



**REGULAR MEETING of the
San Mateo County Bicycle and Pedestrian Advisory Committee (SMCBPAC)
Thursday, August 16, 2018**

San Mateo City Hall
330 West 20th Street, Conference Room C
City of San Mateo, California 94403
7:00 p.m.

If you wish to speak to the Committee, please fill out a speaker's slip located on the tables as you enter the meeting room. If you have anything that you wish to be distributed to the Committee and included in the official record, please hand it to a member of SMCBPAC staff who will distribute the information to the Committee members and other staff.

- 1. WELCOME**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT**

This item is reserved for persons wishing to address the Committee on any SMCBPAC-related matters that are as follows: 1) Not otherwise on this meeting agenda; 2) Staff Report on the Regular Agenda; or 3) Committee Members' Reports on the Regular Agenda. Public comments on matters not listed above shall be heard at the time the matter is called.

As with all public comment, members of the public who wish to address the Committee are requested to complete a speaker's slip and provide it to SMCBPAC staff. Speakers are customarily limited to two minutes, but an extension can be provided to you at the discretion of the Committee Chair.

- 4. ACTION TO SET AGENDA**

This item is to set the final regular agenda.

REGULAR AGENDA

- 5. Review and Approve June 21, 2018 Meeting Minutes (Action)**

- 6. BPAC Member Announcements and Discussion** (Information)
- 7. Presentation on Bike Share and Active Transportation Initiatives in South San Francisco** (Information)
- 8. Presentation on Annual Countywide Bicycle and Pedestrian Count Project** (Information)
- 9. Discussion on Updates to the BPAC Work Plan** (Information)
- 10. County Updates**
- 11. Adjournment**

Public records that relate to any item on the open session agenda for a regular Committee meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Committee. The Office of Sustainability, located at 455 County Center, 4th Floor, Redwood City, CA 94063, has been designated for the purpose of making those public records available for inspection. The documents are also available on the SMCBPAC's website. The website is located at: <http://www.smcsustainability.org/livable-communities/active-transportation/>.

Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Kaley Lyons, Sustainability Coordinator, at least two working days before the meeting at (650) 363-4745 and/or klyons@smcgov.org. Notification in advance of the meeting will enable the SMCBPAC to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. Attendees to this meeting are reminded that other attendees may be sensitive to various chemical based products.



San Mateo County Bicycle and Pedestrian Advisory Committee (SMCBPAC)

MEETING MINUTES

San Mateo City Hall, Conference Room C

City of San Mateo, California

Thursday, June 21, 2018

7:00pm

1. WELCOME

Chair Kelly called the meeting to order at 7:00pm.

2. ROLL CALL

Members Present:

Gary Colman
William Kelly
Dianna Butcher
Natalie Gore
Elaine Salinger (alternate)

Members Absent:

Susan Doherty
Carrie Doyle (alternate)

County Staff: Kaley Lyons, Kayla Gordon

Kaley Lyons conducted the roll call. A quorum was present.

3. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

No public comments.

4. ACTION TO SET AGENDA

Chair Kelly requested a motion to set the agenda.

Motion: Vice Chair Colman moved to approve/Member Gore seconded. The motion carried unanimously.

REGULAR AGENDA

5. **Review and Approve February 15, 2018 Meeting Minutes**

Chair Kelly requested a motion to adopt the February 15, 2018 Meeting Minutes.

Motion: Member Gore moved to approve/Member Butcher seconded. The motion carried unanimously.

6. County Update

BPAC Membership

Ms. Lyons announced that after a recruitment process, Natalie Gore was selected to fill the vacant seat representing bicycling. Using the same recruitment, Elaine Salinger was selected to fill the alternate member vacancy left by Member Gore. Carrie Doyle chose not to serve for another term after her first term expires on June 30th. To fill that alternate vacancy, John Langbein was selected. Terms for Vice Chair Colman and Member Doherty were renewed for a second term.

