has been designated for the purpose of making those public records available for inspection. The website is located at: <http://www.smcsustainability.org/livable-communities/active-transportation/>.

Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Joel Slavit, Senior Sustainability Specialist at least 24 hours before the meeting at jslavit@smcgov.org . Notification in advance of the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.



San Mateo County Bicycle and Pedestrian Advisory Committee (SMCBPAC)

MEETING MINUTES

*****BY VIDEOCONFERENCE*****

Thursday, May 21, 2020

7:00pm

1. WELCOME

Chair Doherty called the meeting to order at 7:03pm. She stated that this is an unprecedented time in our world's history due to the Covid-19 pandemic. She mentioned that in light of the current situation, and in recognition of the CDC's "social distancing" guidelines which discourage public gatherings, the Governor suspended certain provisions of the Ralph M. Brown Act to allow local legislative bodies to conduct their meetings telephonically or by other electronic means. It was noted that in San Mateo County, we have taken the extraordinary step of closing our Board chambers for Board of Supervisors' meetings. Similarly, with respect to County Boards, Commissions, and Committee meetings, we are closing our physical meeting locations and shifting to an online electronic meeting forum in accordance with the Governor's Executive Order.

It was noted that BPAC members and staff would be connecting to this meeting either by video or audio. Chair Doherty then stated the process for public comments and noted the challenges of holding a BPAC meeting online and thanked everyone for their patience during this time.

2. ROLL CALL

Members Present:

William Kelly
Frederick Zyda
John Langbein (alternate)
Dianna Butcher
Susan Doherty
Elaine Salinger (alternate)
Natalie Gore

Members Absent:

None

County Staff: Joel Slavitt, Julia Malmo-Laycock, Khoa Vo

Chair Doherty conducted a roll call. A quorum was present.

3. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Before the public comment period proceeded, Joel Slavit briefly explained procedural logistics for receiving public comment for virtual Zoom meetings

Jonathan Penn, member of the public, spoke to injuries he sustained as a result of a crash with a motor vehicle occurring approximately three weeks earlier while bicycling northbound from Canada Road, crossing 92 and continuing north on Lower Skyline Road. Soon after turning onto Lower Skyline, he passed an area where cars park off road. A driver pulled out in front of him, resulting in a collision and serious injuries requiring surgery. Jonathan noted that he considers himself an experienced cyclist, and that he is especially careful in this section of roadway due to the cars in the area. He noted there are several challenges that bicyclists face cycling through this area, mixing with motor vehicle traffic. Jonathan requested that bicycle safety be improved in this area.

Chair Doherty thanked Mr. Penn for sharing his experience with the BPAC, expressed concern regarding the collision and mentioned that further discussion will be taking place about Lower Skyline Road in an item later in the agenda.

4. ACTION TO SET AGENDA

Chair Doherty requested a motion to set the agenda.

Motion: Member Kelly moved to approve/Member Gore seconded. The motion carried unanimously.

REGULAR AGENDA

5. Review and Approve February 20, 2020 Meeting Minutes

Chair Doherty requested approval to adopt the February 20, 2020 Meeting Minutes.

The minutes were approved by unanimous consent.

6. BPAC Member Announcements and Discussion

Alternate Member Langbein noted the San Mateo County Health Officer's restrictions for bicycle riding during the Shelter in Place and that he wrote letters expressing concern regarding the impact on bicycling.

7. Presentation on the Unincorporated San Mateo County Active Transportation Plan

Julia Malmo-Laycock presented a PowerPoint on the Unincorporated San Mateo County Active Transportation Plan. She noted that she would provide a recap on work to date, talk about the Plan draft recommendations and next steps. She spoke to the five Plan goals as outlined in the PowerPoint, noting that mode share was recently added based on input received. She emphasized that the flexibility goal pertained to both new micro-mobility uses as well as adaptability to proposed changes in land use and bicycle networks in adjoining communities.

Ms. Malmo-Laycock briefly discussed the project schedule noting that we are in the second phase of outreach and that the Draft and Final Plans are anticipated to be brought back to the BPAC in August

and later in the Fall respectively. Ms. Malmo-Laycock also noted prior work completed to date, including the existing conditions analysis, Phase I outreach and initial gap and demand analysis. She then proceeded to discuss draft Plan recommendations for Policies and Programs, the Bike Network and Pedestrian Project Focus Areas.

