**Surplus Edible Food Recovery Tracking Form**

The following report shows pounds of food by category for each period in the \_\_\_\_\_\_\_\_\_\_ calendar year.   
All food listed below was recovered through our contract or written agreement with the following food recovery organization\*:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Type of Food | Month | | | | | | | | | | | | Total |
| Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
| Bakery |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Dairy & Cheese |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Frozen |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Meat and Seafood |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Grocery |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Prepared Frozen |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Prepared Chilled |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Total |  |  |  |  |  |  |  |  |  |  |  |  |  |

\*A separate form, or other compliant record keeping system, is required for each food recovery organization your business or organization holds a contract or written agreement with.