Ms. Lyons invited Alternate Member Salinger to introduce herself. She lives in the highlands, in unincorporated County and is recently retired. She is passionate about climate change efforts, dedicated bike lanes, and believes that new development should fund them. She would also like to see free Caltrain/Samtrans passes through new development projects.

John Langbein is a resident of Redwood City, an active member of the Silicon Valley Bicycle Coalition, and has been closely involved in the Santa Cruz Ave/Alameda de las Pulgas project, and many others.

Bicycle and Pedestrian Master Plan

Ms. Lyons announced that the County successfully received Caltrans funding for the Bicycle and Pedestrian Master Plan for Unincorporated County. Staff are working on Caltrans documents now, and an RFP will likely be released in October, with the project beginning in December. There will be a technical advisory committee and presentations will be provided regularly at BPAC meetings.

Sand Hill Road/280 Update

The County has an executed agreement with Caltrans for green striping on the overpass in both directions, but are still awaiting the scheduling of the work.

7. BPAC Member Announcements and Discussion

Chair Kelly provided an update that the Silicon Valley Bicycle Coalition (SVBC) organized a ride focused on the Dumbarton corridor, showing how difficult the connection is and the opportunity it presents. The SamTrans Dumbarton Corridor Study has changed based on public input and they are looking for opportunities east of 101. Another phase of the study is moving forward and it should be on the BPAC agenda as needed. Chair Kelly also mentioned the SVBC Annual Bike Summit on August 22, at SJSU.

Member Gore mentioned that many cities are currently updating bicycle and/or pedestrian master plans and city representatives should be invited to an upcoming BPAC meeting to discuss connections between communities in the planning efforts.

Alternative Member Salinger asked if the BPAC focused on dedicated bike lanes in recommendations. Chair Kelly indicated that is ideal, but there are trade-offs and they do their best. Member Butcher reminded members that it is also pedestrian-focused committee.

C/CAG will be updating the Comprehensive Bicycle and Pedestrian Plan. Staff will try to coordinate a joint meeting regarding C/CAG's update and the Bicycle and Pedestrian Master Plan for Unincorporated County.

Vice Chair Colman would like an update about bikeshare in the County: issues, usage rates, or other available reports. Member Gore says SSF has a lot of data and are using some for the bicycle master plan. LimeBike is used across the economic spectrum, as it is more affordable than others. Education became a discussion topic regarding bikeshare. Staff will invite a speaker to the next BPAC meeting to discuss bikeshare and will provide an update on unincorporated County efforts.

Vice Chair Colman discussed the online web map, and indicated that there has been usage in the last few weeks.

8. Presentation by County Sheriff's Office on Bicycle and Pedestrian Safety

Presentation and BPAC Member Discussion

Sergeant Pettit from the San Mateo County Sheriff's Office came for an informal discussion with BPAC regarding bicycle and pedestrian safety and enforcement. He was in traffic investigation/enforcement and on the major accident investigation team (MAIT) for all severe injuries/fatalities.

Regarding bicycle laws at the state level, Sergeant Pettit said safety would be significantly improved if riders were required to wear more protective helmets, more comparable to the level of protection that motorcycle helmets provide.

Sergeant Pettit said his approach and directive to officers has been equal enforcement, of not only motorists but bicyclists also. The Sheriff's Office also provides law enforcement for Caltrain and SamTrans and said that bikes on trains is tripling and transit will need allocations on buses/trains to accommodate bikes.

Chair Kelly asked to clarify the helmet suggestion. Sergeant Pettit clarified that he wants safer helmets that provide more protection than standard bicycle helmets. Member Gore asked if he means meeting the DOT standard and indicated that motorcycle helmets aren't feasible for bicyclists. He clarified that he would like to see some other technological advancement for better helmets for bicyclists.

Vice Chair Colman asked about the equal enforcement directive and said that in the case of a crash involving a vehicle and a bicyclist, his perception is that law enforcement biases toward vehicles not cyclists, and asked how this is addressed. Sergeant Pettit indicated that officers would look for witnesses to the crash, rather than relying on the motorist and bicyclist involved.