Ms. Malmo-Laycock covered a few key proposed policy and program topics to provide a sense of what the Plan will include. She mentioned the bicycle design toolbox and the different types of bikeways that will be included in the Plan. She pointed out the difference between bike routes and bicycle boulevards noting that bicycle boulevards include other design elements that make bicycling more comfortable, such as traffic calming and motor vehicle diversion. Ms. Malmo-Laycock also showed diagrams from the Federal Highway Administration (FHWA) that help identify and determine appropriate bicycle facility selection on roadways. She brought up the proposed bikeway network and noted many comments were received on the online interactive bike map. She stated that the bikeway map will reflect existing and planned facilities, including those from other jurisdictions and from community input.

Ms. Malmo-Laycock noted that 11 focus areas have been identified for pedestrian improvements that are proposed for inclusion in the Draft Plan. They will be accompanied with pedestrian design guidance based on the different character areas in the County. She pointed out a map showing the location of the pedestrian focus areas. She noted that the pedestrian focus area recommendations were undergoing additional review but that the County anticipated being able to bring this back as an item to the BPAC at a future meeting. She then proceeded to explain Phase II outreach efforts that took place prior to the Shelter in Place order and noted that an online open house was held in lieu of previously planned in-person workshops. Over 1,200 people have visited the online open house and more than 260 survey responses were received. We've also had 167 unique commenters on the interactive bike map. She noted that the online open house was extended to May 25th and encouraged BPAC members to continue to help us get the word out on the open house, particularly for the North Fair Oaks and Broadmoor communities.

Ms. Malmo-Laycock then proceeded to explain the project prioritization process for bikeway projects that will include high, medium and low weighted projects. To ensure geographic equity, separate lists will be created for the Bayside and Coastside communities. She also noted the different categories that will be considered to prioritize projects. Ms. Malmo-Laycock noted that revisions to the Draft Plan recommendations will be based on County staff, BPAC and community input and that financial and implementation strategies will be included to help effectuate Plan projects. Ms. Malmo-Laycock then proceeded to share the interactive bike map as she entertained comments and questions.

Member Kelly mentioned that staff and the consultant have done a wonderful job with this project so far and that it has received a lot of valuable input. Member Kelly noted that the recent pandemic has underscored the value that biking and walking brings to this project. There is an opportunity to capitalize on this with reduced traffic and cleaner air and we shouldn't return to past ways. Active transportation is more critical now than ever. Alternate Member Salinger noted that there is a significant increase in bicycling. Ms. Malmo-Laycock noted that bicycle sales have also increased, which is really encouraging. Member Kelly noted that the moment for active transportation has arrived and we shouldn't miss it. A lot more people will be biking and walking instead of taking transit in the near term and bicycling and walking will be more critical than ever.

Chair Doherty mentioned that she liked the ticket diversion policy proposal and asked for more information. Ms. Malmo-Laycock noted that State legislation has been enacted to encourage local

agencies to implement this policy. The County Office of Sustainability, in coordination with the County Sheriff's Office, the Siena Youth Center and the Silicon Valley Bike Coalition, implemented a Caltrans funded Sustainable Transportation Encouragement Program (STEP) grant, that created a partnership in North Fair Oaks to encourage safer bicycling and consider enforcement in a more equitable way. Chair Doherty really like this idea and asked if the ticket diversion program could be implemented Countywide. Ms. Malmo-Laycock noted that this suggestion can be shared with the City/County Association of Governments of San Mateo County (C/CAG).

Alternate Member Langbein noted that a car can do a lot more damage than a bicycle yet the cost of a ticket is the same, so the penalty system is unequitable. He also noted that there are a number of good roads to bike ride on the Coastside and designating them as Class III facilities doesn't improve safety; these roads don't require more work. The Plan should note though that these are excellent recreational routes that should be maintained. He also noted that there are proposed Class I facilities on State Route 1 in the southern part of the County between San Gregorio and Tunitas Creek, which may not be feasible to implement due to constrained right of way and rugged topography. He did state that there should be a focus on widening the narrow bridge at Tunitas Creeks if possible and if not, that signage should be added. He did note that the Caltrans Bike Plan didn't show a Class I facility in this area and it should be a low priority. Ms. Malmo-Laycock noted that the Office of Sustainability applied for a Caltrans Planning grant for a Feasibility Study for the California Coastal Trail and that they should be hearing back within a few months on this. If approved, the feasibility study will be looking further into bicycle access through this area.