In groups of 4 or more cyclists, officers will not try to conduct enforcement (pull them over) because it is dangerous if one cyclist clips another while being stopped. It is also difficult to determine who committed a violation when it is a large group of cyclists riding together.

Member Gore asked about frequent issues that are seen where bicyclists and pedestrians interact. Sergeant Pettit indicated that crosswalks can be an issue. It is common that pedestrians will step out in front of a bicyclist. He indicated support of a measure where pedestrians receive a ticket if using their phone while walking in a crosswalk.

Sergeant Pettit also indicated that motorists opening doors on bicyclists is a big issue, especially with increasing numbers of vehicles parked on streets. He said that defensive riding should be taught to bicyclists. Debris removal from bike lanes should also be considered as it presents a safety hazard. Officers do teach some bicycle safety classes to children, and participate in Bike to School Day.

Alternate Member Salinger asked what to do about cars passing too closely to bicyclists. There is the 3 ft passing law, but it is difficult to enforce, many times vehicles would cross the double yellow line to pass bicyclists giving them 3 feet or more, and ticketing for crossing the double yellow is easier to enforce than the 3 ft law.

Member Butcher asked if bicyclists count as a slow moving vehicle that needs to pull to the side if several vehicles are behind. Sergeant Pettit said yes, as the vehicle code applies to bicyclists.

9. Presentation on Midcoast Multimodal Trail Project

Presentation and BPAC Member Discussion

Ms. Lyons presented the Midcoast Multimodal Trail Project, indicating that this project was presented in July 2017 and the BPAC provided a letter of support to apply for C/CAG's TDA 3 funds. The application was not successful, so the County is now applying for Caltrans Active Transportation Program Cycle 4 funding for construction. The project is a multimodal trail, parallel to Highway 1, providing direct access to El Granada Elementary, among other destinations. San Mateo Parks is willing to maintain the trail. There will not be any crossings across Highway 1, but there are crossings along minor streets with signage and bollards.

Chair Kelly indicated that the BPAC supported it last time, so there seems to be no reason to not support it now.

John Langbein asked if the section with a retaining wall encroached into the shoulder of Highway 1, impacting the shoulder width. Ms. Lyons followed up to confirm that it does not impact shoulder width.

A BPAC letter of support for the project would help strengthen the current grant application to Caltrans, which is due July 31, 2018.

Chair Kelly requested a motion to provide a letter of support for the Midcoast Multimodal Trail Project. *Motion: Vice Chair Colman moved to approve/Member Gore seconded. The motion carried unanimously.*

10. Presentation on Gray Whale Cove Project

Presentation and BPAC Member Discussion

Ms. Lyons presented the Gray Whale Cove Project, indicating that this project was presented in July 2017 and the BPAC provided a letter of support to apply for C/CAG's TDA 3 funds. The application was not successful, so the County is now applying for Caltrans Active Transportation Program Cycle 4 funding and Highway Safety Improvement Program funding for construction.

The Gray Whale Cove crossing project would install a pedestrian hybrid beacon, ADA accessible high visibility crosswalk, and three sets of advanced warning signs, improving a pedestrian crossing on Highway 1, from a parking lot on the east side to the Gray Whale Cove beach access on the west side.

Ms. Lyons showed a video of the Pedestrian Hybrid Beacon, also known as a HAWK system, that would be installed, to explain how the signal functions. When the pedestrian push button is activated, the lights on the mast arms change to red, to stop drivers while pedestrians cross.

Member Butcher asked if there was going to be a pedestrian barrier preventing crossing from the parking lot north of the crosswalk since the crosswalk is on south end and the trail access is towards the north. Ms. Lyons indicated that the crosswalk had to be located on the southern end in order to be ADA compliant. She will follow up with the project team to discuss potential barriers to prevent crossing on the north end.