Alternate Member Langbein also noted that it wasn't clear on the interactive maps that bike boulevards add extra elements that slow traffic. Chair Doherty thanked John for his input. She said it would be great to improve all the County's roads if funding becomes available as it will benefit people who live and travel throughout the County.

Member Zyda asked if there was any additional information regarding a bike path along the Dumbarton Corridor and if that might be shown in the Plan. Mr. Slavit noted that the Plan will reference the Dumbarton Forward project, which is looking at transit options for the Dumbarton Corridor that include a pedestrian/bicycle path. He noted that that staff had been informed that study effort is currently on hold as resources from the project's partners are focused on efforts related to the pandemic. Member Kelly stated that pedestrian and bicycle access along this corridor must be a top priority as it is doable and it's a matter of equity in North Fair Oaks, which is the largest unincorporated County area in terms of population. Alternate Member Langbein also noted that listing this project as a high priority can help make it more competitive for grant funding.

Member Kelly stated that a strong bicycle/pedestrian capability be part of the Dumbarton Corridor solution, which will also benefit the Belle Haven neighborhood and the right of way already exists. Member Butcher mentioned that it should be called out in the County's Active Transportation Plan because that could better encourage SamTrans and its partners to include it in the Dumbarton Corridor project. Member Kelly made a motion that a bicycle/pedestrian path be a prominent part of the County's Active Transportation Plan. Member Zyda seconded the motion, which passed unanimously.

Alternate Member Langbein referenced the Grand Jury report for the Crystal Springs Corridor. He didn't see any references in the Plan that addressed those concerns and thought it might be a good idea. He expressed concerns regarding the area on Lower Skyline between State Route 92 and Bunker Hill Road. Ms. Malmo-Laycock noted that we can have a conversation with the Parks Department regarding trail

access in this area. Alternate Member Salinger mentioned the need for a protected bike lane through this area, which should be a higher priority than motor vehicle parking.

Chair Doherty opened the item for public comment.

Drew, a member of the public in attendance, mentioned the Plan should have “stretch” goals, which are proposals or ideas that may not be feasible in the near term that are captured for the future and challenges associated with them are documented. The stretch goals shouldn’t take the focus away from other projects that are able to be implemented sooner. Drew also noted his appreciation for Plan flexibility and the inclusion of new micro-mobility modes such as scooters, skateboards and other electric or manual micro-mobility devices, broadening what is considered active transportation.

Chair Doherty thanked Drew for his input and asked if there were any other comments on the presentation.

Alternate Member Langbein said he liked the idea of incorporating stretch goals in the Plan to capture ideas that may not be feasible now and are farther out on the horizon.

Ms. Malmo-Laycock mentioned that if anyone had additional comments they could send them to her or Mr. Slavitt.

8. Discussion on Lower Skyline (State Route 35) between Bunker Hill Road and State Route 92

Chair Doherty noted there have been a number of issues on this stretch of road. She said there was a large project with work on the dam that resulted in a beautiful new stretch of trail near the Bunker Hill off ramp from Interstate 280. However, she noted once off the path heading southbound, cyclists must use Lower Skyline Road and are put in a precarious situation sharing the road with large vehicles such as garbage trucks. While she thanked Caltrans for fixing the in-pavement bike sensors at the Lower Skyline/State Route 92 intersection, she mentioned a potential long-term solution in this area, such as a bridge over State Route 92 and the use of SFPUC access roads as trails, would be a good stretch goal.

Alternate Member Salinger stated this stretch of road could be improved if the SFPUC opened their access roads. Lower Skyline is heavily used by cyclists now and she expressed significant concern with the challenging situation for bicyclists mixing with motor vehicle traffic from State Route 92.

Alternate Member Langbein noted that the Caltrans District 4 Bike Plan doesn’t recommend any bicycle improvements to address this problem on its portion of Lower Skyline Road and that it’s incumbent on the BPAC to advocate for doing something more.

Chair Doherty noted that the BPAC could advocate in the near term for the re-opening of a recently constructed portion of the Sawyer Camp Trail, on the north side of the dam, that has been closed during the Shelter in Place order. Bicyclists now must use a longer stretch of Lower Skyline Road. She noted this was a critical stretch for bicyclists and perhaps this portion of the trail could be reopened as not many pedestrians use it because it is on the other side of the dam away from the parking.

Alternate Member Langbein concurred with this concern and said it helps fill the gap toward State Route 92.

Alternate Member Salinger asked if the County had connections with the SFPUC to open their gates.

Mr. Slavit referenced a prior project in this area that was led by the Parks Department. He noted mitigation requirements, stemming from potential impacts to flora and fauna, that were being imposed from regulatory agencies that could significantly increase costs and that the project was placed on hold. He noted that the Parks Department currently is limited in its ability to take on additional projects but that staff can convey the BPAC's concerns to the Department.

Member Kelly asked that Mr. Slavit help determine the appropriate spokesperson who could further elaborate on the issue at the BPAC's next meeting, citing concern because there is a glaring access problem that needs to be fixed. Mr. Slavit noted that he would reach out to the Parks Department

Alternate Member Salinger mentioned that she would like to have representatives present from the SFPUC and Caltrans in addition to the Parks Department at a BPAC meeting to present and discuss concerns regarding trail access in this area. Ms. Malmo-Laycock noted Peggy Jensen, the former Interim Parks Department Director and current Deputy County Manager, did speak at a prior meeting referencing the study the Parks Department conducted in this area but that staff would be happy to reach out to the Parks Department again.

Chair Doherty noted there were a few different issues and obstacles in this area and it would be good if someone could come to speak to these issues. Chair Doherty opened the item to public comment and asked if Mr. Penn had any further comments on this stretch of road.

Mr. Penn concurred that there are a number of different hazards in this area, that safe access would be great and that he would be happy to contribute to discussion about it.

Alternate Member Langbein noted that if one clicks on this segment of road from the online interactive bike map, they will see a lot of comments supporting the concern for safe access through this area.

Drew mentioned his appreciation for this discussion, and he liked the concept of a potential bridge over State Route 92 that connects north and south and that a completed trail from Canada Road to the Sawyer Camp Trail, south of the dam could be a stretch goal. He also noted that the Bay Area Water Supply and Conservation Agency (BAWSCA) holds public meetings and they can add another voice in this discussion that want something done there.

9. County Updates

Mr. Slavit spoke mentioned that the County Planning Department scheduled the following three interactive Zoom webinars for the Connect the Coast Transportation Plan:

- Saturday May 30th, 10:30-12:00pm - Overview meeting
- Monday June 15th, 6:30-8:00pm - Montara & Moss Beach Focused Meeting
- Thursday June 25, 6:30-8:00pm – Princeton, El Granada & Miramar Focused Meeting

He noted that the purpose of these webinars is to share ideas about shaping the future of transportation on the Midcoast. He stated that the County will be sharing recommendations to improve walking, biking, transit and driving on the MidCoast and that there would be small group discussions for

attendees to share their experience and ideas. He noted that he would send the web links for these webinars and other County updates via a separate correspondence to the BPAC.

Mr. Slavit also noted that County Parks and the Peninsula Open Space Trust (POST) were partnering to preserve and improve a 58-acre property at State Route 1 & Tunitas Creek Road. He stated the goal is to protect and preserve the property and eventually turn it into a public park and provide safe public beach access. He noted that County Parks has an online survey out that is asking beachgoers how they might want to use this new County Park. In the upcoming months the County will start the planning process and will be seeking public input.

Mr. Slavit also briefly mentioned the Caltrans El Camino Real Roadway Renewal Project and that Caltrans was starting environmental review of work for the renewal of the El Camino Real from Millbrae Avenue to East Santa Inez Street. He noted that a virtual open house would soon be announced at ecrscoping.com. Mr. Slavit noted that many unique pavement, vegetation, utility and drainage issues would be studied with the development of this road rehabilitation and ADA project.

Adjournment

Chair Doherty requested a motion to adjourn.

Motion: Member Kelly moved to approve/Member Zyda seconded. The motion carried unanimously.

The meeting was adjourned at 8:34pm.