Chair Kelly said the BPAC is in support of the project concept, but due to the concern presented, would like a barrier at the northern end in the final design, if feasible. This should be reflected in the letter of support.

Chair Kelly requested a motion to provide a letter of support, noting the concern regarding a pedestrian barrier.

Motion: Member Butcher moved to approve/Member Gore seconded. The motion carried unanimously.

11. Adjournment

Chair Kelly requested a motion to adjourn.

Motion: Vice Chair Colman moved to approve/Member Gore seconded. The motion carried unanimously.

The meeting was adjourned at 8:33pm.

**San Mateo County Bicycle and Pedestrian Advisory Committee (BPAC)
Work Plan 2017-2018**

***Mission Statement:** The Bicycle and Pedestrian Advisory Committee advises the Board of Supervisors on funding, projects, programs and policies related to improving and increasing bicycling and walking transportation.*

Committee Meetings: Meetings of the BPAC are held regularly on the third Thursday of the even numbered months. The 2018 schedule is as follows: February 15, April 19, June 21, August 16, October 18, and December 20.

Topics (in no particular order)	Projects	Actions/Responsibilities	Status (Aug 2018)
Community Outreach and Engagement	<ul style="list-style-type: none"> • Education, Encouragement, and Enforcement Activities • Safe Routes to School program • Annual Countywide Bicycle and Pedestrian Count • County Bicycle Map Update 	<ul style="list-style-type: none"> • Receive input from the public during BPAC meetings related to bicycle and pedestrian transportation, recreation, and education issues • Invite Sheriff's Office representative to BPAC meeting for discussion on roadway safety • Provide recommendations to the Board of Supervisors for action 	<ul style="list-style-type: none"> • Sheriff's Office presented in June • Provided input on the County bikeways web map
Planning for Bicycling and Walking	<ul style="list-style-type: none"> • San Mateo Countywide Transportation Plan 2040 (C/CAG) 	<ul style="list-style-type: none"> • Monitor and advise on the implementation of the County's 2040 Transportation Plan • Provide recommendations to committees, commissions, and departments on issues related to bicycling and walking • Invite City representatives to BPAC meeting for discussion on existing bike share programs in the County 	<ul style="list-style-type: none"> • SSF city staff will present about bike share at August meeting • Submitted letter to SamTrans supporting a bike path on the Dumbarton Corridor

Topics (in no particular order)	Projects	Actions/Responsibilities	Status (Aug 2018)
Capital Projects and Priorities	<ul style="list-style-type: none"> • County’s capital improvement project list • County’s annual road resurfacing program • Coordinate on multijurisdictional projects 	<ul style="list-style-type: none"> • Review proposed bicycle and pedestrian infrastructure projects from the County’s capital improvement program • Review the County’s annual road resurfacing, maintenance, and operations program 	<ul style="list-style-type: none"> • Reviewed annual road resurfacing program • Provided input on Santa Cruz Ave and Sand Hill Road
Funding Bicycle and Pedestrian Projects and Programs	<ul style="list-style-type: none"> • Transportation Development Act Article 3 grant program • Pedestrian and bicycle projects and programs from federal, state, and regional sources, as well as private foundations and other organizations 	<ul style="list-style-type: none"> • Make project recommendations for potential funding opportunities • Provide letters of support for grant applications, as appropriate 	<ul style="list-style-type: none"> • Provided letters of support for County BPMP, Gray Whale Cove, Multimodal Trail, Complete the Gap Trail
Ongoing Projects/ Activities/ Updates	<ul style="list-style-type: none"> • Santa Cruz Avenue Corridor Study • Sand Hill Road Bike Lane Improvements • Others 	<ul style="list-style-type: none"> • Receive input from the public during BPAC meetings, as needed • Provide letters of support, as requested 	<ul style="list-style-type: none"> • Sand Hill Road improvements complete • Received regular updates on Santa Cruz Ave safety improvements